

**Municipality of Trinity Bay North
Regular Council Meeting April 7, 2025**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, April 7, 2025**

<i>Members Present</i>	Mayor	Dean Lodge (via telephone)
	Deputy Mayor	Terence Stead
	Councillors	Kayla Hart
		Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johson

CALL TO ORDER

A quorum being present Deputy Mayor Stead called the meeting to order at 4:33 pm.

ADOPTION OF AGENDA

Motion #2025-04-07-7059 – Stagg/Rumbolt

Be it resolved the agenda be adopted as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of March 24, 2025

Deputy Mayor Stead asked if the minutes of the regular meeting of March 24, 2025, which had been circulated with the agenda, contained any errors or omissions.

Motion #2025-04-07-7060 – Hart/Johnson

Be it resolved, the minutes of the March 14, 2025, regular council meeting be adopted as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

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BUSINESS ARISING FROM MINUTES

Fire Inspections

Councillor Rumbolt declared herself in a conflict of interest as her son is the Fire Chief. She removed herself from the council table and sat in the gallery at 4:35 pm.

Councillor Rumbolt returned to the table at 4:36 pm.

Former OCI Property

Motion #2025-04-07-7061 – Rumbolt/Stagg

Be it resolved we move into a closed meeting at 4:38 pm.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Motion #2025-04-07-7062 – Johnson/Rumbolt

Be it resolved we move back into the open meeting at 4:49 pm.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Motion #2025-04-07-7063 – Lodge/Johnson

Be it resolved we rescind motion #2025-03-24-7042.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment of \$56,497.30 and opened the floor for any questions.

Motion #2025-04-07-7064 – Rumbolt/Johnson

Be it resolved the bills submitted for payment of \$56,497.30 be approved on the recommendation of the Town Clerk.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

The Town Manager provided a written report on items he's been working on since the last meeting.

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FINANCE

Minutes of a meeting held on March 20, 2025, were enclosed for the council's perusal.

Lookout Park

Motion #2025-04-07-7065 – Hart/Rumbolt

Be it resolved, the Lookout Park gifted lands file be moved to the Economic Development/Lands Committee to confirm the cost and certification process for council's consideration.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Town Manager's Travel Claim

Motion #2025-04-07-7066 – Hart/Johnson

Be it resolved, the Town Manager's travel claim for \$989.58 from January 2-March 18, 2025, be approved for payment.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Computer Tender

Motion #2025-04-07-7067 – Lodge/Hart

Be it resolved that the Town of Trinity Bay North, on the recommendation from the Town Manager, invite a limited Call for Bids for two computer towers and a service agreement for three computer systems, including printers and network switches.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

PUBLIC WORKS

Minutes of a meeting held on March 28, 2025, were enclosed for the council's perusal.

Boil Order and Use of a Source Water By-Law

Motion #2025-04-07-7068 – Lodge/Stagg

Be it resolved we adopt the Boil Order and Use of a Source Water By-Law as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

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An in-depth discussion transpired regarding an email from Dennis Newhook, Senior Civil/Engineer/Project Manager with Englobe, to the Town Manager regarding a Change Order Notice for the Catalina Main Street Water & Sewer Upgrades Phase 1 project.

ECONOMIC DEVELOPMENT/LANDS

Councillor Rumbolt emailed an update for April on various matters they are working on.

Nuisance Animals (Dogs)

Councillor Rumbolt advised she was in contact with legal regarding the above subject, requesting information on how to proceed with an animal being declared a nuisance through the judicial system.

Motion #2025-04-07-7069 – Stagg/Johnson

Be it resolved, we write the owner of the dogs in question, citing Part III of the Animal Health and Protection Act (Nuisance Animal) due to the many complaints received from our residents.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Arrears Sale By-Law

Motion #2025-04-07-7070 – Rumbolt/Hart

Be it resolved we adopt the Arrears Sale By-Law as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

HUMAN RESOURCES

Minutes of a meeting held on March 18, 2025, were emailed to the council for their perusal.

Town Manager Memo

Councillor Rumbolt stated she may be perceived as biased because the Town Manager provides supervisory duties for the outside staff, including her son. She removed herself from the council table and sat in the gallery at 6:21 pm.

Motion #2025-04-07-7071 – Lodge/Hart

Be it resolved the memo presented by the Human Resources Committee and reviewed/discussed with the Town Manager be placed in his personnel file.

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In favour 3 {Mayor Lodge, Deputy Mayor Stead & Councillors Hart} Opposed 2 {Councillors Johnson & Stagg}; Motion Carried

Staff Vacation Scheduling

Motion #2025-04-07-7072 – Hart/Lodge

Be it resolved, all staff vacation schedules shall be provided to the Human Resources Committee by April 30, 2025, or in the case of the unionized staff, as per the union contract date if there is a conflict.

In favour 3 {Mayor Lodge, Deputy Mayor Stead & Councillors Hart} Opposed 2 {Councillors Johnson & Stagg}; Motion Carried

Councillor Rumbolt returned to the table at 6:34 pm.

CORRESPONDENCE

1. A letter was received from Jane Tucker expressing her concerns regarding the use and potential fate of the T'railway section and some adjacent land between Port Union and Catalina, which passes between Sutton's Pond. *It was decided to pass her first concern on to the Trails Committee and her second to the Economic Development/Lands Committee for investigation.*

2. A letter was received from Seaside Gary Limited seeking to purchase a piece of land (formerly the Little Catalina ballfield) on the back of his property on King's Road. *It was decided to pass this request to the Economic Development/Lands Committee to investigate.*

3. An invoice was received from the Discovery UNESCO Global Geopark Inc. for the 2025 membership renewal.

Deputy Mayor Stead stated he may be perceived as biased because he is now the Treasurer for this organization. He removed himself from the table at 6:55 pm. Councillor Stagg assumed the chair.

Motion #2025-04-07-7073 – Lodge/Rumbolt

Be it resolved the invoice for \$100.00 received from the Discovery UNESCO Global Geopark Inc. for the 2025 membership fee be paid.

In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Deputy Mayor Stead returned to the table and assumed the chair at 6:56 pm.

ADJOURNMENT

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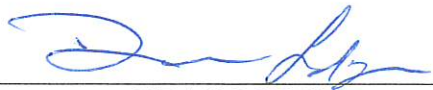
Motion #2025-04-07-7073 – Hart

Be it resolved the meeting adjourn.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

The meeting adjourned at 6:56 pm.

The next regular meeting is scheduled for Monday, April 21, 2025 @ 4:30 pm.



**DEAN LODGE
MAYOR**



**VALERIE ROGERS
TOWN CLERK**