

**Municipality of Trinity Bay North  
Regular Council Meeting March 10, 2025**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, March 10, 2025**

|                        |                            |  |
|------------------------|----------------------------|--|
| <i>Members Present</i> | Mayor<br>Councillors       | Dean Lodge<br>Kayla Hart<br>Albert Johnson<br>Doreen Rumbolt   |
| <i>Absent</i>          | Deputy Mayor<br>Councillor | Terence Stead (arrived later)<br>Pauline Stagg (arrived later) |
| <i>Also Present</i>    | Town Clerk<br>Town Manager | Valerie Rogers<br>Darryl Johson                                |
| <i>Gallery</i>         | Delegate<br>Fire Chief     | Barbara Humby<br>Andrew Rumbolt                                |

**CALL TO ORDER**

A quorum being present Mayor Lodge called the meeting to order at 4:33 p.m.

**ADOPTION OF AGENDA**

*Motion #2025-03-10-7003 – Rumbolt/Hart*

*Be it resolved the agenda be adopted as presented.*

*In favour 4 {Mayor Lodge, Councillors Hart, Johnson & Rumbolt} Opposed 0; Motion Carried*

**ADOPTION OF MINUTES**

**Regular Meeting of February 24, 2025**

Mayor Lodge asked if the minutes of the regular meeting of February 24, 2025, which had been circulated with the agenda, contained any errors or omissions.

- In Business Arising – Crown Lands (LTO) add “*Harbour*” after Catalina

VR [Signature]

*Motion #2025-03-10-7004 – Hart/Johnson*

*Be it resolved, the minutes of the February 24, 2025, regular council meeting be adopted with the above correction.*

*In favour 4 {Mayor Lodge, Councillors Hart, Johnson & Rumbolt} Opposed 0; Motion Carried*

### **BUSINESS ARISING FROM MINUTES**

#### **Fire Inspections**

Councillor Rumbolt declared herself in a conflict of interest as her son is the Fire Chief. She removed herself from the council table at 4:36 p.m.

The Town Manager advised that he had met with the fire department inspectors to review the fire inspection by-law. He said the committee had completed the final draft, which was sent to the Finance Committee for review.

A discussion continued on this topic.

Deputy Mayor Stead arrived at 4:39 pm.

Councillor Stagg arrived at 4:42 pm.

Mayor Lodge stated that he would like a Special Meeting on Wednesday, March 19, 2025, to discuss the Fire Inspection Report, By-Laws, Rules of Procedure, etc. He will forward an agenda outlining the topics of discussion before the meeting.

Councillor Rumbolt returned to the table at 4:44 p.m.

#### **Fire Protection Vehicle Application**

Councillor Rumbolt declared herself in a conflict of interest as her son is the Fire Chief. She removed herself from the council table at 4:45 p.m.

The Town Manager stated that the applications are ready for the mayor's signature. The mayor said he sent a couple of questions to the Town Manager for clarification before signing the document.

Councillor Rumbolt returned to the table at 4:57 p.m.

#### **Tomorrow's Towns**

*Motion #2025-03-10-7005 – Stead/Johnson*

*VR DL*

*Be it resolved the Municipality of Trinity Bay North sign up for the Tomorrow's Towns program.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **DELEGATION**

Barbara Humby

Ms. Humby attended the meeting to address her concerns about water issues she has experienced for years on her property. The expected results of her attendance were to get some answers about whether the town had any meetings with the Department of Transportation and Infrastructure on her issues.

Ms. Humby thanked the council for their time and will look forward to a reply. She departed the meeting at 5:10 pm.

Mayor Lodge will follow up with the Department of Transportation and Infrastructure regarding Mrs. Humby's issues and other ongoing T&I issues identified in letters already sent. Deputy Mayor Stead will respond to Ms. Humby.

### **TOWN CLERK'S REPORT**

#### **Bills**

The Town Clerk presented the bills for payment of \$36,633.16 and opened the floor for any questions.

*Motion #2025-03-10-7006 – Stead/Rumbolt*

*Be it resolved the bills submitted for payment of \$36,633.16 be approved on the recommendation of the Town Clerk.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **TOWN MANAGER'S REPORT**

The Town Manager provided a written report on items he's been working on since the last meeting.

#### **Little Catalina Community Centre**

*Motion #2025-03-10-7007 – Stagg/Rumbolt*



*Be it resolved we rename the Little Catalina Community Centre to the Albert M. Johnson Community Centre.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **FINANCE**

Minutes of a meeting held on March 5, 2025 were enclosed for council's perusal.

#### **Active Transportation Fund Application**

*Motion #2025-03-10-7008 – Stead/Rumbolt*

*Be it resolved, the Municipality of Trinity Bay North submit an Active Transportation Fund to the Government of Canada (Housing, Infrastructure and Communities Canada).*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

#### **PSD Citywide Inc.**

An invoice was received for the yearly Municipal Grant Service for March 9, 2025 – March 9, 2026, for \$426.94.

*Motion #2025-03-10-7009 – Stead/Johnson*

*Be it resolved the Town Clerk contact PSD Citywide Inc. advising we no longer require their service.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

#### **Canada Community Building Fund Audit**

*Motion #2025-03-10-7010 – Stead/Rumbolt*

*Be it resolved as per the Town Manager's recommendation the 2024 Canada Community Building Fund Audit be adopted as presented.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

#### **Letters from the Saltwater Community Association**

The town received two letters from the Saltwater Community Association requesting property/water tax exemptions on properties 6-8, 14 and 16 Main Street and 58 Charles Granger Memorial Drive, as they are a not-for-profit organization dedicated to strengthening our communities.

*VR*

***Motion #2025-03-10-7011 – Stead/Johnson***

*Be it resolved, the request for property tax relief submitted from the “Not-for-Profit” group Saltwater Community Association for 6-8, 14 and 16 Main Street be approved as requested in the amount of \$2,490.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

***Motion #2025-03-10-7012 – Stead/Stagg***

*Be it resolved, the request for property tax relief submitted by the “Not for Profit” group Saltwater Community Association for 58 Charles Granger Memorial Drive be approved as request in the amount of \$1,840.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Another letter was received from the Not-for-Profit Saltwater Community Association requesting the town act as a “Donee” on behalf of their Association for a funding application they are preparing under the Community Food Centres Canada (CFCC) for their “Generations United” Intergenerational Community Garden Project. This initiative aims to unite youth and seniors to cultivate, harvest, and prepare community meals, including pickled beets, pickles, relishes, and other preserves, distributed to vulnerable residents in Trinity Bay North this fall.

***Motion #2025-03-10-7013 – Stead/Rumbolt***

*Be it resolved the request for the Town of Trinity Bay North to act as a “Donee” on behalf of the Not-for-Project group Saltwater Community Association’s funding application for Community Food Centres Canada (CFCC) “Generations United” Intergenerational Community Garden Project be supported as presented.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

**Delinquent Business Taxes*****Motion #2025-03-10-7014 – Stead/Johnson***

*Be it resolved we move into a closed meeting at 6:10 pm.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Andrew Rumbolt left the council chambers at 6:10 pm.

Deputy Mayor Stead stated he may be perceived as biased due to a part of the subject being discussed. He left the council chambers at 6:15 pm.

***Motion #2025-03-10-7015 – Johnson/Hart***



*Be it resolved we move back into the open meeting at 6:19 pm.  
In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0;  
Motion Carried*

The Town Clerk will follow up with owners of the business in question to confirm if they received an invoice and background information will be provided for review by Mayor Lodge & Councillor Hart.

Deputy Mayor Stead and Andrew Rumbolt returned to the meeting at 6:19 pm.

### **PUBLIC WORKS/WATER RESOURCES**

Minutes of a meeting held on March 6, 2025 were enclosed for council's perusal.

#### **Catalina Main Street Project Phase 1**

A discussion occurred regarding the importance of the timing of this project starting this construction season and meeting with the engineering consultants to review proposed scheduling. If there are delays, this project will have major effects on finances and work scopes for future projects.

#### **East Point Road Lift Station**

The Town Manager stated the lift station on East Point Road (intersection of Seaview Drive) is at the end of its life cycle and needs to be retrofitted, therefore recommending that the council continue with the Municipal Capital Works application process for its replacement rather than the town spend operating funds to repair it.

### **RECREATION - PARKS/PLAYGROUNDS/TRAILS**

#### **Active Living Grant**

*Motion #2025-03-10-7016 – Stead/Rumbolt*

*Be it resolved, permission be granted to the TBN Recreation Commission to submit an Active Living Grant to the Department of Tourism, Culture, Arts and Recreation to do some work around the multipurpose court and the possibility of installing equipment in the Little Catalina playground (Mayor Lodge advised they are currently working on estimates for the equipment).*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

#### **Port Union Playground**

*VR*

A discussion took place on the future of the Port Union playground. Mainly the fact that we have four playgrounds within our municipality that are getting costly to maintain. The Recreation Commission is looking at options for future use of the site. A suggestion was made to request feedback from the residents.

### **FIRE DEPARTMENT**

Minutes of a meeting held on March 3, 2025 were enclosed for council's perusal.

Councillor Rumbolt declared herself in a conflict of interest as her son is the Fire Chief. She removed herself from the council table at 6:33 p.m.

### **Fire Protection Vehicle Program & Firefighting Equipment Program**

*Motion #2025-03-10-7017 – Johnson/Stagg*

*Be it resolved, we submit an application to the Department of Justice and Public Safety under the Fire Protection Vehicle Program and the Firefighting Equipment Program, including the revised cover letter.*

*In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson & Stagg}  
Opposed 0; Motion Carried*

Councillor Rumbolt returned to the table at 6:34 p.m.

### **TIDY TOWNS**

No report

### **TOURISM/ECONOMIC DEVELOPMENT/LANDS**

#### **Thompson Pond Park**

*Motion #2025-03-10-7018 – Stagg/Hart*

*Be it resolved we move into a closed meeting at 6:35 pm.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Andrew Rumbolt left the council chambers at 6:35 pm.

*Motion #2025-03-10-7019 – Stagg/Johnson*

*Be it resolved we move back into the open meeting at 6:39 pm.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Andrew Rumbolt returned to the meeting at 6:39 pm.

***Motion #2025-03-10-7020 – Stead/Stagg***

*Be it resolved, we apply for a Crown Lands title for the Thompson Pond Park area as described in the initial application or a License to Occupy, depending on the cost.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

**HEALTH**

Deputy Mayor Stead included various documents from NL Health Services in the package for council's perusal. It was agreed to post each poster one week apart to our Facebook page for residents' information.

**HUMAN RESOURCES**

Minutes of a meeting held on March 4, 2025 were emailed to council for information/discussion.

**By-Election**

***Motion #2025-03-10-7021 – Stead/Hart***

*Be it resolved we hold a by-election to fill one vacancy.*

*In favour 2 {Mayor Lodge & Deputy Mayor Stead}, Opposed 4 {Councillors Hart, Johnson, Rumbolt & Stagg}; Motion Defeated*

**LIAISON REPORTS**

**Wharf Committee**

Deputy Mayor Stead included the minutes of the Wharf Committee held on March 4, 2025, for council's perusal.

**CORRESPONDENCE**

1. A letter was received from The Royal Newfoundland Constabulary Association seeking the town's support by purchasing advertisement space in their 35th Annual Community Guide. Proceeds from this important project each year support the Royal Newfoundland Constabulary Association's activities in the Province.

***Motion #2025-03-10-7022 – Stagg/Hart***



*Be it resolved the letter from The Royal Newfoundland Constabulary Association be placed on file.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

2. A letter was received from Whitfield Stagg regarding his 216 Water Street property. Staff will check the legalities of accepting ownership of land. Also, this will be passed over to the Lands Committee to respond to Mr. Stagg about the process when the Town Clerk confirms it.

### **NEW BUSINESS**

None

### **NOTICES OF MOTION**

None

### **ADJOURNMENT**

*Motion #2025-03-10-7023 – Stagg*

*Be it resolved the meeting adjourn.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

The meeting adjourned at 7:03p.m.

The next regular meeting is scheduled for Monday, March 24, 2025 @ 4:30p.m.



DEAN LODGE  
MAYOR



VALERIE ROGERS  
TOWN CLERK