

**Municipality of Trinity Bay North
Regular Council Meeting November 23, 2020**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, November 23, 2020**

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|------------------------|-----------------------------|--|
| <i>Members Present</i> | Deputy Mayor Councillors | Phyllis Humby Albert Johnson Norman Rogers Neville Samson |
| <i>Arrived Later</i> | Mayor Councillor | Shelly Blackmore David Bartlett Pauline Stagg |
| <i>Also Present</i> | Town Clerk Town Manager | Valerie Rogers Darryl Johnson |

A quorum being present Deputy Mayor Humby called the meeting to order at 4:36p.m.

Agenda ***Motion #2020-11-23-5052 – Samson/Johnson***
 Be it resolved the agenda be adopted as presented.
 In favour 4 {Deputy Mayor Humby, Councillors Johnson,
 Rogers & Samson} Opposed 0; Motion Carried

Mayor Blackmore and Councillor Bartlett arrived. Mayor Blackmore then presided over the meeting.

Minutes: **Special Meeting of November 9, 2020**
Special Meeting Mayor Blackmore asked if there were any errors or omissions to the minutes of the special meeting of November 9, 2020 which had been circulated with the agenda.

Councillor Stagg arrived

Motion #2020-11-23-5053 – Humby/Bartlett
 Be it resolved the minutes of the November 9, 2020
 special meeting of council be adopted as presented.

*Minutes:
Regular Meeting*

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Regular Meeting of November 9, 2020

Mayor Blackmore asked if there were any errors or omissions to the minutes of the regular meeting of November 9, 2020 which had been circulated with the agenda.

Motion #2020-11-23-5054 – Humby/Bartlett

Be it resolved the minutes of the November 9, 2020 regular meeting of council be adopted as presented.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

Business Arising

1) 2002 Cat Loader

Awaiting a response from Bulldog Contracting.

2) Sea Cans

Adopt the policy at the next regular meeting.

3) Airbnb's

A policy will be drafted by the end of the year for adoption.

4) RV's

Awaiting on a reply from Sheldon Hammond.

The Town Manager to have a policy completed by next meeting.

5) Stead's Brook

Estimate request sent to Scott Simms to dredge the brook.

Motion #2020-11-23-5055 – Bartlett/Johnson

Be it resolved we follow up with a formal letter to the Minister of Transportation and Works regarding the Stead's Brook situation.

***In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried***

6) Christmas Dinner

Motion #2020-11-23-5056 – Rogers/Stagg

Be it resolved we cancel the Christmas dinner reservations at the Seaport Inn due to the recommendations of the Chief Medical Officer of Health regarding COVID and in lieu of dinner a \$25.00 gift card per person be given to councillors and workers to be used at their leisure.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

7) Warming Centres

It was advised Bob Keough will talk to the Parish Council.

8) Possible One-Way Street in Melrose

Deputy Mayor Humby advised some residents of Melrose has requested the streets of Humphreys Road and Shore Road be turned into a one-way street due to dangerous traffic flow. The Town Manager and Deputy Mayor Humby will investigate and report to the next meeting.

Finance

1) Bills

Bills were presented in the amount of \$14,496.99.

Motion #2020-11-23-5057 – Humby/Bartlett

Be it resolved the bills be paid in the amount of \$14,496.99.

*In favour 7 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers, Samson & Stagg}
Opposed 0; Motion Carried*

Councillor Samson departed the meeting @ 5:56p.m. due to prior commitments

2) 2021 Tax Structure

Motion #2020-11-23-5058 – Humby/Johnson

Be it resolved we adopt the following 2021 Tax Structure:

PROPERTY TAX

- *Residential (minimum \$500.00) - 9.5 mils*
- *Vacant Land (minimum \$100.00) - 9.5 mils*

- *Wharf & Stages (minimum \$30.00) - 9.5 mils*
- *Commercial (minimum \$400.00) - 10.5 mils*
- *Seal Processing Plant - 15.5 mils*

POLL TAX - \$300.00

WATER AND SEWER RATES

- *Residential Water and Sewer - \$35.00/month or \$420.00/year*
- *Residential Water Only - \$26.00/month or \$312.00/year*
- *Residential Sewer Only - \$15.00/month or \$180.00/year*
- *Commercial Water & Sewer - \$47.00/month or \$564.00/year*
- *Commercial Water Only - \$32.00/month or \$384.00/year*
- *Commercial Sewer Only - \$150.00/month or \$1800.00/year*
- *Water/Sewer (Schools) - \$215.00/month or \$2,580.00/year*
- *Water/Sewer (Personal Care Homes) - \$165.00/month or \$1,980.00/year*
- *Vacant Property with a Dwelling (turned off more than 1 year) - \$100.00/year*

BUSINESS TAX (minimum \$350.00 per year)

***Class I - Pharmaceutical & General Store Combined,
Professional Services, Insurance Companies - 36 mils***

***Class II - Construction Companies, Salvage Companies,
Plumbing & Electrical, Sawmills - 18.25 mils***

Class III - Personal Care Homes - 5 mils

***Class IV - Grocery & Hardware Stores Combined, Lounges,
Novelty Shops - 13.50 mils***

***Class V - Service (Gas) Stations, Body shops, Clothing Stores,
Home Furnishing Stores, Restaurants, Take-outs, Auto Supplies,
Cleaning Supplies, Auto Sales
13 mils***

***Class VI - Convenience Stores, Hair Salons, Meat Cutting,
Daycare Facilities, Flea Markets - 12.50 mils***

Class VII - Funeral Homes - 30 mils

Class VIII - Financial Institutions - 50 mils

Class IX - Hotels, Bed & Breakfast Units, Storage Units - 12 mils

Class X - Industrial Plants - 50 mils

Class XI - All other businesses - 12 mils

- ***Business with no property to assess - 5% of Gross Revenue or \$500.00 whichever is greater.***
- ***Utilities/Cable Companies - 2.5% of Gross Revenue***
 - ***All Property, Business and Poll Tax are due and payable in full on or before May 31, 2020. All taxes not paid by this date will be subject to compound interest of 2% per month.***
 - ***Deadline for application for exemption from Poll Tax is June 30, 2020***
 - ***Water & Sewer must be paid quarterly if not interest is applicable.***

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

3) 2021 Budget

Motion #2020-11-23-5059 – Johnson/Bartlett

Be it resolved the 2020 Budget be adopted as presented.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

Town Manager's Report

1) Cribbing in Melrose

Motion #2020-11-23-5060 – Humby/Bartlett

Be it resolved we hire Meridian Engineering to be our consultants for the Disaster 2020 funding to look after the cribbing damage on Harbour Road.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

Public Works

Ratify Snow Clearing Regulations at next regular meeting.

Water Resources

Meeting scheduled for December 1st @ 1:00p.m.

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from November 6-19, 2020 in the amount of \$163.57.

Motion #2020-11-23-5060 – Stagg/Bartlett

Be it resolved we reimburse the Town Manager for travel expenses incurred from November 6-19, 2020 in the amount of \$163.57.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

- 2) A letter was received from Discovery Collegiate seeking a donation for the 2018-19 Scholarship Ceremony.

Motion #2020-11-23-5061 – Stagg/Bartlett

Be it resolved that we make a donation of \$250.00 to the Discovery Collegiate's 2019-2020 Scholarship Ceremony.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

- 3) A letter was received from MP Churence Rogers advising that under the Safe Restart Agreement the town will receive \$106,892.14.
- 4) A letter was received from the Canadian Iceberg Vodka Corporation in response to our email on October 26, 2020 regarding taxes.

Motion #2020-11-23-5062 – Bartlett/Johnson

Be it resolved we write the Sir William Ford Coaker Heritage Foundation's Chairperson Bruce Sweetland to have him review the correspondence from the Canadian Iceberg Vodka Corporation and advising him that the Foundation is responsible for any taxes levied on their properties and also write the Canadian Iceberg Vodka Corporation explaining there is no change in the tax status.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

- 5) A sample quotation was received from T&M Contracting for the conversion of fluorescent lighting to LED and enclosing the savings in doing so.

Motion #2020-11-23-5063 – Bartlett/Johnson

Be it resolved we obtain quotes from three electrical contractors in the area to provide a cost assessment of all our buildings for lighting retrofits.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

Motion #2020-11-23-5064 – Bartlett/Stagg

Be it resolved that council now adjourn to meet again on Monday, December 14, 2020 at 4:30p.m.

In favour 6 {Mayor Blackmore, Deputy Mayor Humby, Councillors Bartlett, Johnson, Rogers & Stagg} Opposed 0; Motion Carried

The meeting adjourned at 6:30p.m.

MAYOR

TOWN CLERK

DATE