

**Municipality of Trinity Bay North  
Regular Council Meeting April 4, 2023**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, April 4, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
		Terence Stead
		Jane Tucker
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

**CALL TO ORDER**

A quorum being present Mayor Bartlett called the meeting to order at 5:03p.m.

**ADOPTION OF AGENDA**

*Motion #2023-04-04-6040 – Stagg/Rumbolt*

*Be it resolved the agenda be adopted with the following correction: change the date from March 14, 2023 to April 4, 2023 & add the Human Resources & Public Works Committee minutes.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

**ADOPTION OF MINUTES**

**Regular Meeting of March 14, 2023**

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of March 14, 2023 which had been circulated with the agenda.

*Motion #2023-04-04-6041 – Lodge/Johnson*

*Be it resolved the minutes of March 14, 2023 regular meeting of council be adopted as presented.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*VR JB*

### **Special Meeting of March 21, 2023**

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of March 21, 2023 which had been circulated with the agenda.

*Motion #2023-04-04-6042 – Lodge/Tucker*

*Be it resolved the minutes of the March 21, 2023 special meeting of council be adopted as presented.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **BUSINESS ARISING FROM MINUTES**

*Motion #2023-04-04-6043 – Tucker/Stagg*

*Be it resolved we move into a privileged meeting at 6:05p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*Motion #2023-04-04-6044 – Tucker/Stagg*

*Be it resolved we move back into the regular meeting at 6:12p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

Action list updated

### **TOWN CLERK'S REPORT**

#### **Bills**

The Town Clerk presented the bills for payment in the amount of \$36,346.27 and opened the floor for any questions.

Due to the fact, there were invoices submitted for payment from Rogers Service Ltd., Deputy Mayor Lodge declared himself in a conflict of interest as the owner is his spouse's brother and sat in the gallery at 6:23p.m.

*Motion #2023-04-04-6045 – Tucker/Stagg*

*Be it resolved the bills submitted for payment in the amount of \$36,346.27 be approved for payment.*

*In favour 6 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

Deputy Mayor Lodge returned to the meeting @ 6:24p.m.

### **TOWN MANAGER'S REPORT**

VR  
WB

The Town Manager provided a written report with the following topics to be discussed:

- Asset Management
- JCP Application
- Job Descriptions
- MCW Projects
- Funding Applications
- Tender for Manuel's Island
- Committee Meetings

### FINANCE

Minutes of a meeting held on March 28, 2023 were enclosed for council's perusal.

#### **Annual Expenditure Report (Local Government Gas Tax Funding Agreement)**

*Motion #2023-04-04-6046 – Stead/Rumbolt*

*Be it resolved we accept the Annual (2022) Expenditure Report Local Government Gas Tax Funding Agreement prepared by Richard Power, FCPA, Professional Corporation.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

#### **Tax Sales**

*Motion #2023-04-04-6047 – Stead/Tucker*

*Be it resolved if we do not receive the advertising quote from the Globe and Mail by Thursday, April 6, 2023 we proceed with the tax sales as per the Municipalizes Act.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on March 17 & 27, 2023 were enclosed for council's perusal.

#### **Take Charge Grant**

*Motion #2023-04-04-6048 – Lodge/Stagg*

*Be it resolved we apply for the Take Charge Grant for Municipalities to install heat pumps at the Town Hall.*

*VR WB*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **Contractor Responsibilities at Waste Site**

*Motion #2023-04-04-6049 – Lodge/Johnson*

*Be it resolved we write a response to the Contractor questioning contractors' responsibilities at the waste site and post the responsibilities on our website.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **RECREATION - PARKS/PLAYGROUNDS/TRAILS**

Minutes of a meeting held on March 21, 2023 were enclosed for council's perusal.

### **Moose License**

*Motion #2023-04-04-6050 – Lodge/Stead*

*Be it resolved the town complete an application for a moose license for use in recreation fundraising.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **Active Living Grant**

A request was put forth by the Trails Committee to purchase trail-building materials, equipment and signage totaling up to \$3,358.

*Motion #2023-04-04-6051 – Tucker/Stead*

*Be it resolved the Trails Committee be given permission to purchase trail-building materials, equipment and signage totaling up to \$3,358 as per Active Living funding from the Provincial Department of Tourism, Culture, Arts and Recreation.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **FIRE DEPARTMENT**

Councillor Rumbolt declared herself in conflict of interest due to the fact her son is the Fire Chief and sat in the gallery at 7:17p.m.

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A letter was received from Chief Rumbolt requesting approval for Nicole Rumbolt to take the position of Treasurer at Station 2 as former Treasurer Floyd Hobbs has stepped down from the position.

***Motion #2023-04-04-6052 – Stagg/Johnson***

***Be it resolved we accept Nicole Rumbolt as the Treasurer for Station 2.***

***In favour 5 {Deputy Mayor Lodge, Councillors Johnson, Stagg, Stead & Tucker}***

***Opposed 1 {Mayor Bartlett}; Motion Carried***

***Motion #2023-04-04-6053 – Stead/Lodge***

***Be it resolved we discuss the issue of 2 executives at the next regular meeting.***

***In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Stagg, Stead & Tucker} Opposed 1 {Councillor Johnson}; Motion Carried***

Mayor Bartlett advised that he's resigning as liaison of the Fire Department. He asked who would like to volunteer to sit as liaison. Councillor Stagg stated she would take this position.

Councillor Rumbolt returned to the meeting at 7:30p.m.

Councillor Stead noted that he does not like the idea of stepping back and not leaving the room when in a conflict or bias situation.

***Motion #2023-04-04-6054 – Stead/Johnson***

***Be it resolved we move into a privileged meeting at 7:35p.m.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

***Motion #2023-04-04-6055 – Johnson/Stead***

***Be it resolved we move back into the regular meeting at 7:45p.m.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

### **TIDY TOWNS**

Nothing to report.

### **TOURISM/ECONOMIC DEVELOPMENT/LANDS**

Nothing to report.

### **HEALTH**

*MR  
JB*

Nothing to report.

### **HUMAN RESOURCES**

Minutes of a meeting held on March 29, 2023 were enclosed for council's perusal.

#### **Ability Employment Position**

*Motion #2023-04-04-6056 – Lodge/Johnson*

*Be it resolved we will revisit the hiring of an Ability Employment position in the future as we cannot afford this position this year.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

#### **Vacation & Training Schedules**

*Motion #2023-04-04-6057 – Lodge/Tucker*

*Be it resolved the staff submit vacation/leave schedules for 2023 and prepare safety meetings schedule.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **LIAISON REPORTS**

#### **Sir William F. Coaker Heritage Foundation**

Minutes of their Board meeting on November 3, 2022 were enclosed for council's perusal.

Mayor Bartlett stepped out of the chair at 8:00p.m. and Councillor Lodge assumed the chair.

Councillor Johnson departed the meeting at 8:00p.m. due to prior commitments.

*Motion #2023-04-04-6058 – Bartlett/Rumbolt*

*Be it resolved we move into a privileged meeting at 8:01p.m.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*Motion #2023-04-04-6059 – Bartlett/Tucker*

*Be it resolved we move back into the regular meeting at 8:15p.m.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*VR  
WB*

**Motion #2023-04-04-6060 – Bartlett/Stead**

*Be it resolved we write the Sir William Ford Coaker Heritage Foundation requesting they clean up their properties to make them safe. Also, advising of our intent of further action if non-compliant, to contact Workplace NL to inspect buildings.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

Mayor resumed the chair at 8:16p.m.

**Wharf Committee**

Nothing to report.

**Peaches Cove-Green Bay Development Inc.**

Nothing to report.

**Bonavista Peninsula Branch Line Association**

Nothing to report.

**Hike Discovery**

Nothing to report.

**Discovery Geopark**

A MOU was presented for signing between the Discovery UNESCO Global Geopark Inc., the Municipality of Trinity Bay North and the Peaches-Cove – Green Bay Development Inc. to be stakeholders in partnership with DUGGp as it relates to stewardship of identified site(s) of international geological significance within the boundary of the Discovery UNESCO Global Geopark.

Councillor Tucker declared herself in conflict of interest and departed the meeting at 8:19p.m.

**Motion #2023-04-04-6061 – Stead/Rumbolt**

*Be it resolved we support and sign the MOU as presented by the Discovery UNESCO Global Geopark Inc. (DUGGp)*

*In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0; Motion Carried*

Councillor Tucker returned to the meeting at 8:21p.m.

**Crime Prevention**

Nothing to report.

VR WB

## Trinity Bay North Historical Society

Minutes of a meeting held on March 21 & 28, 2023 were enclosed for council's perusal.

### Formation of Committee and Executive

#### *Motion #2023-04-04-6062 – Stead/Lodge*

*Be it resolved we accept the following executive as elected:*

- *Claude Stagg – Chairperson*
- *Glenn Freake – Co-Chairman*
- *Jack Duggan – Treasurer*
- *Marjorie Duffett, Theresa White and Barbara Duffett agreed to share the Secretary role.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### CORRESPONDENCE

1. An invitation was received from PMA to attend their Professional Development Session and Membership Meeting scheduled for April 13, 2023 in Clarendville.

#### *Motion #2023-04-04-6063 – Tucker/Stead*

*Be it resolved we send one staff and one councillor to the PMA's Professional Development Session and Membership Meeting scheduled for April 13, 2023 in Clarendville.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

2. A letter was received from the Wooden Boat Museum regarding the renewal of our membership.

#### *Motion #2023-04-04-6064 – Stagg/Tucker*

*Be it resolved we renew our membership fees in the amount of \$30.00 to the Wooden Boat Museum.*

*In favour 3 {Councillors Rumbolt, Stagg & Tucker} Opposed 3 {Mayor Bartlett, Deputy Mayor Lodge & Councillor Stead; Motion Defeated*

### NEW BUSINESS

Nothing to report.

### NOTICES OF MOTION

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WB*



None

**ADJOURNMENT**

*Motion #2023-04-04-6065 – Stead/Stagg*

*Be it resolved the meeting adjourn and be continued on Tuesday, April 25, 2023.*

The meeting adjourned at 8:34p.m.



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**DAVID BARTLETT  
MAYOR**



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**VALERIE ROGERS  
TOWN CLERK**