

Municipality of Trinity Bay North
Continuation of the Regular Council Meeting November 1st 2021

Continuation of the Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, November 1st, 2021

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Terence Stead
	Councillors	Albert Johnson
		Dean Lodge
		Doreen Rumbolt
<i>Absent</i>	Councillor	Jane Tucker
		Pauline Stagg (arrived later)
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

This meeting is a continuation of the regular meeting held on October 25, 2021

A quorum being present Mayor Bartlett called the meeting to order at 4:31p.m.

Town Manager's Report

1) Site Specific Safety Plan (SSSP)

The Town Manager advised that every year he has to provide a SSSP for the pickup of ice control materials from the Department of Transportation and Infrastructure depot and that the plan needs to be adopted by council.

Motion #2021-11-01-5330 – Johnson/Stead

Be it resolved we adopt the Site Specific Plan for 2021/2022.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Rumbolt} Opposed 0; Motion Carried

Councillor Stagg arrived 4:34p.m.

2) Tender (Sweetland's Aggregate)

Motion #2021-11-01-5331 – Johnson/Lodge

Be it resolved we award the tender for the construction of ADA washrooms, an enviro septic system and an artesian well system in Lookout Park to Sweetland's Aggregate Ltd. in the amount of \$112,700 plus HST.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

3) Iceberg Harvester Barge

The Deputy Mayor heard rumours that the iceberg harvester barge tied up to the former OCI wharf is going to be dismantled on the shoreline.

Motion #2021-11-01-5332 – Stead/Johnson

Be it resolved the Town Manager contact Randy Stead in the morning to have them cease and desist the dismantling of the iceberg harvester barge until the town is satisfied that all permits are in place and a formal written plan provided before they commence work.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

Committees

Mayor Bartlett stated that he would like to restructure some committees such as: Economic Development renamed Tourism/Economic Development and Recreation renamed Parks/Recreation (to include parks, rinks, ballfields, etc.). He stated that no more than 2 on each committee.

It was decided to defer discussion of the restructuring committees until all council members are in attendance.

Recreation

An estimate was received from Lawrence Mackey to replace the floors in the washrooms at the Melrose chalet in the amount of \$2,803.00.

It was decided before a decision is made on the future of the Melrose Chalet a full cost analysis has to be completed i.e. water/sewer installation, roofing and repairs to inside of building.

Fire Department Minutes of the quarterly meeting on October 18, 2021 were enclosed for council's perusal.

Economic Dev. Mayor Bartlett is to approach the current members to inform them about the restructuring of the committee to see if they are still interested in sitting on the committee.

Water Resources The Town Manager is to schedule a meeting on November 22nd, 2021 with Scott Smith from Meridian Engineering.

Trails Place an ad on the community channel seeking volunteers to groom the trail on the Murphy's Cove/Lodge's Pond trail from Melrose to the squirter on Saturday, November 6th.

Terms of Reference for the Hiking Trails Committee was enclosed for council's perusal and adoption.

Correspondence

1. A travel claim was received from the Town Manager for travel expenses incurred from September 29-November 19, 2021 in the amount of \$232.25.

Motion #2021-11-01-5333 – Johnson/Stagg

Be it resolved we reimburse the Town Manager for travel expenses incurred from September 29-November 19, 2021 in the amount of \$232.25.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

2. A letter was received from Brian White advising of the danger's associated with the crosswalk located adjacent to the Catalina playground and community garden on Route 230. His concern is the excessive speeds he has witnessed traveling in both directions. He went on to explain that he would like to see a flashing amber crosswalk light above the crosswalk to make motorists aware of this crosswalk.

Motion #2021-11-01-5334 – Stagg/Rumbolt

Be it resolved we write the Minister of Transportation and Infrastructure once again requesting his department install a flashing amber crosswalk light

above the crosswalk adjacent to the Catalina playground and community garden and enclose Brian White's letter for support. Also write Brian White advising of our intent.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

3. A letter was received from Eddie Hiscock of a concern of his regarding the town system that serves his residence.

Motion #2021-11-01-5335 – Stagg/Lodge

Be it resolved we have Meridian Engineering investigate Eddie Hiscock's concerns regarding the town system that serves his residence on November 22nd, 2021 before they attend the scheduled meeting on November 22nd. Also advise Mr. Hiscock of our intent.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

4. A letter was received from Maisie Johnson, Secretary for the Congregation Bethany United Church advising they are willing to allow the Bethany United Church Hall to be used as a warming centre for the town and to work with Council for any upgrades necessary for this to happen.

Motion #2021-11-01-5336 – Stead/Johnson

Be it resolved we investigate to see if the hall is compatible, investigate the cost, write the Congregation advising that other warming centres located in the town fundraised for the generator and then discuss it at a future meeting.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

5. A letter was received from the Municipal Assessment Agency calling for nominations for the Eastern Region Director's position on their board. *Place on file*

6. An email was received from Cyndy Stead, Manager of the Discovery Global Geopark advising their virtual AGM is scheduled for November 17th, 2021 and they are seeking to fill the positions of (2) municipal representatives and 1 in the private sector – business member.

Motion #2021-11-01-5337 – Stead/Stagg

Be it resolved Councillor Tucker remain on the Discovery Global Geopark’s Board of Directors as a municipal representative if she’s still interested.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

7. An invitation was received to attend a Bonavista Peninsula Tourism Forum on November 19, 2021 in Trinity.

Motion #2021-11-01-5338 – Stagg/Lodge

Be it resolved we send the Mayor and Deputy Mayor to the Bonavista Peninsula Tourism Forum scheduled for November 19th, 2021 in Trinity.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

8. A letter was received from Municipalities Newfoundland and Labrador advising of a Municipal Pipeline Project which helps municipalities reach some important development goals and provide valuable services while, at the same time, helping post-secondary students see working with municipalities as a valuable career path.

Motion #2021-11-01-5339 – Lodge/Rumbolt

Be it resolved we send in the application form to MNL.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

9. A letter was received from the Honourable Krista Lynn Howell, Minister of Municipal and Provincial Affairs advising she approved our request to decrease the number

of councillors for the Town of Trinity Bay North from nine (9) members to seven (7) members. *Place on file*

10. A letter was received from the Honourable Krista Lynn Howell, Minister of Municipal and Provincial Affairs advising that the Federal Government announced the expansion of the eligible investments categories of the Canada Community Building Fund (formerly known as the Gas Tax Fund) to include fire halls and fire station infrastructure. *The Town Manager to investigate the price of R20 garage doors, operators for the doors and 2 heat pumps*
11. An email was received from Kim MacPherson, Manager of the Municipal Training Program regarding training sessions for Municipal Budgeting and Councillor Orientation. *Register the Mayor, Deputy Mayor and Councillor Lodge for the virtual Municipal Budget Training for November 9th and the Deputy Mayor and Councillors Lodge and Rumbolt for the virtual Councillor Orientation Training on December 7th.*
12. An email was received from Roma Barron, Senior Response Officer with the Canadian Coast Guard inviting council members to attend an Oil Spills Awareness session on October 29th, 2021 at the Seaport Inn in Port Union. *As the date has passed the Town Clerk is to check with Roma Barron to see if they will be offering anymore sessions in the future.*
13. An estimate in the amount of \$2,421.72 was received from Sansom Equipment Limited for repairs to two (2) of the above ground lift stations. *The Town Manager stated that the work was completed and the total invoice was for \$1,683.05*
14. An email was received from Professional Municipal Administrators enclosing COVID-19 vaccination and vaccine passport FAQs for municipalities. *The Town Clerk advised that the Town of Bonavista has implemented the requirement for the vaccine verification to attend a public meeting*

Motion #2021-11-01-5340 – Lodge/Johnson

Be it resolved that the town's requirement to attend a public meeting is to have vaccine verification (NLVaxPass).

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

15. An email was received from Councillor Jane Tucker requesting the following proposed agenda items for the meeting: Geopark Membership Fee, Timing of Meetings, Update on Special Meeting on October 19th, 2021 and Terms of Reference for Hiking Trails Committee.

Motion #2021-11-01-5341 – Stead/ Stagg

Be it resolved we defer the email from Councillor Tucker to the next meeting that she's in attendance.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

A discussion occurred on the Rules of Procedure. The Town Manager suggested council meet at 1:00p.m. on Wednesday, November 3, 2021 to look over the current Rules of Procedure.

Motion #2021-11-01-5342 – Stead/Stagg

Be it resolved we defer the discussion on the Rules of Procedure for the next regular meeting.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

Councillor Johnson departed the meeting at 6:43p.m. due to a prior commitment

16. An email was received from the BTRCC advising the deadline for the Museum Assistance Program has been extended to November 29, 2021. *The Town Manager is to obtain a quote for replacing windows, doors, painting and bathroom upgrades for the Arch's Dream Museum as soon as possible*

*New Business***1) Meeting with Other Towns (Joint Council)**

Mayor Bartlett suggested we get our house in order first and that we defer to the next meeting and then prepare an agenda.

2) Doctor Shortage/Health Care***Motion #2021-11-01-5343 – Stagg/Rumbolt***

Be it resolved the town include in the committees a Health Care Committee.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

3) Glen Mackey & Doug Brown (Meeting)

Schedule meeting for November 29th, 2021

4) Meeting Time

Dealt with earlier in the meeting

5) Funding – Museum and Library

Dealt with earlier in the meeting

6) Wharf Committee

Deputy Mayor Stead expressed his concern and the concerns of others regarding the deteriorating wharf across from the town hall. He advised that the concerned citizens were wondering if council can help by maybe forming a committee to apply for funding to repair the wharf. Also, he spoke about the wharf in Little Catalina.

Motion #2021-11-01-5344 – Stead/Stagg

Be it resolved we form a special committee to deal with wharves and have the concerned citizens come forward to serve on this committee.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried

7) Additional funding for Municipal Infrastructure Program

Discussion on future projects.

Motion #2021-10-04-5345 – Stagg

*Be it resolved that council now adjourn to meet again on Monday, November 8, 2021 at 4:30p.m.
In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

The meeting adjourned at 7:14p.m.

MAYOR

TOWN CLERK

DATE