

**Municipality of Trinity Bay North
Special Council Meeting October 23, 2023**

**Minutes of a special meeting of the Council of the
Municipality of Trinity Bay North, held at the
Town Hall, October 23, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Doreen Rumbolt Pauline Stagg Terry Stead Jane Tucker
Absent	Councillor	Albert Johnson
<i>Also Present</i>	Acting Town Clerk	Melinda Mackey
	Town Manger	Darryl Johnson

A quorum being present Mayor Bartlett called the meeting to order at 10:03 a.m.

Motion #2023-10-23-6242 – Lodge/Stead

***Be it resolved that the agenda be adopted as presented
In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg,
Stead & Tucker} Opposed 0; Motion Carried***

Municipal Capital Works Missed Deadline

Council expressed great concern that because of an error, no Municipal Capital Works applications were submitted on behalf of TBN for higher government funding assistance during the 2024 season. This error could result in a potential loss of significant funding in Provincial & Federal Government financial support for town infrastructure projects in 2024.

The deadline to submit the MCW application for funding of September 29, 2023 was missed due to a staff member failing to open up an email advisory informing council of the deadline that any projects that did not receive funding this year would be rolled over to the next year for consideration. Councillor Stead gave a presentation on projects applied for and the results to date. Council discussed its

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options as there may be other avenues to explore when it comes to possible funding for the remaining MCW Projects.

Motion #2023-10-23-6243 – Stead/Lodge

Be it resolved that Mayor Bartlett take immediate action to advise responsible relevant government departments that an error caused the Municipality of Trinity Bay North to miss the 2024 MCW application deadline and that he set up a meeting with MHA Craig Parady to request having Trinity Bay North's MCW Application submitted for consideration as part of the 2024 application process.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Budget 2024

2024 budget preparations should now be underway. Office staff's time as of late has been taken up with other activities but should now make the budget its top priority.

Motion #2023-10-23-6244 – Stead/Stagg

Be it resolved that administrative office staff work in direct support of Town Manager's budget preparations after daily operations until the budget is complete.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Water System Improvements

The town is in jeopardy of losing funding due to having to retender the engineering portion and the construction portion as well as we missed the deadline requesting an extension of the financing for the project as outlined in the contract document.

Motion #2023-10-23-6245 – Stead/Rumbolt

Be it resolved that the Department of Transportation and Infrastructure be contacted seeking an amendment for project #17-GI-00048-Water System Improvements.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Councillor Stagg stepped out @10:15a.m.

Motion #2023-10-23-6246 – Stead/Stagg

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Be it resolved that the Department of Transportation and Infrastructure be contacted seeking permission to retender project #17-GI-00048-Water System Improvements with the change in scope of work.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stead & Tucker} Opposed 0; Motion Carried

Councillor Stagg returned @10:18a.m.

Working Calendar

Discussion was held on the need for a calendar for the purpose of keeping track of important deadlines.

Councillor Tucker stepped out @11:29a.m.

Motion #2023-10-23-6247 – Stagg/Lodge

Be it resolved that an updated calendar be developed and maintained by staff to include important deadlines and other important targets.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

Councillor Tucker returned @ 11:30a.m.

Motion #2023-09-26-6248 – Stagg

Be it resolved that the meeting adjourn at 11:30am.



DAVID BARTLETT
MAYOR



MELINDA MACKEY
ACTING TOWN CLERK