

**Municipality of Trinity Bay North
Regular Council Meeting June 6, 2023**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, June 6, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
		Terence Stead
		Jane Tucker

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:05p.m.

ADOPTION OF AGENDA

Motion #2023-06-06-6118 – Tucker/Rumbolt

Be it resolved the agenda be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of May 16, 2023

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of May 16, 2023 which had been circulated with the agenda.

- Remove Councillor Stagg from the voting count in motion #2023-05-16-6108.
- On p.6 the wording should read “Councillor Stead departed the meeting at 6:52p.m. as he didn’t want to partake in the discussion as he felt he may be considered in conflict of interest.”
- Motion #2023-05-16-6116 should read as follows “be it resolved that we reduce the vacant land tax from \$300.00 to \$100.00 for non-developable

RB

properties as assessed by the Town Manager pending our Tax Structure supporting this change.”

Motion #2023-06-06-6119 – Stagg/Johnson

Be it resolved the minutes of May 16, 2023 regular meeting of council be adopted with the above corrections.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Municipal Plan

Motion #2023-06-06-6120 – Tucker/Lodge

Be it resolved that Trinity Bay North’s Municipal Plan and Development Regulations Amendments Nos. 2 and 3, 2023 be adopted.

Furthermore, be it resolved the town appoint John Baird, to act as Commissioner to hear objections or representations with regards to the amendments, at a Public Hearing to be held on Thursday, June 29, 2023 in accordance with the Urban and Rural Planning Act, 2000.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Manuel’s Island Tender

The Town Manager advised that as per the Procurement Act in order to retender the scope of work has to change.

Motion #2023-06-06-6121 – Tucker/Stead

Be it resolved motion #2023-05-16-6108 be rescinded.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-06-06-6122 – Lodge/Johnson

Be it resolved we revise the scope of work for the Manuel’s Island tender to exclude the concrete work.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 1 {Councillor Tucker}; Motion Carried

Drinking Water Treatment – Feasibility Study

A letter was received from the Department of Transportation and Infrastructure advising that our application AP-MCW-23104 – Drinking Water Treatment – Feasibility Study has been approved as outlined below.

*VR
WB*

Be it resolved we send a letter to the following hazardous properties giving them 30 days to start repairing or demolish: 40-42 Coaker Drive, 214-216 East Point Road, 2-6 Forest Road, 20 East Point Road and 11 Rock Hill Road. Also, advising of our intent of further action if non-compliant, to contact Workplace NL to inspect buildings.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Councillor Rumbolt and Stagg departed the meeting at 6:09p.m. due to a prior commitment.

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$35,766.81 and opened the floor for any questions.

Motion #2023-06-06-6127 – Stead/Johnson

Be it resolved the bills submitted for payment in the amount of \$35,766.81 be approved.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

Budget Variance Report

The Quarterly Budget Variance Report for January-May, 2023 was included for council's perusal.

Quick Statistics Summary (Accounts Receivable)

The Quick Statistics Summary up to May 31, 2023 consisting of a breakdown of accounts receivable, collections for May, collections this year, adjustments and discounts for May, adjustments and discounts this year, and the percentage of taxes collected to date were enclosed for council's perusal.

Bank Balance

Balance as of May 31, 2023 - \$768,011.98

TOWN MANAGER'S REPORT

The Town Manager provided a written report on items he's been working on since the last meeting.

Municipal Capital Works Projects

*VR
WB*

Motion #2023-06-06-6128 – Lodge/Stead

Be it resolved we not award the previous tender for the Water System Improvements Project #17GI-22-00048 due to the lowest tender received being over the estimate provided by the Engineers therefore we engage Meridian Engineering Inc. to change the scope of work and retender.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

FINANCE

Minutes of a meeting held on May 16, 2023 were enclosed for council's perusal.

Town Manager's Travel Claim***Motion #2023-06-06-6129 – Stead/Tucker***

Be it resolved we reimburse the Town Manager for travel expenses incurred from April 18-May 31, 2023 in the amount of \$616.56.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on May 26, 2023 were enclosed for council's perusal.

Coaker Foundation's request to purchase former Post Office building***Motion #2023-06-06-6130 – Lodge/Johnson***

Be it resolved we advise the Sir William Ford Coaker Heritage Foundation that if the town were to sell the building it would have to go to public tender therefore, it would be better for them to continue to lease the building and to obtain tenant's insurance.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

Ice Control Materials 2023/2024***Motion #2023-06-06-6131 – Lodge/Johnson***

Be it resolved we order the same amount of salt/sand mixture as previous years.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

RECREATION - PARKS/PLAYGROUNDS/TRAILS

RB

Minutes of a meeting held on May 30, 2023 were enclosed for council's perusal.

Motion #2023-06-06-6132 – Stead/Lodge

Be it resolved Councillor Stead be given permission to obtain a quote from Coastal Paving for upgrades to the tennis court to accommodate pickle ball and a walking track for future opportunity funding.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

FIRE DEPARTMENT

Nothing to report

TIDY TOWNS

Nothing to report

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Minutes of a meeting held on May 11, 2023 were enclosed for council's perusal.

Tax Sales Auction

It was reported that the auction held on June 2, 2023 only one parcel of land sold (46 Shore Road). The town now has 3 options: #1 - to hold a second auction within two weeks (open bid, highest bid accepted, potential bidders can bid without minimum requirements of taxes outstanding), #2 – not to proceed any further or #3 – the town take the land for amount owing which is money in money out.

Mayor Bartlett stepped out of the chair at 6:55p.m. and Deputy Mayor Lodge assumed the chair.

Mayor Bartlett resumed the chair at 7:05p.m.

Motion #2023-06-06-6133 – Lodge/Tucker

Be it resolved the town hold a second auction to be held on June 15, 2023 for properties 139 Discovery Trail, 16 McCormick Crescent and 96-100 Main Road.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried

Remaining taxes owing for 46 Shore Road (after sale)

Motion #2023-06-06-6134 – Johnson/Tucker

VR
DB

*Be it resolved we move into a privileged meeting at 7:19p.m.
In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried*

Motion #2023-06-06-6135 – Tucker/Johnson

*Be it resolved we move back into the regular meeting at 7:21p.m.
In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried*

Motion #2023-06-06-6136 – Lodge/Johnson

*Be it resolved we write off the remaining taxes owing for property 46 Shore Road after the auction sale in the amount of \$5,668.13.
In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried*

HUMAN RESOURCES

Notes from May 23rd and 26th, 2023 from the Hiring Committee were enclosed for council's perusal.

Motion #2023-06-06-6137 – Lodge/Johnson

*Be it resolved we offer the position of Recreation Director to John Haynes.
In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried*

Motion #2023-06-06-6138 – Lodge/Stead

*Be it resolved we offer the position of Assistant Recreation Director to Jennifer Russell.
In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 0; Motion Carried*

Motion #2023-06-06-6139 – Johnson

Be it resolved the meeting adjourn.

The meeting adjourned at 7:25p.m.

The remainder of this meeting will continue on Thursday, June 8th, 2023 @ 5:30p.m.



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK