

Jason Strickland and Scott Smith from Meridian Engineering Inc. was in attendance to discuss the Municipal Infrastructure Projects for 2022-2023 the town wants submitted in this year's application process.

Motion #2021-11-22-5373 – Lodge/Stagg

Be it resolved that the Municipality of Trinity Bay North submit applications for funding under the 2022-2023 Municipal Infrastructure Program for the following projects listed in priority:

PROJECT	COST	REBATE	PROVINCE SHARE	TOWN SHARE	
Culvert Replacement Melrose	\$ 125,000.00	\$ 11,645.58	\$ 56,677.21	\$ 56,677.21	1
Historic District Water and Sewer	\$1,040,000.00	\$ 96,891.17	\$ 848,797.95	\$ 94,310.88	2
Mason Place	\$ 47,000.00	\$ 4,378.77	\$ 21,310.62	\$ 21,310.62	3
Dalton's	\$ 94,600.00	\$ 8,813.43	\$ 42,893.29	\$ 42,893.29	4
Snows Road	\$ 187,500.00	\$ 17,468.45	\$ 85,015.78	\$ 85,015.78	5
TOTALS	\$1,494,100.00	\$139,197.40	\$1,054,694.83	\$300,207.77	

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

2) Eddie Hiscock's Letter

The Town Manager advised that the engineers visited Eddie Hiscock's property as requested by council to see if there is a solution to the current problem he described in his letter. The proposed solution is to bypass that manhole with their gravity flow line and go directly into the lift station. Our engineers will do a cost estimate within the next 2 weeks and we will move forward with securing gas tax funding.

*Minutes:
Regular Meeting*

Regular Meeting of November 15, 2021 (Continuation)

Mayor Bartlett asked if there were any errors or omissions in the minutes of November 15, 2021 which is the continuation

VR *JB*

of the regular meeting held on November 8, 2021 which had been circulated with the agenda.

Motion #2021-11-22-5374 – Lodge/Tucker

Be it resolved the minutes of the November 15, 2021 continuation of the regular meeting of council held on November 8, 2021 be adopted as presented.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

*Minutes:
Special Meeting*

Special Meeting of November 18, 2021

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of November 18, 2021 which had been circulated with the agenda.

- Change the wording on the first paragraph on page 2 as follows: “Mayor Bartlett wanted it noted in the minutes that a councillor phoned him approximately 8:45p.m. this morning informing him that the municipal pickup truck was parked at a private residence not related to work”.
- In the adjournment motion remove Deputy Mayor Stead and Councillor Rumbolt from the count as they were not present for the meeting.

Motion #2021-11-22-5375 – Lodge/Tucker

Be it resolved the minutes of the November 18, 2021 special meeting of council be adopted with the above corrections.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

*Business Arising
Cont'd*

3) Manuel’s Island

Motion #2021-11-22-5376 – Stagg/Lodge

Be it resolved the Municipality of Trinity Bay North intends to maintain the cylindrical beacon on Manuel’s Island in the waters off Catalina Harbour as a visual amenity for the community.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

4) Cannabis Plant

VR *WB*

Mayor Bartlett stepped out of the chair with Councillor Stagg taking the chair.

Motion #2021-11-22-5377 – Bartlett/Stagg

Be it resolved we move into a privileged meeting at 5:44p.m.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2021-11-22-5378 – Tucker/Lodge

Be it resolved we move back into the regular meeting at 5:51p.m.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2021-11-22-5379 – Stagg/Lodge

Be it resolved the Town Manager email Darcy McKenna giving him 2 weeks to meet with council to provide an update and discuss the MOU.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Mayor Bartlett resumed the chair

5) Meeting with Minister of Transportation and Infrastructure

The Town Manager to contact MHA Pardy to meet with us when he's in the area to voice our frustration with the lack of response from the Minister in scheduling a meeting.

6) Committees

Councillor Rumbolt stated she would like to sit on the Health Care Committee.

7) FD Station 2's request regarding assistance from council to purchase secondhand pickup

Mayor Bartlett stepped out of the chair with Councillor Stagg taking the chair.

Mayor Bartlett stated he wants to know the total cost of the pickup purchase plus all repairs outlined in their letter and

RB
WB

also provide us with their latest balance of their fundraising account.

Also, a discussion occurred regarding the information they provided stating the equipment carrier cannot transport members in the back because the doors do not open from the inside. This being a safety concern it was advised to have this corrected.

Mayor Bartlett resumed the chair.

Motion #2021-11-22-5380 – Tucker/Stagg

Be it resolved the Fire Department liaisons meet with the executive of the Fire Department to discuss the pickup purchase and the safety concern of the equipment carrier.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

8) National Building Code of Canada

Motion #2021-11-22-5381 – Lodge/Stagg

Be it resolved that the Municipality of Trinity Bay North adopt the National Building Code of Canada.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2021-11-22-5382 – Lodge/Tucker

Be it resolved the Municipality of Trinity Bay North confirms the responsibility for compliance with the National Building Code in regard to our building regulations is with the home owner and/or developer/contractor.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Finance

1) Bills

Bills were presented in the amount of \$26,692.71 for approval of payment.

Motion #2021-11-22-5383 – Rumbolt/Stagg

Be it resolved the bills be paid in the amount of \$26,692.71.

R *AB*

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

*Town Manager's
Report*

1) Lookout Park Tender

A discussion occurred on invited tenders.

Motion #2021-11-22-5384 – Stagg/Rumbolt

Be it resolved in the future when inviting tenders for projects we require a response from the contractor within 5 days if they are going to tender or not.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

2) CEEP

The Town Manager informed that our CEEP project started today and some of the work to be completed will be 1) Repairs to Lookout Park steps; 2) Thompson Pond Park trail and; 3) Some general repairs around town.

Mayor Bartlett advised that the replacing of the steps in Lookout Park was part of the Green and Inclusive Community Buildings Program which did not get approved in the first round. He stated that he will follow up with Nancy Robbins from ACOA to see where our application stands. If approval is not given, then we will have to possibly budget for this in 2022.

3) Subject of Special Meeting held on November 18, 2021

Motion #2021-11-22-5385 – Stagg/Lodge

Be it resolved we move into a privileged meeting @ 6:46p.m.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2021-11-22-5386 – Stagg/Lodge

Be it resolved we move back into the regular meeting @ 7:02p.m.

In favour 5 {Mayor Bartlett, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

The Town Manager is to continue to investigate internally.

RE WB

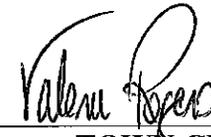
Motion #2021-11-22-5387 – Lodge/Stagg

Be it resolved that council now adjourn to meet again on Tuesday, November 23, 2021 at 5:30p.m. to continue the regular meeting.

The meeting adjourned at 7:30p.m.



MAYOR



TOWN CLERK

December 14, 2021
DATE

Meeting - November 22, 2021

PAID
NOV 23 2021
22823-22843

Pay The Bills

Printed: 2:49:29PM Nov 23, 2021

Page 1 of 4

Invoice	Description	Date	Approved	OpenBal	Current	Hold Back	Payment	Balance
85424001	85424 Newfoundland and Labrador Inc.							
1064	Troubleshoot Generator, Replace timer for Lig	11/19/2021	True	245.55	245.55	0.00	245.55	0.00
	Total For: 85424001			\$ 245.55	\$ 245.55	\$ 0.00	\$ 245.55	\$ 0.00
AFONSS001 Afonso Group								
26470	Trace Line and Locate Leak	11/11/2021	True	1,745.70	1,745.70	0.00	1,745.70	0.00
26502	Cleaning Sewer Block (Job #25521-22)	11/17/2021	True	5,823.60	5,823.60	0.00	5,823.60	0.00
	Total For: AFONSS001			\$ 7,569.30	\$ 7,569.30	\$ 0.00	\$ 7,569.30	\$ 0.00
BONAV002 Bonavista Flowers & Gifts								
27	Floral Arrangement (Mary Cooper)	11/10/2021	True	50.00	50.00	0.00	50.00	0.00
	Total For: BONAV002			\$ 50.00	\$ 50.00	\$ 0.00	\$ 50.00	\$ 0.00
BONAV006 Bonavista Cabs Ltd.								
147483	Package from Xylem	10/19/2021	True	23.00	23.00	0.00	23.00	0.00
	Total For: BONAV006			\$ 23.00	\$ 23.00	\$ 0.00	\$ 23.00	\$ 0.00
C-CDI001 C&C Distributors Ltd.								
51936	Diesel Equipment	10/07/2021	True	881.33	881.33	0.00	881.33	0.00
52028	Furnace Oil (FD Station #1)	10/18/2021	True	511.20	511.20	0.00	511.20	0.00
	Total For: C-CDI001			\$ 1,392.53	\$ 1,392.53	\$ 0.00	\$ 1,392.53	\$ 0.00
COAST001 Coastal Paving								
232824	Delivery of Load of Class A from Clarenville tc	11/16/2021	True	690.00	690.00	0.00	690.00	0.00
	Total For: COAST001			\$ 690.00	\$ 690.00	\$ 0.00	\$ 690.00	\$ 0.00
CROSB003 Crosbie Engineering Ltd.								
121-6464	Lookout Park ADA Washroom	09/30/2021	True	805.00	805.00	0.00	805.00	0.00
	Total For: CROSB003			\$ 805.00	\$ 805.00	\$ 0.00	\$ 805.00	\$ 0.00
EASTL001 EastLink								
17495535	Telephone Charges/Wifi	11/03/2021	True	201.95	201.95	0.00	201.95	0.00
17530552	Internet	11/10/2021	True	109.19	109.19	0.00	109.19	0.00
17530582	Telephone/Cable/Internet Charges (FD)	11/10/2021	True	246.07	246.07	0.00	246.07	0.00

Invoice	Description	Date	Approved	OpenBal	Current	Hold Back	Payment	Balance
MODER001 Modern Business Equipment Ltd.								
AR446053	Photo Copy Charges	10/31/2021	True	45.66	45.66	0.00	45.66	0.00
Total For: EASTL001				\$ 557.21	\$ 557.21	\$ 0.00	\$ 557.21	\$ 0.00
NARLM001 NARL Marketing Limited Partnership								
30621045	218.2L Propane	11/04/2021	True	304.38	304.38	0.00	304.38	0.00
3077048	739.8L Furnace Oil	11/10/2021	True	893.73	893.73	0.00	893.73	0.00
Total For: MODER001				\$ 45.66	\$ 45.66	\$ 0.00	\$ 45.66	\$ 0.00
Total For: NARLM001				\$ 1,198.11	\$ 1,198.11	\$ 0.00	\$ 1,198.11	\$ 0.00
NEWFO002 Newfoundland Power Co. Ltd.								
1000637NOV21	Lift Station Catalina	11/08/2021	True	116.18	116.18	0.00	116.18	0.00
1001262NOV21	Lift Station #3 (Catalina)	11/08/2021	True	35.06	35.06	0.00	35.06	0.00
10461820NOV21	Catalina Museum	11/08/2021	True	44.90	44.90	0.00	44.90	0.00
1107259NOV21	LS #7 (Catalina)	11/08/2021	True	32.78	32.78	0.00	32.78	0.00
1107283NOV21	Catalina Public Bldg.	11/08/2021	True	83.44	83.44	0.00	83.44	0.00
13810650NOV21	Goodyears Road (LS)	11/08/2021	True	52.05	52.05	0.00	52.05	0.00
15701683NOV21	Main Street Lift Station	11/08/2021	True	354.61	354.61	0.00	354.61	0.00
15702038NOV21	Main Street (LS)	11/08/2021	True	217.11	217.11	0.00	217.11	0.00
16309353NOV21	Circular Road (LS)	11/08/2021	True	39.65	39.65	0.00	39.65	0.00
16309452NOV21	Memorial Drive (LS)	11/08/2021	True	97.79	97.79	0.00	97.79	0.00
16505349NOV21	Main Street Catalina	11/08/2021	True	35.61	35.61	0.00	35.61	0.00
5825583NOV21	Sandy Point Road (LS)	11/08/2021	True	28.07	28.07	0.00	28.07	0.00
6681928NOV21	Lookout Park	11/08/2021	True	48.13	48.13	0.00	48.13	0.00
7147796NOV21	Little Catalina Rec Building	11/08/2021	True	23.14	23.14	0.00	23.14	0.00
8134132NOV21	Little Catalina (LS)	11/08/2021	True	68.36	68.36	0.00	68.36	0.00
8535270NOV2021	Star/Cross	11/08/2021	True	23.14	23.14	0.00	23.14	0.00
898643NOV21	Little Catalina Community Centre & Fire Hall	11/08/2021	True	469.75	469.75	0.00	469.75	0.00
998476NOV21	Fire Hall	11/08/2021	True	208.12	208.12	0.00	208.12	0.00
998708NOV21	Maintenance Building	11/08/2021	True	102.15	102.15	0.00	102.15	0.00
99987NOV21	Lift Station #1	11/08/2021	True	78.11	78.11	0.00	78.11	0.00
Total For: NEWFO002				\$ 2,158.15	\$ 2,158.15	\$ 0.00	\$ 2,158.15	\$ 0.00

Invoice	Description	Date	Approved	OpenBal	Current	Hold Back	Payment	Balance
C-2943723	Pest Control	11/09/2021	True	166.75	166.75	0.00	166.75	0.00
C-2943774	Pest Control (Fire Dept)	11/09/2021	True	102.35	102.35	0.00	102.35	0.00
C-2943794	Pest Control (Community Centre/Fire Hall)	11/09/2021	True	79.35	79.35	0.00	79.35	0.00
C-2943825	Pest Control (Chapel)	11/09/2021	True	92.00	92.00	0.00	92.00	0.00
Total For: ORKIN001				\$ 440.45	\$ 440.45	\$ 0.00	\$ 440.45	\$ 0.00
R~JAD001 R&J Advertising								
143423	"Ford Pickup" Tender	09/07/2021	True	25.00	25.00	0.00	25.00	0.00
143424	"Voters List" Ad	09/07/2021	True	25.00	25.00	0.00	25.00	0.00
143425	Public Notice/Nomination of Candidates Ad	09/07/2021	True	98.00	98.00	0.00	98.00	0.00
Total For: R~JAD001				\$ 148.00	\$ 148.00	\$ 0.00	\$ 148.00	\$ 0.00
RAYMO002 Raymond Guy & Sons Ltd.								
105470	Freight from Emco	10/18/2021	True	33.07	33.07	0.00	33.07	0.00
Total For: RAYMO002				\$ 33.07	\$ 33.07	\$ 0.00	\$ 33.07	\$ 0.00
RODWA001 Rodway's Office Supplies								
42400	Paper & Toner	11/09/2021	True	166.74	166.74	0.00	166.74	0.00
Total For: RODWA001				\$ 166.74	\$ 166.74	\$ 0.00	\$ 166.74	\$ 0.00
SANSO001 Sansom Equipment Ltd.								
INV-MP-4900	Provide Annual Maintenance Service for Two	11/15/2021	True	2,170.84	2,170.84	0.00	2,170.84	0.00
INV-MP-4921	2 Air Release Valves repaired and installed	11/17/2021	True	1,683.05	1,683.05	0.00	1,683.05	0.00
Total For: SANSO001				\$ 3,853.89	\$ 3,853.89	\$ 0.00	\$ 3,853.89	\$ 0.00
SHIRR001 Shirran's Transportation								
02 (08-31-21)	Freight (Hi-Tech Communications)	08/31/2021	True	20.00	20.00	0.00	20.00	0.00
10 (08-11-21)	Freight (Emco Ltd.)	08/11/2021	True	20.00	20.00	0.00	20.00	0.00
256 (08-05-21)	Freight (GCR Clarenville)	08/05/2021	True	20.00	20.00	0.00	20.00	0.00
27 (09-23-21)	Freight (Emco Ltd.)	09/23/2021	True	20.00	20.00	0.00	20.00	0.00
39 (08-06-21)	Freight (HiTech Communications)	08/06/2021	True	20.00	20.00	0.00	20.00	0.00
43 (08-09-21)	Freight (HiTech Communications)	08/09/2021	True	20.00	20.00	0.00	20.00	0.00
50 (09-20-21)	Freight (Toromont Cat)	09/20/2021	True	20.00	20.00	0.00	20.00	0.00
Total For: SHIRR001				\$ 140.00	\$ 140.00	\$ 0.00	\$ 140.00	\$ 0.00

Invoice	Description	Date	Approved	OpenBal	Current	Hold Back	Payment	Balance
TELU001 Telus	Cellphone Charges	10/31/2021	True	569.73	569.73	0.00	569.73	0.00
29519522076								
Total For: TELU001				\$ 569.73	\$ 569.73	\$ 0.00	\$ 569.73	\$ 0.00
TOWNS001 Townsuite Municipal Software Inc.	Software Support	11/09/2021	True	5,352.24	5,352.24	0.00	5,352.24	0.00
6656								
Total For: TOWNS001				\$ 5,352.24	\$ 5,352.24	\$ 0.00	\$ 5,352.24	\$ 0.00
VALMI001 Valmin Fire Protection Ltd.	Inspection of Fire Hydrants	11/11/2021	True	442.18	442.18	0.00	442.18	0.00
32845								
Total For: VALMI001				\$ 442.18	\$ 442.18	\$ 0.00	\$ 442.18	\$ 0.00
XYLEM001 Xylem Canada Company	Level Regulators	10/27/2021	True	811.90	811.90	0.00	811.90	0.00
3658362003								
Total For: XYLEM001				\$ 811.90	\$ 811.90	\$ 0.00	\$ 811.90	\$ 0.00
Totals:				\$ 26,692.71	\$ 26,692.71	\$ 0.00	\$ 26,692.71	\$ 0.00

Number of Vendors: 21