

**Municipality of Trinity Bay North
Regular Council Meeting March 14, 2023**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, March 14, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge (via telephone)
	Councillors	Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
		Terence Stead (via telephone)
		Jane Tucker

<i>Also Present</i>	Acting Town Clerk	Melinda Mackey
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<i>Absent</i>	Town Manager	Darryl Johnson
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CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:01p.m.

ADOPTION OF AGENDA

Motion #2023-03-14-6012 – Stagg/Rumbolt

Be it resolved the agenda be adopted as presented with the following correction:

- The date should be March 14, 2023 instead of February 21, 2023

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of February 21, 2023

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of February 21, 2023, which had been circulated with the agenda.

- Page 6 Deputy Mayor Stead stepped out of the chair should be Mayor Bartlett
- Motion #2023-02-21-6006 Councillor Tucker was opposed to motion

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- Business Arising pages included in package are to be replaced with the more detailed ones meant for the package

Motion #2023-03-14-6013 – Johnson/Rumbolt

Be it resolved the minutes of February 21, 2023 regular meeting of council be adopted with the above corrections.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action reported updated.

TOWN CLERK'S REPORT

Motion #2023-03-14-6014 – Lodge/Rumbolt

Be it resolved we move into a privileged meeting at 5:37pm.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6015 – Stagg/Tucker

Be it resolved we move back into the regular meeting at 5:40p.m.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Bills

The Acting Town Clerk presented the bills for payment in the amount of \$64,633.69 and opened the floor for any questions.

Motion #2023-03-14-6016 – Tucker/Johnson

Be it resolved the bills submitted for payment in the amount of \$64,633.69 be approved for payment.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Port Union Historic District Overrun

Motion #2023-03-14-6017 – Rumbolt/Stagg

Be it resolved we approve the overrun of the cost estimate of the tender package in the amount of \$924.49 for the Port Union Historic District Water & Sewer Project.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

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TOWN MANAGER'S REPORT

The Town Manager provided a written report with the following topics to be discussed:

- Contact made with Environment and Service NL on car wrecks. Awaiting response.
- Scope of work has been developed for a JCP Project with Deputy Mayor Lodge and Councillor Stead. Working on further in the coming weeks.
- Job descriptions for Operators and Foreman being worked on with Councillor Stead.
- Working with Engineers, MAPA and T & I on tendering.
- Working on Updating information and will send out by the end of the week.
- Building Age Friendly Communities Grant application submitted.
- The cost of the truck purchased by Bonavista was \$850,000 to be ready by 2025
- Code of Conduct Modules 1-4 completed.

FINANCE

Minutes of a meeting held on March 8, 2023 were enclosed for council's perusal.

Town Manager's Travel Claim

Motion #2023-03-14-6018 – Rumbolt/Tucker

Be it resolved the Town Manager's Travel Claim in the amount of \$716.30 for the period of January 3-March 4, 2023 be paid.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Councillor Stead left the meeting @ 5:50 pm

PUBLIC WORKS/WATER RESOURCES

- An application has been submitted to the Canada Post Community Fund for repairs to the Vista Building.
- More in depth discussion will be held on the new truck that we have ordered at a Public Works Meeting Friday (March 17th) morning.

RECREATION - PARKS/PLAYGROUNDS/TRAILS

No meeting held since last regular meeting of council.

Trails Committee

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Councillor Tucker informed council on the following items:

- Potential partnering with Geopark on Erosion Work and Potential Green Team for 2024. Councillor Tucker will send out information.
- Kayla Hart has offered to design a logo. She will be contacted thanking her for her offer and advising her that our town crest is used in all our logos.
- Graffiti that is painted on rocks on the shoreline needs to be removed. Council will look into developing a by-law on graffiti.

Motion #2023-03-14-6019 – Tucker/Stagg

Be it resolved we move into a privileged meeting at 6:00pm.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6020 – Stagg/Johnson

Be it resolved we move back into the regular meeting at 6:08p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6021 – Tucker/Johnson

Be it resolved a letter be written to those whose name is written in graffiti asking them to have it removed.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed Councillor Stagg; Motion Carried

- Caul's Pond was not supposed to be included in the rack card that was developed outlining trails in the area. It was included because it is a point of interest. The area needs to be cleaned up and debris removed. Deputy Mayor Lodge will see to adding it to our JCP application currently be completed.

Mayor Bartlett stepped out of the chair and Deputy Mayor Lodge assumed the chair at 6:19p.m.

Motion #2023-03-14-6022 – Bartlett/Johnson

Be it resolved we move into a privileged meeting at 6:20pm.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6023 – Bartlett/Stagg

Be it resolved we move back into the regular meeting at 6:24p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

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Mayor Bartlett resumed the chair

Motion #2023-03-14-6024 – Tucker/Stagg

Be it resolved a letter be written to Hike Discovery asking for specific plans for Trinity Bay North in 2023 and for a financial update.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

FIRE DEPARTMENT

Nothing to report.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Nothing to report.

HEALTH

Public Meeting on Health Care

- The March 1st meeting in Bonavista was well attended and excellent feedback from the public.
- There seems to be a willingness to engage with the community through the CAC.
- There is believed to be Provincial red tape and a lack on of interest by the Town of Bonavista in community engagement through the CAC.
- Mayor Bartlett took part in a recent zoom meeting the discuss concerns on health care in our region. He is expecting further information by next Monday. If not, then a letter will be sent out to the 38 communities in the region for a meeting in 3 weeks.

Garden Program for Food Bank

- There is a need for fresh vegetables for the food bank. They are seeking permission to place an ad asking for donations from local growers.

Motion #2023-03-14-6025 – Tucker/Rumbolt

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Be it resolved we allow an ad to be posted on TBN News and Views and the local community channel seeking donations of fresh vegetables by local growers for the food bank.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

HUMAN RESOURCES

Minutes of a meeting held on March 8, 2023 were enclosed for council's perusal.

Recreation Position

- Job description has been distributed on the new position of Parks and Recreation Director.

Motion #2023-03-14-6026 – Lodge/Tucker

Be it resolved we advertise for applications for the position of Recreation Director.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6027 – Rumbolt/Stagg

Be it resolved we move into a privileged meeting @ 7:09pm.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6028 – Tucker/Johnson

Be it resolved we move back into the regular meeting at 7:15p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Stagg departed the meeting

Recreation Program Assistant

The town is seeking funding under the Youth Employment Program for a Recreation Program Assistant with the town having to contribute \$7.50 per hour towards the program.

Motion #2023-03-14-6029 – Lodge/Rumbolt

Be it resolved we advertise for applications for the position of Recreation Program Assistant pending approval.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

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LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report.

Wharf Committee

Nothing to report.

Peaches Cove-Green Bay Development Inc.

Nothing to report.

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report.

Crime Prevention

Nothing to report.

TBN Historic Society

Nothing to report.

CORRESPONDENCE

1. A letter was received from the Discovery Health Care Foundation seeking board members. *Share on TBN News and Views*
2. A letter received from Gerald Walsh regarding current tax bill. *Refer to lands committee for recommendation*
3. A letter received from Sir William Ford Coaker Heritage Foundation informing that Edith Samson will replace Bruce Sweetland on the TBN Historic Society.

Motion #2023-03-14-6030 – Tucker/Johnson

Be it resolved the Coaker Foundation be written advising them that the position on the TBN Historic Society is a volunteer one and that Mrs. Samson's position would be a conflict of interest.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

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- 4. A letter received from MAPA on Capital Investment Fund Approval for funding for the Catalina Seawall and Storm Sewer.

Motion #2023-03-14-6031 – Johnson/Tucker

Be it resolved we accept the funding in the amount of \$69,055.00 for Project Number 265-2023-7887 for the Catalina Seawall and Storm Sewer under ICIP.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

- 5. A letter received from the Department of Tourism, Culture, Arts and Recreation informing of approved grant in the amount of \$7,368.00.

- 6. Councillor Johnson presented a letter received from Fire Chief Andrew Rumbolt regarding a change in treasurer for Fire Station #2. The issue will be discussed further in a meeting with the Fire Chief.

Motion #2023-03-14-6032 – Tucker/Rumbolt

Be it resolved we move into a privileged meeting @ 7:34pm.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

Motion #2023-03-14-6033 – Tucker/Johnson

Be it resolved we move back into the regular meeting at 7:44p.m.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

NEW BUSINESS

None

NOTICES OF MOTION

None

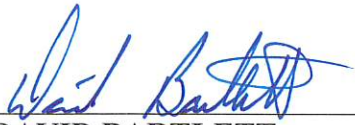
ADJOURNMENT

Motion #2023-03-14-6034 – Rumbolt/Johnson

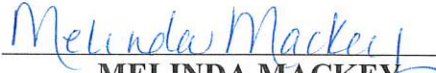
Be it resolved council now adjourn to meet again on Tuesday, April 4, 2023.

The meeting adjourned at 7:45p.m.

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DAVID BARTLETT
MAYOR



MELINDA MACKEY
ACTING TOWN CLERK