

**Municipality of Trinity Bay North
Regular Council Meeting February 13, 2024**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, February 13, 2024**

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|------------------------|--------------|---|
| <i>Members Present</i> | Mayor | David Bartlett |
| | Deputy Mayor | Dean Lodge |
| | Councillors | Albert Johnson Terence Stead |
| <i>Absent</i> | Councillor | Doreen Rumbolt (arrived later) Pauline Stagg |
| <i>Also Present</i> | Town Clerk | Valerie Rogers |
| | Town Manager | Darryl Johnson |

CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:02p.m.

ADOPTION OF AGENDA

Motion #2024-02-13-6413 – Stead/Johnson

Be it resolved the agenda be adopted as presented.

*In favour 4 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson & Stead}
Opposed 0; Motion Carried*

ADOPTION OF MINUTES

Regular Meeting of January 16, 2024

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of January 16, 2024 which had been circulated with the agenda.

- Page 5 – under motion 2024-01-16-6372 change “*as it is a breach of the Procurement Act*” to “*as it could be a possible breach of the Procurement Act*”.

Motion #2024-02-13-6414 – Lodge/Stead

Be it resolved the minutes of January 16, 2024 regular meeting of council be adopted with the above correction.

WB VR

*In favour 4 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson & Stead}
Opposed 0; Motion Carried*

Special Meeting of January 25, 2024

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of January 25, 2024 which had been circulated with the agenda.

Motion #2024-02-13-6415 – Johnson/Stead

Be it resolved the minutes of January 25, 2024 special meeting of council be adopted as presented.

*In favour 4 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson & Stead}
Opposed 0; Motion Carried*

Councillor Rumbolt arrived at 5:05p.m.

Special Meeting of February 2, 2024

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of February 2, 2024 which had been circulated with the agenda.

- Page 2 – under motion #2024-02-02-6388 add the following “*and notify them of the limitations of the truck*”

Motion #2024-02-13-6416 – Lodge/Rumbolt

Be it resolved the minutes of February 2, 2024 special meeting of council be adopted with the above correction.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Regular Meeting of February 6, 2024

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of February 6, 2024 which had been circulated with the agenda.

Motion #2024-02-13-6417 – Johnson/Lodge

Be it resolved the minutes of February 6, 2024 regular meeting of council be adopted as presented.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action list updated

By-Election

WB

Motion #2024-02-13-6418 – Stead/Lodge

Be it resolved the Nomination Day for the By-Election be held on April 8, 2024 and if necessary, the Election Day be held on April 29, 2024.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$27,262.86 and opened the floor for any questions.

Motion #2024-02-13-6419 – Stead//Johnson

Be it resolved we increase the budget allocation for Professional Services to cover the unplanned additional cost of the audit.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Motion #2024-02-13-6420 – Stead/Johnson

Be it resolved the bills submitted for payment in the amount of \$26,680.75 be approved. (minus the invoice from Collabria in the amount of \$115.00 & Toromont Industries Ltd. in the amount of \$467.11 as they were submitted for payment at the meeting on February 6th)

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

The Town Manager's report from the prior meeting was included for this meeting as he wasn't in attendance at that meeting.

Water System Upgrades

The Town Manager is to check with the Department of Transportation and Infrastructure on the status of the additional funding.

Crown Land (TPP)

The Town Manager advised that a representative for Crown Lands was in contact advising that the town has a piece of crown land in Thompson Pond Park. The Town Manager advised that Crown Lands had mapped out the location of farm hill site as being in Thompson Pond Park. He has since taken action to correct this mistake.

FINANCE

WB

The Finance committee expressed concerns with the continued procurement proposals being presented to council with a clear potential to breach the Procurement Act, despite the serious potential for Town Financial Liability. To help resolve this issue, a draft step-by-step review process has been prepared for the Town Manager's review. If confirmed as acceptable, it is proposed that it be used to verify each procurement process going forward.

New Bank Account

Motion #2024-02-13-6421 – Stead/Rumbolt

Be it resolved the Town Clerk open up a Municipal Capital Works project bank account for the Catalina Seawall project.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Motion #2024-02-13-6422 – Stead/Rumbolt

Be it resolved the Town Clerk open a Capital Procurement bank account for savings toward planned capital purchases and projects.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Opportunity Funding

Motion #2024-02-13-6423 – Stead/Rumbolt

Be it resolved the Town Manager prepare a project file with cost estimates and draft tender to provide mobility impaired access to the Little Catalina Community Centre.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Motion #2024-02-13-6424 – Stead/Rumbolt

Be it resolved the Town Manager prepare a project file with cost estimates and draft tender to provide mobility impaired access to the Frank Power Chalet.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Fire Inspection

Motion #2024-02-13-6425 – Stead/Lodge

Be it resolved the Town Manager provide a public and commercial building safety inspection plan for council review by March 15, 2024.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

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PUBLIC WORKS/WATER RESOURCES

Nothing to report

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Nothing to report

FIRE DEPARTMENT

Nothing to report

TIDY TOWNS

Nothing to report

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Nothing to report

HEALTH

Nothing to report

HUMAN RESOURCES

Nothing to report

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Minutes of a meeting held with the Foundation on February 8, 2024 were enclosed for council's perusal.

Motion #2024-02-13-6426 – Stead/Lodge

Be it resolved we move into a privileged meeting at 6:08p.m.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Motion #2024-02-13-6427 – Johnson/Lodge

Be it resolved we move back into the regular meeting at 6:30p.m.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

WB VR

Motion #2024-02-13-6428 – Lodge/Rumbolt

Be it resolved we reply to Mr. Cotter on the appeal from the Sir William Ford Coaker Heritage Foundation regarding the alteration/removal order.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

Wharf Committee

Nothing to report

Peaches Cove-Green Bay Development Inc.

Nothing to report

Bonavista Peninsula Branch Line Association

Nothing to report

Hike Discovery

Nothing to report

Discovery Geopark

Nothing to report

Crime Prevention

Nothing to report

Trinity Bay North Historical Society

Nothing to report

CORRESPONDENCE

1. A letter was received from the Silver Wings Skating Club seeking council's support by becoming a sponsor in their event brochure for the year end ice show scheduled for March 26, 2024.

Motion #2024-02-13-6429 – Stead/Johnson

Be it resolved we donate \$50.00 (bronze sponsor) to the Silver Wings Skating Club for an advertisement in their event brochure.

In favour 4 {Mayor Bartlett, Councillors Johnson, Rumbolt & Stead} Opposed 1 {Deputy Mayor Lodge}; Motion Carried

NEW BUSINESS**Geopark**

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Deputy Mayor Lodge forwarded an email from the Discovery Geopark as a FYI. Deputy Mayor Lodge volunteered to have further discussions with the Geopark regarding the email.

Meeting Time Change

The Town Clerk requested the meeting time of 5:00p.m. be reverted back to the original time of 4:30p.m. as it is no longer necessary due to the resignation of Councillor Tucker.

Motion #2024-02-13-6430 – Stead/Johnson

Be it resolved the meeting time be reverted back to 4:30p.m. as per the original Rules of Procedure.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt & Stead} Opposed 0; Motion Carried

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2024-02-13-6431 – Stead


Be it resolved the meeting adjourn.

The meeting adjourned at 6:46p.m.

The next regular meeting is scheduled for Tuesday, February 27, 2024 @ 4:30p.m.



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK