

**Municipality of Trinity Bay North
Regular Council Meeting August 29, 2023**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, August 29, 2023**

<i>Members Present</i>	Deputy Mayor Councillors	Dean Lodge Albert Johnson Doreen Rumbolt Pauline Stagg Terence Stead Jane Tucker
<i>Absent</i>	Mayor	David Bartlett
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

CALL TO ORDER

A quorum being present Deputy Mayor Lodge called the meeting to order at 5:00p.m.

ADOPTION OF AGENDA

Motion #2023-08-29-6205 – Tucker/Johnson

Be it resolved the agenda be adopted as presented.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES


Regular Meeting of August 8, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of August 8, 2023 which had been circulated with the agenda.

Motion #2023-08-29-6206 – Stagg/Rumbolt

Be it resolved the minutes of August 8, 2023 regular meeting of council be adopted as presented.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

VR 

Regular Meeting of August 15, 2023 (Continuation of August 8th Meeting)

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the regular meeting of August 15, 2023 which had been circulated with the agenda.

Motion #2023-08-29-6207 – Rumbolt/Stagg

Be it resolved the minutes of August 15, 2023 regular meeting of council be adopted as presented.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Special Meeting of August 21, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the special meeting of August 21, 2023 which had been circulated with the agenda.

The Town Manager advised that Motions #2023-08-21-6198 and #2023-08-21-6199 were not required according to the Gas Tax Secretariat therefore, we have to rescind both motions.

Motion #2023-08-29-6208 – Stagg/Rumbolt

Be it resolved motion #2023-08-21-6198 be rescinded.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6209 – Rumbolt/Stagg

Be it resolved motion #2023-08-21-6199 be rescinded.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6210 – Stagg/Tucker

Be it resolved the minutes of August 21, 2023 special meeting of council be adopted as presented.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Special Meeting of August 23, 2023

Deputy Mayor Lodge asked if there were any errors or omissions in the minutes of the special meeting of August 23, 2023 which had been circulated with the agenda.

Motion #2023-08-29-6211 – Tucker/Rumbolt

Be it resolved the minutes of August 23, 2023 special meeting of council be adopted as presented.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

rk

BUSINESS ARISING FROM MINUTES

Sir William Ford Coaker Heritage Foundation (Appeal Letter)

Deputy Mayor Lodge stepped out of the chair at 5:25p.m and Councillor Stagg assumed the chair.

Deputy Mayor Lodge assumed the chair at 5:31p.m.

Motion #2023-08-29-6212 – Johnson/Tucker

Be it resolved we schedule a meeting with the Sir William Ford Coaker Heritage Foundation regarding their recent appeal to our letter regarding the hazardous properties, to see a way moving forward.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6213 – Stead/Stagg

Be it resolved we move into a privileged meeting at 5:50p.m.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6214 – Tucker/Johnson

Be it resolved we move back into the regular meeting at 5:55p.m.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Port Union Wharf

Motion #2023-08-29-6215 – Stead/Stagg

Be it resolved the Town Manager contact a contractor to provide us with a cost estimate for the removal of the Port Union wharf.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Fire Chief to provide number of inspections and compensation

A letter was received from the Fire Chief as requested providing us with the number of inspections but not the compensation amount, he is expecting.

Councillor Rumbolt declared herself in conflict of interest as Fire Chief Andrew Rumbolt is her son. She departed the meeting at 6:05p.m.

Councillor Rumbolt returned to the meeting at 6:15p.m.

2021 Audit

An email was received from Richard Power advising he heard back from our prior auditor Terri Hoffman from Beacon Accounting regarding their completed 2021 audit of Trinity Bay North. Mr. Power advised that it's best if his firm revise the 2021 audited final statements and make the corrections.

Motion #2023-08-29-6216 – Tucker/Johnson

Be it resolved we advise Richard Power his firm revise the 2021 audited final statements as necessary to move forward to complete our 2022 audit.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6217 – Tucker/Rumbolt

Be it resolved we request Richard Power provide two (2) separate invoices for the 2021 corrected audit and the 2022 audit.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6218 – Stead/Johnson

Be it resolved we seek clarification from Richard Power as to the initial email he sent to Terri Hoffman that she responded to regarding the missing bank accounts that were not part of their 2021 audit.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$55,583.85 and opened the floor for any questions.

Motion #2023-08-29-6219 – Stead/Johnson

Be it resolved the bills submitted for payment in the amount of \$55,583.85 be approved.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

The Town Manager provided a written report on items he's been working on since the last meeting. Also he advised that the Saltwater Association was in negotiations with the Sts. Joseph and Patrick RC Parish with the hopes of having a child daycare in the facility.

Motion #2023-08-29-6220 – Johnson/Stead

Be it resolved we give a letter of support to the Saltwater Community Association Inc. to be included with their application for funding to operate a daycare facility in the Parish Hall in Melrose pending if it conforms with our Town Plan.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6221 – Rumbolt/Tucker

Be it resolved we move into a privileged meeting at 6:45p.m.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-08-29-6222 – Rumbolt/Stagg

Be it resolved we move back into the regular meeting at 6:47p.m.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

FINANCE

Nothing to report

PUBLIC WORKS/WATER RESOURCES

Nothing to report

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Notes were enclosed from discussions they had on August 23, 2023. There wasn't a quorum that evening therefore no meeting was held.

Recreation Director

Deputy Mayor Lodge stepped out of the chair at 5:25p.m and Councillor Stagg assumed the chair.

Deputy Mayor Lodge assumed the chair at 5:30p.m.

Motion #2023-08-29-6223 – Stead/Tucker

Be it resolved if the Recreation Director's contract does not support an extension on his work schedule the Town Manager conduct an assessment to possibly extend the work schedule up to October 1st.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

VR

FIRE DEPARTMENT

Councillor Stagg reported that the fire department is wondering if council will grade the airport road and remove some alder bushes going into the air strip so they can use it to do training. The Town Manager will investigate to see who actually owns the airstrip road.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Nothing to report.

HEALTH

Councillor Tucker advised that our application under the Community Transportation Program wasn't approved again this year.

As a result of an invitation from the Municipality of Trinity Bay North to form a Regional Committee on our peninsula, an email was received from Stephanie Lodge, CAO with the Town of Bonavista advising that at their council meeting on August 21, 2023 she was to inform us that their Council held a meeting with the Provincial Health Authority on July 20, 2023 to discuss many healthcare concerns and at that meeting they were advised that a Regional Health Committee already exists and therefore, participation on other committees was not necessary.

Councillor Tucker will reach out to Debbie Walsh, Vice President and Chief Operating Officer of the Provincial Health Authority for further information on this matter as she was listed as the point of contact.

Councillor Johnson departed the meeting at 7:17p.m.

HUMAN RESOURCES

Nothing to report

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report

Wharf Committee

VR [Signature]

Nothing to report

Peaches Cove-Green Bay Development Inc.

Nothing to report

Bonavista Peninsula Branch Line Association

Nothing to report

Hike Discovery

Nothing to report

Discovery Geopark

Nothing to report

Crime Prevention

Nothing to report

Trinity Bay North Historical Society

Nothing to report

CORRESPONDENCE

1. A letter was received from Peter Cole requesting if council would consider fixing up the old road going down behind Dave Crews as it is a hazard for ATV owners and pedestrians.

Councillor Stead excused himself from this discussion due to a perception of bias as Peter Cole is his brother-in-law. He departed the meeting at 7:20p.m.

Motion #2023-08-29-6224 – Stagg/Rumbolt

Be it resolved the Town Manager look into Peter Cole's request to fix up the old road going down behind Dave Crews and report back to the next meeting.

***In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried***

Councillor Stead returned to the meeting at 7:22p.m.

2. A request came forth from the 150th Anniversary of St. Peter's Anglican Church Committee to purchase an advertisement in their Commemorative Booklet for their event planned in October, 2023 which would showcase their events, remember some of St. Peter's history and recognize some of the individuals who have helped form their spiritual and theological fabric through time.

VR

Motion #2023-08-29-6225 – Stagg/Rumbolt

Be it resolved we purchase a half page at a cost of \$40.00 in the 150th Anniversary of St. Peter's Anglican Church's Commemorative Booklet.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

NEW BUSINESS

The Town Manager advised the Fire Chief advised the parking lots of both stations need to be sealed. He provided the Town Manager with quotes as follows:

Stan Spurrell – Station 1 - \$880.00, Station 2 - \$200.00

Dricon Sealers – Station 1 - \$1,369.32, Station 2 - \$275.00

Motion #2023-08-29-6226 – Stead/Stagg

Be it resolved we accept the lowest bid based on the Town Manager's recommendation provided he comes up with a fair and reasonable assessment to comply with the Procurement Act as the Fire Chief could only obtain two quotes for this particular job.

*In favour 5 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg, Stead & Tucker}
Opposed 0; Motion Carried*

NOTICES OF MOTION

None


ADJOURNMENT***Motion #2023-08-29-6227 – Tucker***

Be it resolved the meeting adjourn.

The meeting adjourned at 7:31p.m.

The next regular meeting is scheduled for Tuesday, September 19, 2023 @ 5:00p.m.


DEAN LODGE
DEPUTY MAYOR


VALERIE ROGERS
TOWN CLERK