

**Municipality of Trinity Bay North  
Regular Council Meeting January 11, 2021**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Frank Power Chalet, January 11, 2021**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	Shelly Blackmore Phyllis Humby David Bartlett Albert Johnson Neville Samson Pauline Stagg
<i>Absent</i>	Councillor	Norman Rogers
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:35p.m.

*Agenda*                    **Motion #2021-01-11-5068 – Bartlett/Johnson**  
*Be it resolved the agenda be adopted with the following additions: 1) Correspondence #7 – Card from Shirley Pretty; 2) New Business #2 – Community Food Garden.*  
*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Minutes:*                    **Regular Meeting of November 23, 2020**  
*Regular Meeting*        Mayor Blackmore asked if there were any errors or omissions to the minutes of the regular meeting of November 23, 2020 which had been circulated with the agenda.

**Motion #2021-01-11-5069 – Stagg/Humby**  
*Be it resolved the minutes of the November 23, 2020 regular meeting of council be adopted as presented.*  
*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Business Arising*        **1) Loader**

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No response from Bulldog Contracting

**2) Waste Management**

The Town Manager is to make contact with Anne Marie Hann regarding her study on Waste Management

**3) Airbnb's**

Resend the email to council members that Councillor Bartlett sent back in November, 2020.

**4) Sea Can Policy**

*Motion #2021-01-11-5070 – Humby/Johnson*

*Be it resolved we adopt the Sea Can Policy as presented.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

**5) RV Policy**

Councillor Bartlett will try and find something regarding the Provincial policy on gravel pits and report back to the next meeting.

It was decided to meet on January 18, 2020 @ 4:30p.m. to draft up a policy on Airbnb's and RV's.

**6) Stead's Brook**

Letter to be drafted up and sent to the Minister of Transportation and Works as previously requested.

**7) Warming Centre in Melrose**

*Motion #2021-01-11-5071 – Humby/Samson*

*Be it resolved we write a letter to Robert Keough to make contact with Councillor Bartlett to arrange a time to visit the Parish Hall in Melrose to see what needs to be done to turn the hall into a warming centre.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

**8) One-Way Street (Melrose)**

A public meeting will be set in the Spring for residents to voice their opinion.

**9) Lighting Retrofits**

The Town Manager is to obtain quotes on the retrofitting of lights at the Frank Power Chalet, Town Hall and the Community Centre/Fire Hall.

*Minutes:  
Special Meeting*

**Special Meeting of December 3, 2020**

Mayor Blackmore asked if there were any errors or omissions to the minutes of the special meeting of December 3, 2020 which had been circulated with the agenda.

Change the last motion number and delete Stagg to Johnson

***Motion #2021-01-11-5072 – Humby/Samson***

*Be it resolved the minutes of the December 3, 2020 special meeting of council be adopted with the above correction.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Delegation*

Antony Curran

Mr. Curran put in a delegation form to file complaints regarding firewood close to his fence and a trailer close to his property.

***Motion #2021-01-11-5073 – Bartlett/Humby***

*Be it resolved we move into a privileged meeting.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

***Motion #2021-01-11-5074 – Stagg/Humby***

*Be it resolved we move back into the regular meeting.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

***Motion #2021-01-11-5075 – Bartlett/Humby***

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*Be it resolved we write Antony Curran advising his issues of concern has been rectified.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

*Finance*

**1) 2019 Financial Statement**

*Motion #2021-01-11-5076 – Johnson/Bartlett*

*Be it resolved we approve the 2019 Financial Statement prepared by Clarified Professional Corporation.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

**2) Town Share of MCW Applications**

*Motion #2021-01-11-5077 – Bartlett/Johnson*

*Be it resolved we write the Department of Environment, Climate Change and Municipalities advising of our ability to pay our 10% share (\$154,000) of the proposed Municipal Capital Works applications out of our current surplus.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

**3) Bills**

Bills were presented in the amount of \$28,467.77.

*Motion #2021-01-11-5078 – Humby/Bartlett*

*Be it resolved the bills be paid in the amount of \$28,467.77.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

*Town Manager's  
Report*

**1) Forcemain Upgrades**

*Motion #2021-01-11-5079 – Stagg/Bartlett*

*Be it resolved the Town of Trinity Bay North submit its Capital Investment Plan to the Department of*

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*Environment, Climate Change and Municipalities for Gas Tax Funding in the amount of \$70,357.87 for Forcemain Upgrades.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

**2) Manuel's Island**

Conference call on Wednesday, January 13<sup>th</sup> @9:30a.m.

**3) RCMP**

*Motion #2021-01-11-5080 – Humby/Stagg*

*Be it resolved we move into a privileged meeting @ 5:46p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-11-5081 – Stagg/Bartlett*

*Be it resolved we move back into the regular meeting @ 5:53p.m.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Motion #2021-01-11-5082 – Johnson/Stagg*

*Be it resolved we contact the RCMP detachment in Bonavista requesting a meeting with the Staff Sergeant regarding some issues in the town.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried*

*Economic Dev.*

**1) Meeting**

Meeting scheduled for Thursday, January 14<sup>th</sup> @ 7:00p.m.

**2) Expression of Interest (Thompson Pond Park)**

EOI received from Glenn Mackey.

*Motion #2021-01-11-5083 – Humby/Johnson*

*Be it resolved we refer the EOI to the Economic Development Committee for recommendations to be forwarded to council.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

### **3) Fish Market**

Councillor Samson requested the EDC discuss the Fish Market at their next meeting.

#### *Water Resources*

Mayor Blackmore gave a summary of their last meeting.

#### *Correspondence*

- 1) A travel claim was received from the Town Manager for travel expenses incurred from November 20-December 30, 2020 in the amount of \$303.79.

#### *Motion #2021-01-11-5084 – Humby/Johnson*

*Be it resolved we reimburse the Town Manager for travel expenses incurred from November 20-December 30, 2020 in the amount of \$303.79.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

- 2) An email was received from the Bonavista-Trinity Regional Chamber of Commerce advising they hired a Digital Strategy Intern for the Commons to assist small businesses and not-for-profit organizations with their digital strategy.

#### *Motion #2021-01-11-5085 – Samson/Johnson*

*Be it resolved we invite Rachel Healey to assist the town with our digital strategy i.e. website, etc.*

*In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0;  
Motion Carried*

- 3) A letter was received from Garry Blackmore on behalf of the Port Union Worship Centre requesting council assume responsibility for the road leading from Discovery Trail to

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their cemetery located behind the Roman Catholic Church.

Mayor Blackmore declared herself in conflict of interest. Deputy Mayor Humby assumed the chair.

***Motion #2021-01-11-5086 – Johnson/Stagg***

***Be it resolved we defer to the next meeting.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried***

Mayor Blackmore resumed the chair

- 4) An invoice for the 2021-2022 membership was received from the Federation of Canadian Municipalities in the amount of \$654.02.

***Motion #2021-01-11-5087 – Stagg/Humby***

***Be it resolved we pay the 2021-2022 membership fee to the FCM in the amount of \$654.02.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried***

- 5) A letter was received from the Citizens Crime Prevention Association of Newfoundland & Labrador seeking council's support by purchasing an advertisement space in their "Family Violence Awareness Handbook".

***Motion #2021-01-11-5088 – Stagg/Humby***

***Be it resolved the letter from the Citizens Crime Prevention Association of Newfoundland & Labrador be placed on file.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried***

- 6) An email was received from Ralph Tapper (former Mayor of Torbay) enclosing a resolution (Excessive Vehicle Noise) for council to support to lobby the Provincial Government of NL to request that the Highway Traffic Act and/or associated regulations be enforced to ensure

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prohibition of modifications to exhaust systems that increase noise and to ensure enforcement with fines and ticketing.

***Motion #2021-01-11-5085 – Samson/Johnson***

***Be it resolved we sign the Excessive Vehicle Noise resolution and forward it to the Provincial Government.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried***

7) A thank you card was received from Shirley Pretty.

*New Business*

**1) Community Food Gardens**

An email was received from Jordan Lawrence requesting a meeting to discuss the possibility of implementing a program called Community Food Gardens whereby individuals allow a group of communal gardens to use vacant land for growing fruits, berries and vegetables. *It was decided to allow Mr. Lawrence permission to use the Frank Power Chalet to hold a public meeting provided he follow the COVID-19 rules.*

**2) Main Street South Water and Sewer Funding**

Mayor Blackmore reported on exceptional circumstances funding through ACOA providing 75% and the Province providing 25%. She wanted to know if she can get permission to investigate it further. *Council gave Mayor Blackmore permission to get more information and report to the next meeting.*

***Motion #2021-01-11-5086 – Johnson/Stagg***

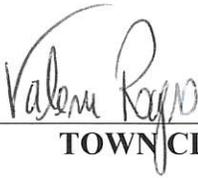
***Be it resolved that council now adjourn to meet again on Monday, January 25, 2021 at 4:30p.m.***

***In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Samson & Stagg} Opposed 0; Motion Carried***

The meeting adjourned at 6:57p.m.

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MAYOR

  
TOWN CLERK

January 26, 2021  
DATE