

**Municipality of Trinity Bay North
Regular Council Meeting Minutes
Date: April 6, 2026
Location: Town Hall**

1. ATTENDANCE

Present:

- Mayor: Terence Stead
- Deputy Mayor: Doreen Rumbolt
- Councillors: Edmund Hogan, Albert Johnson, Harvey Pye, Kevin Russell, Pauline Stagg
- Town Clerk: Valerie Rogers
- Town Manager: Darryl Johnson

2. CALL TO ORDER

Mayor Stead called the meeting to order at 3:00 pm, confirming a quorum was present.

3. ADOPTION OF AGENDA

Motion #2026-04-06-7419 (Pye/Russell)

Resolution:

Be it resolved that the agenda be adopted as presented.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

4. ADOPTION OF MINUTES

Regular Meeting – March 23, 2026

Mayor Stead called for corrections or omissions.

Corrections to Previous Minutes

- Under correspondence (a), include the statement: "Councillor Stagg declared a conflict of interest due to her daughter serving on the executive of the Silver Wings Skating Club." Councillor Stagg left the meeting and sat in the gallery at 4:57 p.m., returning at 5:05 p.m.

- Exclude Councillor Stagg from the vote count for motion #2026-03-23-7416.

Motion #2026-04-06-7420 (Stagg/Pye)

Resolution:

Be it resolved that the minutes of the regular council meeting held on March 23, 2026, be adopted with the above corrections.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

5. BUSINESS ARISING

The action report was updated.

7. STAFF REPORTS

a) Town Clerk's Report

• Bills

Bills presented for payment: \$47,367.95

Motion #2026-04-06-7421 (Rumbolt/Pye)

Resolution:

Be it resolved that the bills submitted for payment of \$47,367.95 be approved on the recommendation of the Town Clerk.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

b) Town Manager's Report

Pothole and Road Maintenance

At 3:20 p.m., Deputy Mayor Rumbolt declared a conflict of interest due to her son's employment with the town and observed the meeting from the gallery.

Motion #2026-04-06-7422 (Stagg/Johnson)**Resolution:**

Be it resolved that one unionized equipment operator and two unionized labourers be employed for a period of 14 weeks, with their primary responsibility being road repairs during the forthcoming season.

Voting Results:

- In Favour: 6 {Mayor Stead, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Deputy Mayor Rumbolt returned to the meeting at 3:28 p.m.

7. COMMITTEE REPORTS**a) FINANCE**

The minutes from the meeting conducted on March 31, 2026, were provided for the council's review and consideration.

Dilapidated / Unsafe Properties

The Town Manager is requested to coordinate a prompt safety inspection of 220 Discovery Trail by the Fire Chief and subsequently provide a report to the council.

Canada Community Building Funds (CCBF)**Motion #2026-04-06-7423 (Pye/Rumbolt)****Resolution:**

Be it resolved the Town of Trinity Bay North formally close CCBF Project #265-2013-2632 (Road Work 2013), with a remaining balance of \$809 to be allocated toward future projects.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Motion #2026-04-06-7424 (Pye/Rumbolt)**Resolution:**

Be it resolved the Town of Trinity Bay North formally close CCBF Project #265-2014-3017 (Wastewater Flow Meter 2014), with a remaining balance of \$440 to be allocated toward future projects.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Motion #2026-04-06-7425 (Pye/Stagg)

Resolution:

Be it resolved the Town of Trinity Bay North formally close CCBF Project #265-2020-7120 (Forcemain Main Street 2020), with a remaining balance of \$928 to be allocated toward future projects.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Motion #2026-04-06-7426 (Pye/Hogan)

Resolution:

Be it resolved the Town of Trinity Bay North formally close CCBF Project #265-2022-7617 (Gravity Feed Line Extension Main Street 2022), with a remaining balance of \$954 to be allocated toward future projects.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Town Manager's Travel Claim

Motion #2026-04-06-7427 (Pye/Johnson)

Resolution:

Be it resolved that the travel claim for the period January 5 to March 23, 2025, submitted by the Town Manager, in the total amount of \$736.53 is hereby approved for payment.



Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Town's Website**Motion #2026-04-06-7428 (Pye/Stagg)****Resolution:**

Resolved that the Town Clerk be requested to investigate, and if possible, grant the mayor authorization for data entry to assist staff with updating the town website.

Trinity Bay North Historical Society

The TBN Historical Society has submitted a request for a donation to support the installation of a heat pump at the Arch's Dream Museum. This initiative aims to ensure a stable environment for the preservation of valuable artifacts, as there is currently no existing heat source in the facility.

At 4:07 p.m., Councillor Pye disclosed a conflict of interest, as he is affiliated with the TBN Historical Society and observed the meeting from the gallery.

The Town Manager has been asked to reach out to the Chairperson of the TBN Historical Society regarding their current fundraising progress and the total amount raised to date, and to provide a report at the next meeting.

Councillor Pye returned to the meeting at 4:13 p.m.

b) PUBLIC WORKS/WATER RESOURCES

No report

c) RECREATION/PARKS/PLAYGROUNDS/TRAILS/TIDY TOWNS

The minutes from the meeting conducted on March 31, 2026, were provided for the council's review and consideration.

Seasonal Chip Truck Proposal

The Town Manager recommended that Councillor Stagg declare a conflict of interest due to her affiliation with the proposer. Councillor Stagg acknowledged the conflict at 4:16 p.m. and subsequently left the meeting.

Motion #2026-04-06-7429 (Rumbolt/Pye)**Resolution:**

Be it resolved that the meeting enter a closed session at 4:17 p.m. to address matters of privacy.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

Motion #2026-04-06-7430 (Johnson/Rumbolt)**Resolution:**

Be it resolved we move back to the open meeting at 4:26 p.m.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

Councillor Stagg returned to the meeting at 4:26 p.m.

d) FIRE DEPARTMENT

At 4:32 p.m., Deputy Mayor Rumbolt declared a conflict of interest due to her son's position as Fire Chief and observed the meeting from the gallery.

Correspondence between Mayor Stead and the Town Manager was provided for council review concerning Fire and Life Safety Inspections.

Deputy Mayor Rumbolt returned to the meeting at 4:33 p.m.

e) TOURISM/ECONOMIC DEVELOPMENT/LANDS

The minutes from the meeting conducted on April 2, 2026, were provided for the council's review and consideration.

New Business Proposal**Motion #2026-04-06-7431 (Rumbolt/Johnson)****Resolution:**

Be it resolved the meeting enter a closed session at 4:34 p.m. to address matters of privacy.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

Motion #2026-04-06-7432 (Rumbolt/Pye)

Resolution:

Be it resolved we move back to the open meeting at 4:47 p.m.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- **Motion Carried**

f) HUMAN RESOURCES

No report

g) WHARF

The minutes from the meeting conducted on April 1, 2026, were provided for the council's review and consideration.

h) LIAISON REPORTS

No reports

8. CORRESPONDENCE

- a) Correspondence was received from Lisa Russell requesting a maximum speed limit of 30 km be established on both sides of River Road in Port Union.

The Town Manager informed that the speed limit on the specified road is currently set at 30 kilometers per hour; however, there are no existing speed limit signs. He will arrange for the signs to be ordered and installed promptly.

- b) The Department of Forestry, Agriculture, and Lands has formally issued a reminder regarding the council's responsibility to uphold an emergency management plan.

9. NEW BUSINESS

Regular Meeting Date Change

Council discussed the current biweekly schedule for regular meetings and considered a potential change to a monthly meeting schedule. Members noted that a reduced meeting frequency may provide staff with additional time to address outstanding tasks that are difficult to complete under the existing schedule and recurring agenda demands.

Motion #2026-04-06-7433 (Stagg/Johnson)

Resolution:

It is hereby resolved that the regular meeting schedule shall be modified from bi-weekly to monthly, effective May 4, 2026. Meetings will occur on the first Monday of each month thereafter, until otherwise determined.

Voting Results:

- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- Motion Carried

10. NOTICES OF MOTION

None

11. ADJOURNMENT

Motion #2026-04-06-7434 (Stagg/Rumbolt)

Resolution:

Be it resolved that the meeting be adjourned.

Voting Results:

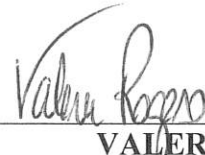
- In Favour: 7 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, Russell and Stagg}
- Opposed: 0
- Motion Carried

The meeting adjourned at 5:02 pm.

The next regular meeting is scheduled for Monday, May 4, 2026 @ 3:00 pm.



TERRY STEAD
MAYOR



VALERIE ROGERS
TOWN CLERK