

**Municipality of Trinity Bay North
Regular Council Meeting November 9, 2020**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, November 9, 2020**

<i>Members Present</i>	Mayor	Shelly Blackmore
	Deputy Mayor	Phyllis Humby
	Councillors	David Bartlett
		Albert Johnson
		Norman Rogers
		Neville Samson
		Pauline Stagg

<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:46p.m.

Agenda ***Motion #2020-11-09-5036 – Bartlett/Johnson***
 Be it resolved the agenda be adopted as presented.
 In favour 7 {Mayor Blackmore, Deputy Mayor Humby,
 Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
 Opposed 0; Motion Carried

Minutes: **Regular Meeting of October 26, 2020**
Regular Meeting Mayor Blackmore asked if there were any errors or omissions
 to the minutes of the regular meeting of October 26, 2020
 which had been circulated with the agenda.

Motion #2020-11-09-5037 – Rogers/Stagg
 Be it resolved the minutes of the October 13, 2020
 regular meeting of council be adopted as presented.
 In favour 7 {Mayor Blackmore, Deputy Mayor Humby,
 Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
 Opposed 0; Motion Carried

Business Arising **1) 2002 Cat Loader**
 The Town Manager advised that Chard's Automotive
 presented a quote of \$6,000 labour and if there are any more

required maintenance that have to be repaired the cost will be extra. It was decided to contact Sweetland's Aggregate and Bulldog Contracting to see if they have a mechanic that would complete the work and if so get them to provide us with a quote and then we will make a decision at the next meeting what we will do with the loader.

2) Sea Cans

The Town Manager to draft up a policy.

3) Airbnb's

It was decided the Town Manager and Town Clerk draft up a policy for this year and another for next year going forward. He will forward to those not in conflict of interest for critiques.

4) Street Lights

Motion #2020-11-09-5038 – Johnson/Rogers

Be it resolved we install six (6) street lights in Little Catalina as identified by Councillor Johnson and the Town Manager.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

5) RV's

Councillor Rogers advised several people complained to him regarding the RV parked out on a plot of land on Discovery Trail (Route 230). It was stated to Councillor Rogers to have those complainants put their concerns in writing to have a record on file. Also, it was suggested we write Sheldon Hammond to have him submit a wastewater management plan and submit a written document from the owners of the land giving him permission to occupy.

The Town Manager to have a policy completed by next meeting.

6) 38 Rock Hill Road

Letter sent with a deadline of December 8, 2020.

1) Bills

Bills were presented in the amount of \$22,506.77.

Motion #2020-11-09-5039 – Bartlett/Samson

Be it resolved the bills be paid in the amount of \$22,506.77.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Stead's Brook

It was suggested we write MHA Craig Pardy requesting information as to what happened to the funding that was supposedly allocated to us to fix the problem at Stead's Brook. Also, obtain an estimate from our engineering firm for the dredging of Stead's Brook.

Town Manager's Report

1) SSSP (Site Specific Safety Plan)

Motion #2020-11-09-5040 – Johnson/Stagg

Be it resolved we accept the Site-Specific Safety Plan as presented.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Interviews for the Waste Management Attendant

The Town Manager advised there were nine applications but only seven qualified for an interview. He stated that Councillor Bartlett and himself conducted interviews and narrowed it down to three candidates. The preferred candidate is Joe Gullage therefore, they recommended we offer the position of Waste Management Attendant to Joe Gullage.

Motion #2020-11-09-5041 – Bartlett/Johnson

Be it resolved we offer the position of Waste Management Attendant to Joe Gullage.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

3) Christmas Dinner

Schedule for December 18th @ 6:30p.m.

4) Legal Advice (Trinity North Development Corporation)

The Town Manager advised that an email came back from the lawyer stating we have a case if needed regarding the MOU.

The Town Manager asked if everyone seen the email forwarded to them regarding the floor plans from Darcy McKenna for the cannabis plant.

Councillor Bartlett stated this was not good enough they should be submitting a plan with their scope of work and timelines and have it forwarded to council prior to our regular meeting so that we can ask questions and also to let him know we sought legal advice regarding the MOU.

Motion #2020-11-09-5042 – Johnson/Bartlett

Be it resolved we write the Trinity North Development Corporation advising they have thirty days to provide us with a written plan outlining the scope of work and timelines. Also, include in the letter that we sought legal advice regarding the MOU.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Recreation

The Town Manager advised the AGM was held on Sunday, October 18th and the following was the outcome of the Election of Officers: Chairperson – Ken Reid; Vice-Chairperson – Shawn Dyke; Treasurer – Jessica Dyke and Secretary – Nicole Rumbolt.

Motion #2020-11-09-5043 – Humby/Bartlett

Be it resolved we accept the Recreation Commission's new executive as follows: Chairperson – Ken Reid; Vice-Chairperson – Shawn Dyke; Treasurer – Jessica Dyke and Secretary – Nicole Rumbolt.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

It was suggested we extend an invitation to the Recreation Committee to meet with council on November 30th @ 7:00p.m. to discuss some matters.

Fire Department

1) Cost Estimates

Councillor Bartlett stated that he will get some quotes to repair the garage doors. Also, he suggested we obtain a couple of quotes to have someone label the electrical panel box and install a dedicated breaker for the deep fryer.

2) Warming Centres

Deputy Mayor Humby to reach out to Bob Keough regarding the Parish Hall in Melrose.

Check to see if a letter was written in support of St. Catherine's Haven acquiring a generator from NL Housing Corporation.

Motion #2020-11-09-5044 – Stagg/Bartlett

Be it resolved we write the Parish Council requesting they use the Parish Hall for a warming centre.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Land

The Town Manager and Clerk advised they received some information and guidance on how to sale land by means of public action and that we should do the same as it is more beneficial to the town.

Motion #2020-11-09-5045 – Johnson/Rogers

Be it resolved we commence the steps necessary to sale by means of public auction the following parcels of land: 46 Shore Road, 96-100 Main Road, 16 McCormick Crescent and 139 Discovery Trail.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from October 23-November 5, 2020 in the amount of \$205.32.

Motion #2020-11-09-5046 – Humby/Johnson

Be it resolved we reimburse the Town Manager for travel expenses incurred from October 23-November 5, 2020 in the amount of \$205.32.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

New Business

1) Sherry Sheppard – Trails

The Town Manager advised he has received several complaints that Sherry Sheppard has trails cordoned off next to her property with electric fencing to prevent her horses from roaming.

Motion #2020-11-09-5047 – Bartlett/Johnson

Be it resolved we write Sherry Sheppard advising of the complaints regarding electrical fencing installed cordoning off trails next to her property and if this is the case, then it will have to be removed.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Lighthouse – Manuel's Island

Motion #2020-11-09-5048 – Bartlett/Stagg

Be it resolved we write the Minister of Environment, Climate Change and Municipalities requesting approval to acquire the Manuel's Island lighthouse.

In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

3) Geopark Board Position

Mayor Blackmore stated that Jane Tucker had sent an email to her advising she applied for the At-Large position on the Geopark board but she needs to be connected to a Municipality or Not-for-Profit so she's wondering if she can represent the town as a member of the EDC.

Motion #2020-11-09-5049 – Stagg/Rogers

Be it resolved we have no objection to Jane Tucker sitting on the Geopark Board of Directors as a representative of council that is member of our Economic Development Committee.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

4) EOI – Thompson Pond Park

The Town Manager advised that the advertising of the EOI for Thompson Pond Park was overlooked and the deadline has lapsed.

Motion #2020-11-09-5050 – Stagg/Johnson

Be it resolved the deadline date for the EOI for Thompson Pond Park be changed to December 14, 2020 and advertised.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

Motion #2020-11-09-5051 – Humby/Stagg

Be it resolved that council now adjourn to meet again on Monday, November 23, 2020 at 4:30p.m.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

The meeting adjourned at 6:46p.m.

MAYOR

TOWN CLERK

DATE