

**Municipality of Trinity Bay North
Regular Council Meeting March 9, 2020**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, March 9, 2020**

<i>Members Present</i>	Mayor	Shelly Blackmore
	Deputy Mayor	Phyllis Humby
	Councillors	David Bartlett
		Albert Johnson
		Norman Rogers
		Neville Samson
		Pauline Stagg

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:35p.m.

Agenda ***Motion #2020-03-09-4860 – Humby/Stagg***
 Be it resolved the agenda be adopted as presented.
 In favour 7 {Mayor Blackmore, Deputy Mayor Humby,
 Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
 Opposed 0; Motion Carried

Minutes: **Regular Meeting of February 24, 2020**
Regular Meeting Mayor Blackmore asked if there were any errors or omissions
 to the minutes of the regular meeting of February 24, 2020
 which had been circulated with the agenda.

- Motion #2020-02-24-4854 change in favour 7 to 6 and remove Deputy Mayor Humby from the vote
- Expression of Interest regarding the Fish Market was omitted
- Under Finance – Public Building “in Catalina” was omitted

Motion #2020-03-09-4861 – Humby/Stagg

Be it resolved the minutes of the February 24, 2020 regular meeting of council be adopted with the above corrections.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

Business Arising

1) Meeting with Ministers

A reply came forth late on Friday, March 6th that they never received an agenda up to this date. The Town Manager stated that an agenda was prepared and emailed sometime in November, 2019. Mayor Blackmore will prepare an email and attach the agenda.

2) Darcy McKenna

Mr. McKenna stated at our last regular meeting on February 24th that he would have a business plan submitted to us within two weeks.

Motion #2020-03-09-4862 – Bartlett/Samson

Be it resolved we contact Darcy McKenna inquiring as to where the Business Plan is that he stated would be submitted in 2 weeks.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

3) Heating Cost Analysis

Keep a running total

4) Waste Management

To be placed on the agenda for the meeting with the Minister on March 23rd.

Motion #2020-03-09-4863 – Bartlett/Samson

Be it resolved we look after TBN's waste management with our meeting with the Minister.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

Motion #2020-03-09-4864 – Rogers/Humby

Be it resolved we send up to four (4) to meet with the Minister of Municipal Affairs.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-03-09-4865 – Stagg/Humby

Be it resolved we send the Town Manager, Mayor Blackmore, Councillor Bartlett and any other Councillor that can attend to contact the Town Clerk by March 19th.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-03-09-4866 – Stagg/Rogers

Be it resolved the next regular meeting be Tuesday, March 24, 2020 @ 4:30p.m. due to the fact of the meeting with the Minister of Municipal Affairs on March 23rd.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

5) MCW – Water and Sewer Main Street South

It was stated that we had requested a document (which is in this meetings correspondence) from the Coaker Foundation some time ago to send along with the MCW application which would have given us a higher score to have the application approved.

Delegate

Members of the Fire Department (Fire Chief Derek Ryan, Assistant Fire Chief Dale Kennedy, Floyd Hobbs and Dave Tremblett)

The members came into discuss the situation with the pumper truck at Station 2. The Town Manager advised Stephenson Services was in contact advising they cannot assess the trouble with the truck as the computer has them locked out. He stated that we would have to send it the United States to have the computer unlocked. This would be a minimal cost so the Town Manager approved the work and advised that

when the computer is back to make contact before any work is started.

Finance

1) Bills

Bills were presented in the amount of \$43,210.58.

Motion #2020-03-09-4867 – Humby/Bartlett

Be it resolved the bills be paid in the amount of \$43,210.58.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Meeting

Will schedule for sometime after our 1st meeting in April.

Public Works

A quote was received from Harvey & Company Ltd. for a set of summer tires for the loader in the amount of \$14,674.76 (taxes included).

Motion #2020-03-09-4868 – Humby/Bartlett

Be it resolved we defer to the Finance Committee to discuss at their Finance Meeting.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Recreation

Minutes of a meeting held on March 4, 2020 was enclosed for council's perusal.

Fire Department

TV Auction is scheduled for April 16, 17 & 18th

Economic Dev.

1) Trails

Trail Committee meeting scheduled for March 24th. Mayor Blackmore stated that she had an email from Jane Tucker inquiring as to whether or not if members can sit on the committee from outside of our community. It was suggested the Mayor respond to Ms. Tucker advising that because of the Discovery Hike committee this would be interference.

2) Meeting

Scheduled for March 17th @ 7:00p.m.

3) Fish Market

Expression of Interest – Place ad

4) Lookout Park

The ad is out in The Packet regarding the RFP and as of now there has been no reply. If no reply by the next meeting we will look at other methods of development.

5) Oil & Gas

Councillor Bartlett stated that Bill Carter from Marine Institute does mapping of harbours. It was suggested we write up what we are looking for.

Water Resources

The Town Manager stated he will email Jason Strickland tomorrow to get a progress report on updating our chlorine system.

Land

Motion #2020-03-09-4869 – Bartlett/Humby

Be it resolved we commence the process of placing 96-100 Main Road up for sale by way of public auction for tax arrears.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Motion #2020-03-09-4870 – Bartlett/Stagg

Be it resolved we move into a privileged meeting at 6:00p.m.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Motion #2020-03-09-4871 – Bartlett/Stagg

Be it resolved we move back into the regular meeting at 6:05p.m.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from February 21-March 4, 2020 in the amount of \$156.56.

Motion #2020-03-09-4872 – Stagg/Bartlett

Be it resolved we reimburse the Town Manager for travel expenses incurred from February 21-March 4, 2020 in the amount of \$156.56.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 2) An invoice was received from the Bonavista-Trinity Regional Chamber of Commerce in the amount of \$75.00 for the 2020 membership fee.

Motion #2020-03-09-4873 – Johnson/Samson

Be it resolved we pay the 2020 BTRCC's membership fee in the amount of \$75.00.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 3) An invitation was received from CPWA to attend their Spring Conference in Grand Falls from May 6-8, 2020.

Motion #2020-03-09-4874 – Rogers/Bartlett

Be it resolved we send the Town Manager and Town Foreman to the CPWA's Spring Conference in Grand Falls scheduled for May 6-8, 2020.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 4) A letter was received from the Royal Canadian Legion Newfoundland and Labrador Command seeking council's support by purchasing an advertisement in the "Military Service Recognition Book"

Motion #2020-03-09-4875 – Stagg/Bartlett

Be it resolved we purchase a 1/10th page advertisement in the "Military Service Recognition Book" in support of The Royal Canadian Legion Newfoundland and Labrador Command in the amount of \$210.00.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 5) A letter was received from the Canadian Iceberg Vodka Corporation regarding a tax invoice.

Councillor Samson declared himself in conflict of interest and departed the meeting as his wife is an employee of the Coaker Foundation whereby they are the landlord of the building occupied by the Canadian Iceberg Vodka Corporation.

Motion #2020-03-09-4876 – Humby/Johnson

Be it resolved we write the Sir William Ford Coaker Heritage Foundation advising they are responsible for the taxes levied on 37-47 Main Street South as being owners of the property.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

Councillor Samson returned to the meeting.

The Town Clerk was directed to write Ed Kean requesting a copy of his gross revenue for business tax purposes for 2018 & 2019.

- 6) A letter was received from the Fire, Emergency and Corporate Services a division of the Department of Municipal Affairs and Environment enclosing information related to COVID 19 Outbreak.

Motion #2020-03-09-4877 – Stagg/Johnson

Be it resolved we post the circular related to the COVID 19 outbreak on our Facebook page and our website.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 7) A brief summary of the ongoing developments within the Port Union Historic District was received from the Sir William Ford Coaker Heritage Foundation.

- 8) A letter was received from David Clarke, Municipal Analyst with the Department of Municipal Affairs and Environment regarding our 2020 Budget Submission.

New Business

1) Pickup Tender

Tenders were received for the purchase of a pickup as follows as per specifications:

Clarendville Ford Sales Limited - \$44,482.00 (tax included)

Hickman Motors - \$43,045.65 (tax included)

Motion #2020-03-09-4878 – Rogers/Humby

Be it resolved we accept the tender for the purchase of a pickup from Hickman Motors in the amount of \$43,045.65.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

Motion #2020-03-09-4879 – Stagg/Humby

Be it resolved that council now adjourn to meet again on Tuesday, March 24, 2020 at 4:30p.m.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

The meeting adjourned at 6:35p.m.

MAYOR

TOWN CLERK

DATE