

**Municipality of Trinity Bay North
Regular Council Meeting May 16, 2023**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, May 16, 2023**

| | | |
|------------------------|-----------------------------|---|
| <i>Members Present</i> | Deputy Mayor Councillors | Dean Lodge Doreen Rumbolt Pauline Stagg Terence Stead Jane Tucker |
| <i>Members Absent</i> | Mayor Councillor | David Bartlett Albert Johnson |
| <i>Also Present</i> | Town Clerk Town Manager | Valerie Rogers Darryl Johnson |

CALL TO ORDER

A quorum being present Deputy Mayor Lodge called the meeting to order at 5:00p.m.

ADOPTION OF AGENDA

Motion #2023-05-16-6103 – Stagg/Tucker

Be it resolved the agenda be adopted as presented.

***In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried***

ADOPTION OF MINUTES

Regular Meeting of April 25, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of April 25, 2023 which had been circulated with the agenda.

Motion #2023-05-16-6104 – Stead/Rumbolt

Be it resolved the minutes of April 25, 2023 regular meeting of council be adopted as presented.

***In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried***

Handwritten initials: RB

Regular Meeting of April 27, 2023 (Continuation of April 25, 2023 Meeting)

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of April 27, 2023 which had been circulated with the agenda.

- Page 3 – remove a paragraph under the Wharf Committee
- Page 4 – replace “she” with “Deputy Mayor Lodge” advised that the applications for the 2023 Community Garden Support Program are now available online
- Add an omitted motion under the Health Committee Report “Be it resolved we submit a 2023-24 Newfoundland & Labrador Community Transportation Program Application again this year”
- Page 7 – replace the paragraph Mayor Bartlett stepped out of the chair at 6:50p.m. and Councillor Lodge assumed the chair with “Mayor Bartlett declared himself in conflict of interest as a Networking Social is scheduled at his business during the conference. He departed the meeting at 6:50p.m. and Deputy Mayor Lodge assumed the chair.” Also remove him from the voting count.

Motion #2023-05-16-6105 – Stead/Stagg

Be it resolved the minutes of the April 27, 2023 regular meeting of council be adopted as presented.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

BUSINESS ARISING FROM MINUTES

Waterfront land adjacent to the Town Hall

Motion #2023-05-16-6106 – Tucker Stead

Be it resolved we apply to Crown Lands for the waterfront land adjacent to the Town Hall.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

Manuel’s Island (Tender for Work)

Tenders were received from Spurrell’s Heavy Equipment Construction and Precision Landscaping.

Councillor Stagg declared herself in conflict of interest as her nephew is the owner of Spurrell’s Heavy Equipment Construction. She departed the meeting at 5:26p.m.

The tender bids were as follows:

VR WB

Spurrell's Heavy Equipment Construction - \$40,250 (includes HST)
 Precision Landscaping - \$34,500 (includes HST)

Motion #2023-05-16-6107 – Rumbolt/Tucker

Be it resolved we accept the tender from Precision Landscaping in the amount of \$34,500 for the painting and concrete repair to the structure on Manuel's Island.

In favour 0, Opposed 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stead & Tucker}; Motion Defeated

Motion #2023-05-16-6108 – Tucker/Stead

Be it resolved we re-tender for the painting and concrete repair to the structure on Manuel's Island to include a breakdown of cost.

In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stead & Tucker} Opposed 0; Motion Carried

Councillor Stagg returned to the meeting at 5:36p.m.

Vehicle Wrecks on Church Road

Motion #2023-05-16-6109 – Stead/Rumbolt

Be it resolved we advise the owner of the vehicle wrecks on Church Road they are to be removed by the end of the week.

In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$41,901.40 and opened the floor for any questions.

Motion #2023-05-16-6110 – Stead/Rumbolt

Be it resolved the bills submitted for payment in the amount of \$41,901.40 be approved for payment.

In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Budget Variance Report

The Quarterly Budget Variance Report for January-April, 2023 was included for council's perusal.

Quick Statistics Summary (Accounts Receivable)

VR WB

The Quick Statistics Summary up to April 30, 2023 consisting of a breakdown of accounts receivable, collections for April, collections this year, adjustments and discounts for April, adjustments and discounts this year, and the percentage of taxes collected to date were enclosed for council's perusal.

Bank Balance

The bank balance to the end of April, 2023 was \$390,593.77

TOWN MANAGER'S REPORT

Nothing to report

FINANCE

Nothing to report

PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on May 11, 2023 were enclosed for council's perusal.

Municipal Infrastructure Projects

Motion #2023-05-16-6111 – Stead/Stagg

Be it resolved we engage our engineers to do cost estimates on a replacement waterline near Station 1 fire hall to Woods Road and a lift station retrofit on East Point Road.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

Water Feasibility Study

Motion #2023-05-16-6112 – Stead/Tucker

Be it resolved we request the Department of Municipal and Provincial Affairs engage CBCL to conduct our Water Feasibility Study.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

Work on Town Hall

Motion #2023-05-16-6113 – Stagg/Rumbolt

Be it resolved we get the work completed at the Town Hall by the estimates provided as it is less than the amount required to go to tender pending confirmation that it's not breaching the Procurement Act.

VR WB

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

Compost Bins

Motion #2023-05-16-6114 – Stead/Stagg

Be it resolved we give 12 compost bins as prize give aways to use for upcoming events to community-based groups: Recreation, Tidy Towns, Fire Department and Crime Prevention.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

Dilapidated Properties

Motion #2023-05-16-6115 – Stead/Stagg

Be it resolved we write the property owners identified as hazardous giving them 30 days to start repairing or demolish. If the order is not complied with a tender will be issued to remove the building at the owners' expense.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Minutes of a meeting held on April 11, 2023 were enclosed for council's perusal.

FIRE DEPARTMENT

A report from April 23, 2023 was enclosed for council's perusal.

TIDY TOWNS

Nothing to report

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Nothing to report

HEALTH

Nothing to report

HUMAN RESOURCES

VE WB

Minutes of a meeting held on April 24th, May 3rd and 5th, 2023 were enclosed for council's perusal.

Councillor Stead departed the meeting at 6:52p.m. as he didn't want to partake in the discussion as he may be considered in conflict of interest.

Councillor Stead returned to the meeting at 6:55p.m.

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report

Wharf Committee

Minutes of a meeting held on May 11, 2023 were enclosed for council's perusal.

Peaches Cove-Green Bay Development Inc.

Nothing to report

Bonavista Peninsula Branch Line Association

Nothing to report

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report

Crime Prevention

Nothing to report

Trinity Bay North Historical Society

Nothing to report

CORRESPONDENCE

1. A letter was received from the Department of Municipal and Provincial Affairs regarding Collaboration and Service Sharing.
2. A letter was received from the Sir William Ford Coaker Heritage Foundation requesting to purchase the former post office building from the town for \$1.00 which represents the same amount the Town of Port Union purchased from Canada

VR *alB*

Post. *The Public Works Committee and the Town Manager to look at policies pertaining to this request and for them to make a recommendation to council.*

3. A letter was received from Gerald Walsh regarding his parcel of land that increased from \$100.00 to \$300.00. He advised that the parcel of land only has a 40-foot frontage.

4. A letter was received from Brenda and Harris Lodge requesting council reduce the property tax on 142 Main Street and 237 Main Street from \$300.00 to the original cost of \$100.00. They explained that 142 Main Street only has a 33-foot road frontage and with current regulations it restricts new construction close to the high-water mark and 237 Main Street only has a 34-foot frontage and has a fire hydrant in the middle of the parcel of land.

Motion #2023-05-16-6116 – Stead/Stagg

Be it resolved that we reduce the vacant land tax from \$300.00 to \$100.00 for non-developable properties as assessed by the Town Manager pending our Tax Structure supporting this change.

In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

NEW BUSINESS

Nothing to report

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2023-05-16-6117 – Rumbolt

Be it resolved the meeting adjourn.

The meeting adjourned at 7:27p.m.

The next regular meeting is scheduled for Tuesday, June 6th, 2023.



**DAVID BARTLETT
MAYOR**



**VALERIE ROGERS
TOWN CLERK**