

**Municipality of Trinity Bay North
Special Council Meeting February 7, 2023**

**Minutes of a special meeting of the Council of the
Municipality of Trinity Bay North
held in the Town Hall on February 7, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
		Terence Stead
		Jane Tucker

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manger	Darryl Johnson

A quorum being present Mayor Bartlett called the meeting to order at 5:20p.m.

The purpose of the special meeting was to adopt the 2023 Budget.

Councillor Stead compiled a presentation on the reasons why the preparation of the 2023 budget is late this year and the 2022 Financial Management Observations/Accomplishments.

The Town Manager then proceeded to review the budget outlining how much and what was included in each section.

Motion #2023-02-07-5981 – Stead/Johnson

Be it resolved the Residential Property Tax be lowered from 9.5 mils to 9 mils.

After some discussion on the motion Councillor Stead rescinded the motion with Councillor Johnson's approval.

Motion #2023-02-07-5982 – Lodge/Johnson

Be it resolved the Residential Vacant Land minimum increase from \$100 to \$300.00.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 1 {Councillor Stead}; Motion Carried

Motion #2023-02-07-5983 – Lodge/Stead

VR JB

Be it resolved all \$10.00 permit fees be increased to \$20.00.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5984 – Stead/Lodge

Be it resolved the Residential Property Tax be lowered from 9.5 mils to 8.5 mils.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stead & Tucker} Opposed 2 {Councillors Rumbolt & Stagg}; Motion Carried

Motion #2023-02-07-5985 – Stead/Lodge

Be it resolved the Finance Committee develop a Financial Statement intended to be published as part of a Mayor's Council policy statement on the TBN Website.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5986 – Stead/Lodge

Be it resolved the Finance Committee implement a monthly report of Income from Sales of Goods and Services and Other Revenue from Own Sources (cash inflow-outflow).

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5987 – Rumbolt/Stagg

Be it resolved we establish a new administrative position tasked to increase revenue through tax collection or other government funding applications as necessary to support Asset Management Plan on a one-year trial basis which will be reviewed at the end of the year.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5988 – Rumbolt/Johnson

Be it resolved we adopt the following 2023 Tax Structure:

PROPERTY TAX

Residential (Minimum \$500.00)	8.5 mils
55+ Senior Apartments	6 mils
Vacant Land (Minimum \$300.00)	9.5 mils
Wharf & Stages (Minimum \$30.00)	9.5 mils

VR AB

Commercial (Minimum \$400.00)	10.5 mils
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POLL TAX	\$300.00
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WATER AND SEWER

Residential Water/Sewer	\$35.00 per month or \$420.00 per year
Residential Water Only	\$26.00 per month or \$312.00 per year
Residential Sewer Only	\$15.00 per month or \$180.00 per year
Commercial Water/Sewer	\$47.00 per month or \$564.00 per year
Commercial Water Only	\$32.00 per month or \$384.00 per year
Commercial Sewer Only	\$150.00 per month or \$1,800.00 per year
Water/Sewer (Schools)	\$215.00 per month or \$2,580.00 per year
Water/Sewer (Personal Care Homes)	\$165.00 per month or \$1,980.00 per year
Vacant property with a dwelling (turned off more than 1 year)	\$100.00 per year

BUSINESS TAX (minimum \$350 per year)

Class I - 36 mils	Pharmaceutical & General Store combined, Professional Services, Insurance Companies
Class II - 18.25 mils	Construction Companies, Salvage Companies, Plumbing & Electrical, Sawmills
Class III - 5 mils	Personal Care Homes
Class IV - 13.50 mils	Grocery & Hardware Stores combined, Lounges, Novelty Shops
Class V - 13 mils	Services (Gas) Stations, Body Shops, Clothing Stores, Home Furnishing Stores, Restaurants, Take-Outs, Auto Supplies, Auto Sales
Class VI - 12.50 mils	Convenience Stores, Hair Salons, Meat Cutting, Daycare Facilities, Flea Markets, Pet Grooming
Class VII - 30 mils	Funeral Homes
Class VIII - 50 mils	Financial Institutions

VR JB

Class IX - 12 mils	Hotels, Bed & Breakfast Units, Airbnb Units, Storage Units
Class X - 50 mils	Industrial Plants
Class XI - 12 mils	All other businesses
Business with no property to assess	5% of Gross Revenue or \$500 whichever is greater
Utilities/Cable Companies	2.5% of Gross Revenue

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5989 – Rumbolt/Johnson

Be it resolved the 2023 Budget be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5990 – Stead/Stagg

Be it resolved that the Budget Manager publish the 2023 Municipal Tax Structure on the local ad channel, TBN website, municipal office and all local post offices in accordance with the Department of Municipal and Provincial Affairs' policy.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-02-07-5991 – Stagg

Be it resolved that the meeting adjourn at 8:54pm.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK