

**Municipality of Trinity Bay North
Regular Council Meeting December 5, 2023**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, December 5, 2023**

<i>Members Present</i>	Deputy Mayor Councillors	Dean Lodge Doreen Rumbolt Pauline Stagg Terence Stead
<i>Absent</i>	Mayor Councillors	David Bartlett Albert Johnson Jane Tucker
<i>Also Present</i>	Town Clerk	Valerie Rogers

CALL TO ORDER

A quorum being present Deputy Mayor Lodge called the meeting to order at 5:10p.m.

ADOPTION OF AGENDA

Motion #2023-12-05-6315 – Stead/Stagg

Be it resolved the agenda be adopted as presented.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

ADOPTION OF MINUTES

Regular Meeting of November 21, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of November 21, 2023 which had been circulated with the agenda.

Motion #2023-12-05-6316 – Stagg/Stead

Be it resolved the minutes of November 21, 2023 regular meeting of council be adopted as presented.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Special Meeting of November 30, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the special meeting of November 30, 2023 which had been circulated with the agenda.

Motion #2023-12-05-6317 – Stead/Rumbolt

Be it resolved the minutes of November 30, 2023 special meeting of council be adopted as presented.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

BUSINESS ARISING FROM MINUTES

Special Meeting

Motion #2023-12-05-6318 – Stead/Stagg

Be it resolved we move into a privileged meeting at 5:15p.m.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Motion #2023-12-05-6319 – Stead/Stagg

Be it resolved we move back into the regular meeting at 5:25p.m.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$24,035.89 and opened the floor for any questions.

Councillor Stead questioned the invoice from Brenntag Canada Inc. as the Town Manager is to investigate whether this is a sole source.

As an invoice was included in the bills for gloves and fire hoods for the fire department it sparked a discussion regarding how much equipment is being purchased from their fundraising account and the cost. Councillor Rumbolt asked whether she was in a conflict of interest if she stayed for the discussion. Councillor Stead advised her that it was just a discussion and nothing else.

Motion #2023-12-05-6320 – Stead/Rumbolt

Be it resolved the bills submitted for payment in the amount of \$13,844.25 be approved with the understanding that the town recognizes that we are in breach of the Procurement Act because of the Brenntag Canada Inc. invoice but we are working on fixing this issue.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

TOWN MANAGER'S REPORT

The Town Manager provided a written report on items he's been working on since the last meeting.

A discussion occurred on the firefighting equipment fire protection financial assistance program application.

Councillor Rumbolt declared herself in conflict of interest at 5:55p.m. as Fire Chief Andrew Rumbolt is her son. She then sat in the public gallery.

Councillor Stead stated that the application process is the Town Manager's role not the Fire Chief.

Councillor Rumbolt joined the meeting at 5:59p.m.

FINANCE

A letter was received from David Clarke, Municipal Affairs Analyst advising that their review of our 2023 revised budget (included for council's perusal) has revealed no material deficiencies.

Also included from Chairperson Stead were discussion points of ideas to reduce the town's deficit spending. *Deferred to the next meeting*

PUBLIC WORKS/WATER RESOURCES

Deputy Mayor Lodge included an update on a conference call with MCW regarding the Catalina Seawall Project and the Water Feasibility Study.

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Notes were included from a meeting held on November 29, 2023. Also included were the 2024 proposed fundraising goals and their operational budget plan.

Motion #2023-12-05-6321 – Stead/Rumbolt

Be it resolved we adopt the TBN Recreation's budget as presented.

*In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

A hiking trails update was provided for council's perusal. *Deferred to the next meeting as Councillor Tucker was not in attendance.*

FIRE DEPARTMENT

Nothing to report.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Nothing to report.

HEALTH

Nothing to report.

HUMAN RESOURCES

Minutes of a meeting held on November 27, 2023 were enclosed for council's perusal.

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report

Wharf Committee

Nothing to report

Peaches Cove-Green Bay Development Inc.

Nothing to report

Bonavista Peninsula Branch Line Association

Nothing to report

Hike Discovery

Nothing to report

Discovery Geopark

Nothing to report



Crime Prevention

Nothing to report

Trinity Bay North Historical Society

Nothing to report

CORRESPONDENCE

1. A letter was received from the Royal Canadian Legion Newfoundland and Labrador Command seeking council's support by purchasing an advertisement in the Veteran's Service Recognition Book. *Deferred to the next meeting as a 2/3's vote of councillor's in office is required for donations.*
2. A letter was received from Discovery Collegiate seeking a donation for the 2022/2023 Scholarship Ceremony. *Deferred to the next meeting as a 2/3's vote of councillor's in office is required for donations.*
3. A letter was received from the Department of Fisheries, Forestry and Agriculture advising our application for a Crown Grant has been approved as per the location on the enclosed map (Port Union) and subject to the conditions that were attached.

Motion #2023-12-05-6322 – Stead/Stagg

Be it resolved the Town Manager request a survey be completed starting from the Coaker Foundation's survey pin beside the wharf to cover the approved map of the Crown Lands application.

In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

4. A letter was received from the Port Union Lions Club seeking a donation towards their Annual Santa Claus Parade. *Deferred to the next meeting as a 2/3's vote of councillor's in office is required for donations.*
5. A letter was received from Biomaxx advising of their upcoming price change for the wastewater system effluent regulation compliance services. *Deferred to the next meeting to obtain further information.*

NEW BUSINESS**Map presented at Tourism Forum**

Deferred to the next meeting to obtain more information.

NOTICES OF MOTION

None

ADJOURNMENT

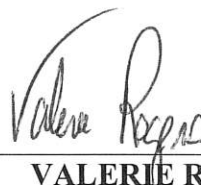
***Motion #2023-12-05-6323 – Rumbolt
Be it resolved the meeting adjourn.***

The meeting adjourned at 6:55p.m.

The next regular meeting is scheduled for Tuesday, December 19, 2023 @ 5:00p.m.



**DEAN LODGE
DEPUTY MAYOR**



**VALERIE ROGERS
TOWN CLERK**