

**Municipality of Trinity Bay North
Regular Council Meeting August 15, 2023
Continuation of the Regular Meeting held on August 8, 2023**

**Continuation of the Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, August 15, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Councillors	Albert Johnson Doreen Rumbolt Pauline Stagg Terence Stead
<i>Absent</i>	Deputy Mayor	Dean Lodge
	Councillor	Jane Tucker
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:31p.m.

HUMAN RESOURCES

Minutes of a meeting held on July 12th, 2023 were enclosed for council's perusal.

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report.

Wharf Committee

Nothing to report.

Peaches Cove-Green Bay Development Inc.

Minutes of a meeting held on June 15, 2023 were enclosed for council's perusal.

A letter was received from the Department of Environment and Climate Change regarding the proposed undertaking for Peaches Cove – Green Bay Multipurpose Trail Upgrade. They advised that this undertaking has been registered with their Department in accordance

VR
WB

with the Environmental Protection Act. SNL 2002, cE-14.2 and Environmental Assessment Regulations 2003.

Motion #2023-08-15-6187 – Stead/Johnson

Be it resolved the Town Clerk submit a letter asap confirming the TBN Council's full support for the proposed undertaking for Peaches Cove – Green Bay Multipurpose Trail Upgrades as described in the Environmental Assessment Division letter dated July 6, 2023.

In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Notes were enclosed from Deputy Mayor Lodge of a Revalidation meeting he attended on July 24, 2023.

Crime Prevention

Nothing to report.

TBN Historic Society

The Town Manager advised that we should request another postponement on the JCP Project for the Arch's Dream museum as we only received limited applications.

Motion #2023-08-15-6188 – Johnson/Rumbolt

Be it resolved we write Freeman Barnes from the Department of Immigration, Population Growth and Skills requesting a start-up postponement on the JCP Project as we only received limited applications.

In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

A lengthy discussion occurred on the Trinity Bay North Heritage District By-Law adopted July 18, 2005. Section 4(1) of the By-Law states "Council shall appoint an Advisory Committee to be designated and hereafter called the *Heritage Advisory Committee* consisting of 6 members." As this was never completed, we have to find a way moving forward on how to proceed.

CORRESPONDENCE

VR
WB

1. An email was received from Paul Mifflin requesting his civic address be changed from Marine Drive to Duggan's Road with this road extending to Sydney Avenue. Also, this road be graded to access his land better. *The Town Manager will meet with Mr. Mifflin and report back to the next meeting.*

2. Dealt with under the Peaches Cove-Green Bay Development Inc. Liaison's report.

3. A letter was received from Gail Doody, President of the Port Union Historical Museum Association requesting a business and property tax exemption for 2023.

Motion #2023-08-15-6189 – Stagg/Rumbolt

Be it resolved we grant a business and property tax exemption for 2023 to the Port Union Historical Museum Association.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

NEW BUSINESS

Deficit Spending Reduction Plan

Motion #2023-08-15-6190 – Stead/Rumbolt

Be it resolved the Acting Town Clerk be assigned to work directly with the Town Manager and the Finance Committee to complete objectives in support of the Deficit Spending Reduction Plan.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Second iteration of land sales (back taxes)

Reported under the Tourism-Economic Development Lands Committee report.

Town Clerk/Municipal Affairs Analyst discussion on possible breach of Municipalities Act regarding administration staff independently forgiving interest on accounts

Motion #2023-08-15-6191 – Stead/Johnson

Be it resolved the Town Clerk seek the advice from the Department of Municipal and Provincial Affairs and report back to the Finance Committee before the next regular council meeting.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Shadow Budget

Previously discussed.

VR
WB

Fire Department fundraising budget plan for 2023

Motion #2023-08-15-6192 – Stead/Rumbolt

Be it resolved the Town Manager provide a proposed budget for the Fire Department fundraising to the Finance Committee before the next council meeting.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

5-year Fire Department vehicle fleet and major equipment management plan

Not discussed

Councillor Stagg advised the Fire Chief requested extra compensation for the inspections he has to conduct as part of his position as Chief.

Councillor Rumbolt declared herself in conflict of interest as the Fire Chief is her son. She departed the meeting at 6:22p.m.

Motion #2023-08-15-6193 – Johnson/Stagg

Be it resolved the Fire Chief be advised to provide council with the number of fire safety inspections he conducts per month and what compensation he is looking to receive per inspection.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Councillor Rumbolt returned to the meeting at 6:26p.m.

Town Insurance

Motion #2023-08-15-6194 – Stead/Rumbolt

Be it resolved the Town Clerk provide the Finance Committee a draft tender proposal to include a cost estimate and description of requested coverage before the next council meeting. Also, provide a detailed cost breakdown of the town insurance cost for 2021 to the Finance Committee before the next council meeting.

*In favour 5 {Mayor Bartlett, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0;
Motion Carried*

Councillor Stead stated that we are in a breach of the Procurement Act and the Code of Conduct for not following the Procurement Act regarding insurance tendering.

Childs Passenger Safety Technician Course

*VR
AB*

Councillor Stagg advised firefighter Nicole Rumbolt contacted her seeking permission to attend the upcoming Childs Passenger Safety Technician Course in St. John's.

Councillor Rumbolt declared herself in conflict of interest as Nicole Rumbolt is her daughter in-law. She departed the meeting at 6:36p.m.

Motion #2023-08-15-6195 – Stagg/Johnson

Be it resolved Nicole Rumbolt we granted permission to attend a Childs Passenger Safety Technician Course in St. John's.

In favour 4 {Mayor Bartlett, Councillors Johnson, Stagg & Stead} Opposed 0; Motion Carried

Councillor Rumbolt returned to the meeting at 6:37p.m.

TBN Historic District Committee (2005)

It was decided to have a special meeting before September 12th to discuss establishing a "Heritage Advisory Committee" as it was resolved to do in 2005.

Resident's Open Line call to VOCM

Table for the next regular meeting as Councillor Tucker placed this item on the agenda.

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2023-08-15-6196 – Stagg

Be it resolved the meeting adjourn.

The meeting adjourned at 6:46p.m.

The next regular meeting is scheduled for Tuesday, August 29, 2023 @ 5:00p.m.



**DAVID BARTLETT
MAYOR**



**VALERIE ROGERS
TOWN CLERK**