

**Municipality of Trinity Bay North  
Regular Council Meeting October 26, 2020**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Frank Power Chalet, October 26, 2020**

<i>Members Present</i>	Deputy Mayor Councillors	Phyllis Humby David Bartlett Norman Rogers Pauline Stagg
<i>Arrived Later</i>	Councillor	Neville Samson
<i>Absent</i>	Mayor Councillor	Shelly Blackmore Albert Johnson
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

A quorum being present Deputy Mayor Humby called the meeting to order at 4:33p.m.

*Agenda*                      ***Motion #2020-10-26-5023 – Stagg/Bartlett***  
                                      ***Be it resolved the agenda be adopted as presented.***  
                                      ***In favour 4 {Deputy Mayor Humby, Councillors Bartlett,***  
                                      ***Rogers & Stagg} Opposed 0; Motion Carried***

*Minutes:*                      **Regular Meeting of October 13, 2020**  
*Regular Meeting*          Deputy Mayor Humby asked if there were any errors or  
                                      omissions to the minutes of the regular meeting of October  
                                      13, 2020 which had been circulated with the agenda.

- Change Mayor Blackmore to Deputy Mayor Humby under “Minutes: Regular Meeting”.
- Add Dalton’s Road to “Correspondence #3”.

***Motion #2020-10-26-5024 – Stagg/Bartlett***

*Be it resolved the minutes of the October 13, 2020 regular meeting of council be adopted with the above corrections.*

*In favour 4 {Deputy Mayor Humby, Councillors Bartlett, Rogers & Stagg} Opposed 0; Motion Carried*

*Business Arising*

**1) 2002 Cat Loader**

Chard's Automotive is to provide us with a quote to install the pump by the next regular meeting.

Councillor Samson arrived at 4:38p.m.

**2) Sea Cans**

Google other towns to see what restrictions they have with the placing of sea cans.

**3) Airbnb's**

It was decided the Town Manager and Town Clerk draft up a policy for this year and another for next year going forward. He will forward to those not in conflict of interest for critiques.

**4) Street Lights**

Check in the upper area of Little Catalina to see if there is adequate lighting.

**5) RV's**

The Town Manager to get a policy.

**6) MCW**

*Motion #2020-10-26-5025 – Bartlett/Samson*

*Be it resolved we add Mason Place to the list of roads for paving estimates from our Engineering Firm.*

*In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried*

*Finance*

**1) Bills**

Bills were presented in the amount of \$11,000.19.

*Motion #2020-10-26-5026 – Bartlett/Samson*

*Be it resolved the bills be paid in the amount of \$11,000.19.*

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

*Town Manager's  
Report*

**1) Paving**

The Town Manager requested permission from council to have Coastal Paving pave the intersection of Churchill Avenue and Main Street; Mason Place; and the cutover from the leak on the Catalina Pharmachoice parking lot as they were going to be in the area paving for Sweetland's Aggregate.

***Motion #2020-10-26-5027 – Bartlett/Stagg***

***Be it resolved council have Coastal Paving do the intersection of Churchill Avenue and Main Street if it can be added to Sweetland's Aggregate's contract.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**2) 38 Rock Hill Road**

The Town Manager advised the amount of junk being compiled is getting out of hand again at this property.

***Motion #2020-10-26-5028 – Bartlett/Rogers***

***Be it resolved we write the owner of 38 Rock Hill road advising she has thirty (30) days to remove the debris off her property or council will remove it and all expenses incurred will be her responsibility.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

**3) Route 230**

Councillor Bartlett discussed the problem with the paving covering the bridge on Route 230 just before the town sign. He stated that it's in really rough shape on one side which forces vehicles to avoid it and move over into oncoming traffic.

***Motion #2020-10-26-5029 – Bartlett/Stagg***

***Be it resolved we contact the Department of Transportation and Works requesting they repair the bridge's pavement on Route 230 just before the town's sign because of its deplorable condition.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

*Recreation*

Deputy Mayor Humby was asked to bring forward from the Chairperson of the Committee if they can spend their monies to purchase three smaller pieces of playground equipment to place in Little Catalina, Melrose and Port Union and to purchase one bigger piece to go in the Catalina playground. Councillor Bartlett stated that this decision was already made in a meeting between council and the Committee. The consensus of council was to concentrate on the major playground being Catalina as the other three playgrounds are adequately fitted for now.

Minutes of a meeting held on October 18, 2020 were enclosed for council's perusal.

*Fire Department*

**1) Cost Estimates**

Councillor Bartlett requested that if the fire department request estimates and if there is a cost associated with it, look for a company that gives free estimates if possible.

*Land*

Meeting scheduled for Monday, November 9<sup>th</sup> @ 2:30p.m.

*Correspondence*

- 1) A travel claim was received from the Town Manager for travel expenses incurred from October 9-21, 2020 in the amount of \$170.38.

***Motion #2020-10-26-5030 – Stagg/Rogers***

***Be it resolved we reimburse the Town Manager for travel expenses incurred from October 9-21, 2020 in the amount of \$170.38.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

- 2) A quote was received from Virtus for the supply and installation of a standing seam metal roof system for the smokehouse in the amount of \$12,075.00 (HST included). It was decided to bring it up at the next quarterly fire department meeting to look at other possible options.

- 3) A letter was received from the Municipal Assessment Agency regarding our 2021 Assessment Service Fee which is \$26.00 per parcel for a total fee for 2021 of \$35,542.
- 4) A letter was received from Dawn Lodge, Poppy Chairman for the Royal Canadian Legion Branch #16 requesting a donation towards their Poppy Campaign.

***Motion #2020-10-26-5031 – Bartlett/Rogers***

***Be it resolved we donate \$100.00 to the Royal Canadian Legion Branch #16 towards their Poppy Campaign.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

***Motion #2020-10-26-5032 – Stagg/Bartlett***

***Be it resolved that council now adjourn to meet again on Monday, November 9, 2020 at 4:30p.m.***

***In favour 5 {Deputy Mayor Humby, Councillors Bartlett, Rogers, Samson & Stagg} Opposed 0; Motion Carried***

The meeting adjourned at 6:19p.m.

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**MAYOR**

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**TOWN CLERK**

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**DATE**