

**Municipality of Trinity Bay North
Regular Council Meeting September 26, 2022**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, September 26, 2022**

<i>Members Present</i>	Mayor Deputy Mayor Councillors	David Bartlett (via telephone) Terence Stead Dean Lodge Albert Johnson Doreen Rumbolt Jane Tucker
<i>Absent</i>	Councillor	Pauline Stagg (arrived later)
<i>Also Present</i>	Town Clerk	Valerie Rogers

CALL TO ORDER

A quorum being present Deputy Mayor Stead called the meeting to order at 5:07p.m.

ADOPTION OF AGENDA

Motion #2022-09-26-5756 – Rumbolt/Johnson

Be it resolved the agenda be adopted as presented.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of September 13th, 2022

Deputy Mayor Stead asked if there were any errors or omissions in the minutes of the regular meeting of September 13th, 2022 which had been circulated with the agenda.

- Add before the Liaison Reports that Councillor Lodge exited the meeting and remove him from the motion count for the remainder of the meeting.

Motion #2022-09-26-5757 – Tucker/Johnson

VR JB

Be it resolved the minutes of the September 13th, 2022 regular meeting of council be adopted with the above corrections.

In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

Deputy Mayor Stead stepped out of the chair at 5:10p.m. and Councillor Lodge assumed the chair.

Councillor Stagg arrived at 5:13p.m.

Motion #2022-09-26-5758 – Stead/Johnson

Be it resolved we amend the Rules of Procedure to change the regular meeting day from Mondays to Tuesdays.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Deputy Mayor Stead resumed the chair at 5:14p.m.

Mayor Bartlett exited the meeting at 5:14p.m.

BUSINESS ARISING FROM MINUTES

Action Log updated

DELEGATION

None

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$23,538.61 and opened the floor for any questions.

Motion #2022-09-26-5759 – Tucker/Johnson

Be it resolved the bills be paid in the amount of \$23,538.61.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Mayor Bartlett returned to the meeting at 5:27p.m.

TOWN MANAGER'S REPORT

Nothing to report.

RB

FINANCE

Nothing to report.

PUBLIC WORKS

Minutes of a meeting held on September 21st, 2022 were enclosed for council's perusal.

The following topics and recommendations were discussed:

1) Municipal Infrastructure Projects

Recommendation

Contact the Minister of Transportation and Infrastructure to express concerns with possible delays associated with tendering for engineering for the Historic District Water and Sewer Upgrades Capital Works Project.

Motion #2022-09-26-5760 – Lodge/Stagg

Be it resolved we write a letter to the Minister of Transportation and Infrastructure to express concerns with possible delays associated with tendering for engineering for the Historic District Water and Sewer Upgrades Capital Works Project.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Mayor Bartlett left the meeting @ 5:30p.m.

- 2) Asset Management Plan
- 3) Insurance on town buildings
- 4) Tenders for town equipment & services

Recommendations

Re-tender the sale of the dump truck for another 2 weeks.

Motion #2022-09-26-5761 – Lodge/Rumbolt

Be it resolved we re-tender for the sale of the dump truck for another two weeks.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

To offer the tender for carpentry services at a lower rate than what was received to see if acceptable.

VR WB

Accept tender for grass cutting and snow clearing.

Motion #2022-09-26-5762 – Lodge/Tucker

Be it resolved we accept the tender received from Precision Landscaping for general landscaping and snow/ice removal on an as needed basis at a cost of \$20.00 per hour.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

- 5) Department of Transportation and Infrastructure
- 6) Waste Management
- 7) Dilapidated properties and wrecks
- 8) Other topics

Recommendations

Discuss with Town Foreman if overnight parking can be near maintenance building or Town Hall when possible.

Motion #2022-09-26-5763 – Lodge/Tucker

Be it resolved the Acting Town Manager inform the Acting Town Foreman to not park town equipment next to the Catalina museum. They either be parked at the maintenance building or behind the Town Hall.

In favour 4 {Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 2 {Deputy Mayor Stead & Councillor Johnson}; Motion Carried

Write Mark and Danielle Spurrell to inform them their road is a concern and will be placed on the list of areas requiring pavement.

Councillor Stagg declared herself in conflict of interest and departed the meeting at 5:43p.m. as Mark Spurrell is her nephew.

Motion #2022-09-26-5764 – Lodge/Tucker

Be it resolved we write Mark and Danielle Spurrell to inform them Laura Drive is a concern and will be placed on the list of areas requiring pavement.

In favour 5 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt & Tucker} Opposed 0; Motion Carried

Councillor Stagg returned to the meeting at 5:45p.m.

Write GJM Apartments to convey the distance of existing fire hydrant was adequate to meet requirements in area and the new fire hydrant installation costs will not be reimbursed.

RE WB

Motion #2022-09-26-5765 – Lodge/Johnson

Be it resolved the owners of GJM Apartments be written a letter advising the distance of the existing fire hydrant is adequate to meet requirements in the area and we will not reimburse the cost of the installation of a new fire hydrant.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

The Acting Town Manager advised the Frank Power Chalet and one of the shacks were broken into once again. She advised that it seems there was nothing taken.

Motion #2022-09-26-5766 – Lodge/Rumbolt

Be it resolved we obtain a quote for the installation of cameras at the Frank Power Chalet and the maintenance garage.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Lodge stated that the Town Foreman advised that for safety reasons instead of a stop sign being placed at the intersection of Shore Road and Humphrey's Road a yield sign be installed.

Motion #2022-09-26-5767 – Lodge/Stagg

Be it resolved that on advice of the Town Foreman a yield sign be installed in place of a stop sign as originally planned at the intersection of Shore Road and Humphrey's Road in Melrose. When it's installed, we place on TBN News and Views advising of the reasons why a yield sign was installed instead of the stop sign.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

RECREATION/PARKS/PLAYGROUNDS

Minutes of a meeting held on September 20th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Treasurer's Report
- 2) Summer Festival
- 3) Benches in Little Catalina
- 4) Dog Park
- 5) Multipurpose Rink
- 6) Active Living Application
- 7) Playground Equipment

ve
WB

- 8) Recreational Facilities and Programs
- 9) Possible Recreation Events
- 10) Tickets for BBQ – Christmas Fundraiser

Councillor Lodge stated that the ticket draw will take place at our Annual Tree Lighting Ceremony.

Motion #2022-09-26-5768 – Lodge/Johnson

Be it resolved our Annual Tree Lighting Ceremony be held on Monday, December 12th.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

TRAILS

Nothing to report.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT

Nothing to report.

WATER RESOURCES

Feasibility Study

Recommendation

Contact a representative from New-Wes-Valley to inquire about their feasibility study and see if they are willing to share some information.

Motion #2022-09-26-5769 – Tucker/Lodge

Be it resolved Councillor Tucker contact the Town of New-Wes-Valley inquiring about their feasibility study to see if they are willing to share some information.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Stewardship Association of Municipalities (SAM)

Motion #2022-09-26-5770 – Tucker/Rumbolt

*VR
WB*

Be it resolved the Municipality of Trinity Bay North sign the Habitat Stewardship Agreement as presented in Appendix A (p. 23) of the Trinity Bay North Habitat Conservation Plan presented to Council via email from Jonathan Sharpe on July 13, 2022.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Tucker advised the SAM Fall Meeting is taking place from October 14th-15th, 2022 in New-Wes-Valley. She expressed an interest in attending.

Motion #2022-09-26-5771 – Stagg/Lodge

Be it resolved we send Councilor Tucker to the SAM's Fall Meeting from October 14th-15th, 2022 in New-Wes-Valley.

In favour 6 {Deputy Mayor Stead, Councillors Lodge, Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

LAND

The Town Clerk enclosed a response email she received to her inquiry as to who the auctioneer will be for the tax sales.

FIRE DEPARTMENT

Councillor Rumbolt declared herself in conflict of interest and departed the meeting at 6:22p.m. as Andrew Rumbolt is her son.

Councillor Johnson advised that Mayor Bartlett and himself had met with the Fire Department's elected Fire Chief Andrew Rumbolt and after deliberation they highly recommend the town accept Andrew Rumbolt as the Fire Chief.

Motion #2022-09-26-5772 – Johnson/Stagg

Be it resolved we accept Andrew Rumbolt as the Fire Chief of the Trinity Bay North Volunteer Fire Department.

In favour 5 {Deputy Mayor Stead, Councillors Lodge, Johnson, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Rumbolt returned to the meeting at 6:23p.m.

Councillor Johnson excused himself from the meeting at 6:25p.m.

Deputy Mayor Stead stepped out of the chair @ 6:25p.m. and Councillor Lodge assumed the chair.

VB
WB

Motion #2022-09-26-5773 – Stead/Rumbolt*Be it resolved we order a power point machine.****In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried***

Deputy Mayor Stead assumed the chair and Councillor Johnson returned to the meeting at 6:27p.m.

HEALTH

Nothing to report.

HUMAN RESOURCES

Nothing to report.

LIAISON REPORTS**Peaches Cove-Green Bay Development Inc.**

Minutes of a meeting held on September 8, 2022 were enclosed for council's perusal.

Bonavista Peninsula Branch Line Association

Nothing to report.

Sir William F. Coaker Heritage Foundation

Nothing to report.

Wharf Committee

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report.

Crime Prevention

Nothing to report.

CORRESPONDENCE

RE WB

1. A letter was received from Ray Sheppard, Secretary of the TBN Fire Department advising the department has elected Andrew Rumbolt as their new Chief and is hoping council accepts his position as Chief. *Dealt with under the Fire Department Committee report.*
2. An invitation was received from Kim MacPherson, Manager, Municipal Training Programs to attend a “Developing & Implementing Your Municipal Code of Conduct Fall 2022 Information Session”, “Orientation Training – Fall 2022” and “Access to Information Protection and Privacy Module – Fall 2022”.

NEW BUSINESS

Old Fire Department Overhead Doors

It was directed the Acting Town Manager check with the Mayor to see what the intent was regarding the doors.

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2022-09-26-5774 – Stagg

Be it resolved that council now adjourn to meet again on Tuesday, October 11th, 2022.

The meeting adjourned at 6:35p.m.



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK

A/P Transaction Journal

Printed: 10:40:31AM Sep 27, 2022

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Vendor	Opening Balance	Credits	Payments	Balance
BRENN001 Brenntag Canada Inc.	\$7,559.76	\$0.00	\$0.00	\$7,559.76
BULLD001 Bulldog Contracting Ltd.	\$1,035.00	\$0.00	\$0.00	\$1,035.00
CATAL008 Catalina Convenience & Gas Bar	\$955.98	\$0.00	\$0.00	\$955.98
CHARD003 Chard's Automotive Ltd.	\$220.74	\$0.00	\$0.00	\$220.74
EASTL001 Eastlink	\$627.24	\$0.00	\$0.00	\$627.24
EDDYX001 Eddy's Gas Bar	\$1,340.09	\$0.00	\$0.00	\$1,340.09
FIREH001 Fire House Service and Supply	\$6,285.00	\$0.00	\$0.00	\$6,285.00
LODGE001 Lodge's Plumbing & Electrical	\$811.69	\$0.00	\$0.00	\$811.69
MERID001 Meridian Engineering Inc.	\$897.00	\$0.00	\$0.00	\$897.00
MODER001 Modern Business Equipment Ltd.	\$46.87	\$0.00	\$0.00	\$46.87
NEWFO002 Newfoundland Power Co. Ltd.	\$1,535.59	\$0.00	\$0.00	\$1,535.59
ORKIN001 Orkin Canada Corporation	\$583.29	\$0.00	\$0.00	\$583.29
R~JAD001 R&J Advertising	\$172.00	\$0.00	\$0.00	\$172.00
RAYMO002 Raymond Guy & Sons Ltd.	\$365.74	\$0.00	\$0.00	\$365.74
SAL_TW001 SaltWire Network Inc.	\$761.83	\$0.00	\$0.00	\$761.83

Vendor
 TELUS001 Telus

Opening Balance	Credits	Payments	Balance
\$340.79	\$0.00	\$0.00	\$340.79
\$23,538.61	\$0.00	\$0.00	\$23,538.61

Account Summary

Account	Name	Total
6000-7000	EXP HYDRO - OFFICE	183.82
6020-7200	EXP HYDRO - RECREATION	118.66
6025-7500	EXP HYDRO - LIFT STATIONS	734.21
6026-7500	EXP HYDRO - BOOSTER STATION	21.26
6030-7300	EXP HYDRO - GARAGE	55.55
6031-7200	EXP HYDRO - CAT HIS SOC.	36.82
6040-7000	EXP TELEPHONE - OFFICE	53.94
6050-7300	EXP TELEPHONE - CELLULAR	257.84
6060-7000	EXP ADVERTISING	846.82
6065-7000	EXP OFFICE SUPPLIES/EXP	207.46
6148-7200	TBN RECREATION ADMINISTRATION	225.32
6149-7100	FIRE DEPT ADMINISTRATION	7,805.69
6153-7700	EXP ANIMAL/PEST CONTROL	201.55
6161-7000	EXP PROFESSIONAL SERVICES	813.43
6185-7300	EXP DIESEL DYED (CAT GARAGE)	229.43
6187-7300	EXP GAS PICKUP	689.72
6230-7400	EXP ROADS - MAINTENANCE	938.57
6245-7500	EXP WATER SYSTEM	736.07
6249-7500	EXP WATER SYSTEMS (PUMPHOUSE)	7,187.10
7998-0000	EXP HST REBATE	2,195.35
	Total:	23,538.61