

**Municipality of Trinity Bay North  
Regular Council Meeting January 10, 2023**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, January 10, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
		Terence Stead
	Jane Tucker	

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

**CALL TO ORDER**

A quorum being present Mayor Bartlett called the meeting to order at 5:00p.m.

**ADOPTION OF AGENDA**

***Motion #2023-01-10-5933 – Tucker/Stagg***

***Be it resolved the agenda be adopted as presented.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

**ADOPTION OF MINUTES**

**Regular Meeting of December 13, 2022**

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of December 13, 2022, which had been circulated with the agenda.

- On page 6 change the time from 6:39p.m. to 5:39p.m.

***Motion #2023-01-10-5934 – Stead/Lodge***

***Be it resolved the minutes of December 13, 2022, regular meeting of council be adopted with the above correction.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

*VR dB*

### Special Meeting of December 15, 2022

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of December 15, 2022 which had been circulated with the agenda.

- Insert in Motion #2022-12-15-5932 “by the Town Manager and the Public Procurement Agency”

#### *Motion #2023-01-10-5935 – Lodge/Tucker*

*Be it resolved the minutes of the December 15, 2022 special meeting of council be adopted with the above correction.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **BUSINESS ARISING FROM MINUTES**

#### Meeting Date Change

#### *Motion #2023-01-10-5936 – Stead/Johnson*

*Be it resolved we change the meeting time from every second and fourth Tuesday of each month to a meeting every three weeks with the next scheduled meeting on January 31, 2023.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **TOWN CLERK'S REPORT**

#### Bills

The Town Clerk presented the bills for payment in the amount of \$34,675.95 and opened the floor for any questions.

Due to the fact, there were invoices submitted for payment from Rogers Service Ltd., Deputy Mayor Lodge declared himself in a conflict of interest as the owner is his spouse's brother and departed the meeting at 5:55p.m.

#### *Motion #2023-01-10-5937 – Stead/Rumbolt*

*Be it resolved the bills submitted for payment in the amount of \$34,675.95 be approved for payment.*

*In favour 6 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

Deputy Mayor Lodge returned to the meeting @ 5:56p.m.

#### Quick Statistics Summary (Accounts Receivable)

VR AB

The Quick Statistics Summary up to December 31, 2022 consisting of a breakdown of accounts receivable, collections for December, collections this year, adjustments and discounts for December, adjustments and discounts this year, and the percentage of taxes collected to date were enclosed for council's perusal.

### **Bank Balance**

Balance as of December 31, 2022 - \$383,372.48

### **TOWN MANAGER'S REPORT**

The Town Manager provided a written report with the following topics to be discussed:

- Tower Guard
- Yield Sign
- Ownership of Blackmore's Cove
- Timeline for fire truck application and cost
- Per household garbage cost
- Extension for budget – January 31, 2023
- Wifi at Chalet
- Cost of hand rail, auto shutoff faucets and change table at park washrooms
- Water systems upgrade delays
- Lottery license – Recreation
- Composting bins
- Garage doors – Town Hall
- Geopark donation
- Brush cutting

The Town Manager advised the Melrose Culvert Replacement Project #265-2022-7853 is not eligible for gas tax funding.

#### ***Motion #2023-01-10-5938 – Stead/Johnson***

***Be it resolved we cancel the request for gas tax funding for the Melrose Culvert Replacement Project #265-2022-7853.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

#### ***Motion #2023-01-10-5939 – Stead/Lodge***

***Be resolved the Municipality of Trinity Bay North submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax funding in the amount of \$69,055 for the town's share of the Catalina Seawall and subsurface Infrastructure Project.***

*VR AB*



*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### FINANCE

#### 2023 Operating Budget

Councillor Stead wishes to have it noted in the minutes of his concern that council has not yet provided or adopted a completed 2023 municipal budget or tax structure. With no budget or tax structure adopted our council is in breach of the Municipalities and Procurement Acts.

*Motion #2023-01-10-5940 – Stead/Tucker*

*Be it resolved we move into a privileged meeting at 6:15p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*Motion #2023-01-10-5941 – Stead/Johnson*

*Be it resolved we move back into the regular meeting at 6:35p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

#### Request from resident regarding Poll Tax

A letter was received from a resident requesting reimbursement of the amount she paid for Poll Tax for 2018 and 2019 as her income was below the basic personal exemption for those years.

*Motion #2023-01-10-5942 – Johnson/Stagg*

*Be it resolved the request from a resident for reimbursement of the amounts she paid for her Poll Tax for 2018 and 2019 be denied based on Section 127 (2) of the Municipalities Act which states “an application for an exemption under paragraph (1)(c) shall be made before July 1 in a financial year in order for that exemption to be applicable to that financial year.”*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 1 {Councillor Stead}; Motion Carried*

#### Travel Claims – Town Manager and Town Clerk

*Motion #2023-01-10-5943 – Stead/Rumbolt*

*Be it resolved we pay the Town Manager’s travel claim from June 8-17 & November 9-December 28, 2022 in the amount of \$692.85 and the Town Clerk’s travel claim for 2022 in the amount of \$196.83.*

*VR DB*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **Geopark – Request for Donation**

*Motion #2023-01-10-5944 – Stead/Lodge*

*Be it resolved we donate \$1,500 to Discovery Global Geopark towards their 10% share which amounts to \$63,000 toward the current phase of their initiative to include site enhancement development.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **Tax Exemptions for Low Income Households**

Staff to check and see how this will affect our revenue.

### **Town Moose License**

*Motion #2023-01-10-5945 – Stead/Tucker*

*Be it resolved the following distribution of the moose meat be approved by Council: 25% for the food bank and the fire department, 50% to the Recreation/Trails Committee and the town pay up to \$150 to the Food Bank for processing. Councillor Stead will cover any additional cost for processing the Food Bank's share.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

### **PUBLIC WORKS/WATER RESOURCES**

Nothing to report.

### **RECREATION - PARKS/PLAYGROUNDS/TRAILS**

Notes were enclosed for council's perusal on the following topics: Winter Carnival, Town Moose License, Winners of the Christmas Decorating Contest, and Canada Summer Jobs Information Sessions

### **FIRE DEPARTMENT**

Nothing to report.

### **TIDY TOWNS**

VR JB

Nothing to report.

**TOURISM/ECONOMIC DEVELOPMENT/LANDS**

Nothing to report.

**HEALTH**

Nothing to report.

**HUMAN RESOURCES**

***Motion #2023-01-10-5946 – Lodge/Johnson***

***Be it resolved that due to uncertainties in the Parks, Trails, and Recreation position for the upcoming season, a Canada Summer Jobs application should be completed as a possible option.***

***In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried***

**LIAISON REPORTS**

**Sir William F. Coaker Heritage Foundation**

Nothing to report.

**Wharf Committee**

Nothing to report.

**Peaches Cove-Green Bay Development Inc.**

Nothing to report.

**Bonavista Peninsula Branch Line Association**

Nothing to report.

**Hike Discovery**

Nothing to report.

**Discovery Geopark**

Nothing to report.

**Crime Prevention**

Councillor Rumbolt reminded Mayor Bartlett when time permits to send another letter regarding RCMP staffing.

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**CORRESPONDENCE**

1. An invitation was received from the Department Environment and Climate Change Water Resources Management Division to attend their 2023 Water and Wastewater Workshop from March 27-30, 2023 in Gander.

*Motion #2023-01-10-5947 – Stagg/Johnson*

*Be it resolved on the recommendation of the Town Manager we send one delegate to the 2023 Water and Wastewater Workshop from March 27<sup>th</sup>-30<sup>th</sup> in Gander.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

**NEW BUSINESS**

**Bias or Perceived Bias**

*Motion #2023-01-10-5948 – Stead/Johnson*

*Be it resolved we move into a privileged meeting at 7:21p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

*Motion #2023-01-10-5949 – Stead/Stagg*

*Be it resolved we move back into the regular meeting at 7:24p.m.*

*In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried*

**NOTICES OF MOTION**

None

**ADJOURNMENT**

*Motion #2023-01-10-5950 – Stagg*

*Be it resolved the meeting adjourn and be continued on Tuesday, January 24, 2023.*

The meeting adjourned at 7:24p.m.



DAVID BARTLETT  
MAYOR



VALERIE ROGERS  
TOWN CLERK