

**Municipality of Trinity Bay North  
Regular Council Meeting September 29, 2025**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, September 29, 2025**

*Members Present*

Mayor	Dean Lodge
Deputy Mayor	Terence Stead
Councillors	Kayla Hart (arrived later)
	Albert Johnson
	Doreen Rumbolt
	Pauline Stagg

*Also, Present*

Town Clerk	Valerie Rogers
Town Manager	Darryl Johnson

**CALL TO ORDER**

A quorum being present Mayor Lodge called the meeting to order at 4:30 pm.

**ADOPTION OF AGENDA**

*Motion #2025-09-29-7236 – Stagg/Johnson*

*Be it resolved the agenda be adopted as presented.*

*In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

**ADOPTION OF MINUTES**

**Regular Meeting of September 15, 2025**

Mayor Lodge asked if the minutes of the regular meeting of September 15, 2025, which had been circulated with the agenda, contained any errors or omissions.

*Motion #2025-09-29-7237 – Stead/Rumbolt*

*Be it resolved, the minutes of September 15, 2025, regular council meeting be adopted as presented.*

*In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*DL VR*

## Special Meeting of September 25, 2025

Mayor Lodge asked if the minutes of the special meeting of September 25, 2025, which had been circulated with the agenda, contained any errors or omissions.

- Add to motion #2025-09-25-7231 at the end of the sentence “Priority 1”.
- Add to motion #2025-09-25-7233 at the end of the sentence “Priority 2”.
- Remove “Mayor Lodge” from the count of motion #2025-09-25-7235 and add “Councillor Johnson”.

Councillor Hart arrived at 4:34 pm.

*Motion #2025-09-29-7238 – Rumbolt/Johnson*

*Be it resolved, the minutes of September 25, 2025, special council meeting be adopted with the above corrections.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### BUSINESS ARISING FROM MINUTES

Action report updated

## Venture Credit Union

*Motion #2025-09-29-7239 – Stead/Rumbolt*

*Be it resolved we move into a closed meeting at 4:48 pm.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Motion #2025-09-29-7240 – Stead/Rumbolt*

*Be it resolved we move back to the open meeting at 4:52 pm.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### TOWN CLERK'S REPORT

## Bills

The Town Clerk presented the bills for payment of \$6,652.67 and opened the floor for any questions.

*Motion #2025-09-29-7241 – Stead/Rumbolt*

*Be it resolved the bills submitted for payment of \$6,652.67 be approved on the recommendation of the Town Clerk.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **TOWN MANAGER'S REPORT**

#### **MCW Project**

*Motion #2025-09-29-7242 – Stead/Hart*

*Be it resolved that we submit a Municipal Capital Works application for the Thorburn Road Water/Sewer, Storm Sewer, and Curb/Gutter Upgrades project, totaling \$538,636.79, as priority 3, unless the additional cost to replace the sewer line exceeds \$100,000. If so, the Town Manager will arrange a special meeting as soon as possible.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Motion #2025-09-29-7243 – Stead/Stagg*

*Be it resolved that the town submit a Capital Investment Plan to the Canada Community Building Fund to cover the town's share of the Thorburn Road Water/ Sewer, Storm Sewer, and Curb/Gutter Upgrades project of \$48,845.46 as recommended by the Town Manager. Amount subject to change based on the evaluation of the additional cost to replace the sewer line.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Motion #2025-09-29-7244 – Stead/Rumbolt*

*Be it resolved, the Town Manager seek approval from a financial institution to borrow the town's share of the total cost for the Thorburn Road Water/ Sewer, Storm Sewer, and Curb/Gutter Upgrades project.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Motion #2025-09-29-7245 – Stead/Rumbolt*

*Be it resolved we submit a Municipal Capital Works application for Little Catalina Truckline Replacement Phase 2 as priority 4.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Motion #2025-09-29-7246 – Stead/Johnson*

*Be it resolved the Town Manager seek approval from a financial institution to borrow the town's share of the total cost of the Little Catalina Truckline Replacement Phase 2 project.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **FIRE DEPARTMENT**

The minutes of a meeting held on September 23, 2025, were enclosed for council's perusal.

#### **Fire Inspections**

Councillor Rumbolt declared herself in conflict of interest as her son is the Fire Chief. She sat in the gallery at 5:23 pm.

Councillor Stagg advised that the consensus of the qualified inspectors was that they would not be conducting the inspections. Fire Chief Rumbolt advised that, due to his workload, he does not have the time to complete these inspections unless he is given a couple of days off from work each week. The Town Manager is to contact Tony Rose, Fire Protection Officer with the Department of Justice and Public Safety, to inquire if it is mandatory to conduct these inspections and, if not, what the town's liability would be if they were not completed.

Information was received from the Fire Service Division – Justice and Public Safety regarding the Fire Apparatus Purchasing Process. Step #2 of the process involves providing the town with the FSD Provincial specification for the awarded apparatus for review. After review, the town will choose one out of the three options provided in the process. Councillor Stagg advised that the fire department wishes to select option #3, which provides the opportunity to make major additions and/or alterations to the specifications. Deputy Mayor Stead advised that at the conference call he attended, it was stated that municipalities opting to choose #3 will only receive funding to the amount of the agreed-upon percentage of a government specification apparatus and that the town will be responsible for 100% of the overrun due to the change(s) in specification.

It was decided to meet with the Fire Chief to get further clarification on why they want to choose option #3 and if it is feasible.

Councillor Rumbolt returned to the meeting at 5:51 pm.

### **HUMAN RESOURCES**

The minutes of a meeting held on September 23, 2025, were enclosed for council's perusal.



## Lookout Park Master Plan

### *Motion #2025-09-29-7247 – Rumbolt/Stagg*

*Be it resolved that we delay the signing of the Professional Services Agreement between the town and Mills & Wright until ACOA can review and address questions regarding section 8 on page 4. Once ACOA's reply is received and verified by the EDC, the town will sign the Professional Services Agreement.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

## Mural

Councillor Rumbolt advised that artist, Patricia Rogers had requested permission to make prints of her work, "Our Creative Home Mural," to sell, as the town physically owns the work. However, she still retains the copyright of the mural.

Mayor Lodge declared himself in a conflict of interest as Patricia Rogers is his wife's niece. He stepped back from the table at 5:47 p.m. Deputy Mayor Stead assumed the chair.

### *Motion #2025-09-29-7248 – Rumbolt/Johnson*

*Be it resolved the town allow artist, Patricia Rogers, to make prints of her work "Our Creative Home" mural installed at the Frank Power Chalet.*

*In favour 5 {Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Mayor Lodge resumed the chair at 5:48 p.m.

### *Motion #2025-09-29-7249 – Stead/Johnson*

*Be it resolved that the Town Clerk open a bank account for the Lookout Park Project.*

*In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

## HUMAN RESOURCES

### Statutory Holidays for Employees

Councillor Rumbolt declared herself in a conflict of interest as her son is an employee of the town. She sat in the gallery at 5:56 pm.

The Town Manager expressed his opinion that our Town Hall is open on the National Day for Truth and Reconciliation. In contrast, other town halls in our area, and possibly most others across the province, are closed for that day. Mayor Lodge stated that the HR

Committee has added this to the agenda for an HR Committee meeting of the newly elected council.

Councillor Rumbolt returned to the meeting at 6:00 pm.

Councillor Hart departed the meeting due to prior commitments at 6:00 pm.

### **CORRESPONDENCE**

1. A letter was received from The Royal Canadian Legion Newfoundland & Labrador Command seeking the town's support by purchasing advertisement space in their "Veterans Service Recognition Book". Proceeds raised from this important project allow them to make this unique remembrance publication available throughout the province and benefit the many ongoing community activities of their Provincial Command, including Scholarships, Youth-Sponsored Programs, and support for Veterans throughout Newfoundland & Labrador.

Deputy Mayor Stead declared himself in a conflict of interest because he is a member of the Royal Canadian Legion Branch #16. He sat in the gallery at 6:01 p.m.

*Motion #20250-09-29-7250 – Stagg/Rumbolt*

*Be it resolved, we purchase a 1/10th page (business card) advertisement space in the Royal Canadian Legion Newfoundland & Labrador Command's "Veterans Service Recognition Book" for \$310.00.*

*In favour 4 {Mayor Lodge, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

Deputy Mayor Stead returned to the meeting at 6:02 pm.

2. A memo was received from the Municipal Assessment Agency providing an update on the Agency.

*Motion #2025-09-29-7251 – Stagg/Stead*

*Be it resolved that the letter from the Municipal Assessment Agency be placed on file.*

*In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **ADJOURNMENT**

*Motion #2025-09-29-7252 – Rumbolt/Stagg*

*Be it resolved the meeting adjourn.*

*In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried*

The meeting adjourned at 6:02 pm.

The next regular meeting is scheduled for Monday, October 6, 2025 @ 4:30 pm.



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**DEAN LODGE  
MAYOR**



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**VALERIE ROGERS  
TOWN CLERK**