

**Municipality of Trinity Bay North
Regular Council Meeting April 27, 2023
Continuation of the Regular Meeting held on April 25, 2023**

**Continuation of the Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, April 27, 2023**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Dean Lodge
	Councillors	Albert Johnson Doreen Rumbolt Pauline Stagg Terence Stead (via telephone)
<i>Absent</i>	Councillor	Jane Tucker (arrived later) Albert Johnson (arrived later)
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:00p.m.

PUBLIC WORKS/WATER RESOURCES

Minutes of a meeting held on April 5, 2023 were enclosed for council's perusal.

MMSB – Electronics & Oil Recycling

Motion #2023-04-27-6083 – Lodge/Stagg

Be it resolved we sign a contract with MMSB to offer electronic recycling services and to offer used oil recycling services if our location and hours of operation is acceptable.

In favour 5 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

Water and Sewer – Women's Institute

rk WB

Councillor Rumbolt declared herself in conflict of interest as she is a member of the Women's Institute. She departed the meeting at 5:10p.m.

Councillor Lodge advised that the current agreement in place for the Women's Institute is they currently do not pay for the services and would look after any issues if they arose. Since then the Town Manager was approached by a member of the Women's Institute advising they now want to start paying for the services and for the town to see to any future issues.

Motion #2023-04-27-6084 – Lodge/Stagg

Be it resolved we give the following option to the Women's Institute: the town will accept payment for services but not cover any issues for the 1st year, will cover 20% the 2nd year, 40% the 3rd year, 60% the 4th year, 80% the 5th year and 100% after the 5th year; to be the same as any other not-for-profit who is paying for services.

In favour 4 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Stagg & Stead} Opposed 0; Motion Carried

Councillor Johnson arrived at 5:12p.m.

Councillor Rumbolt returned to the meeting at 5:13p.m.

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Minutes of a meeting held on April 11, 2023 were enclosed for council's perusal.

Moose License

Motion #2023-04-27-6085 – Lodge/Stead

Be it resolved motion #2023-04-04-6050 be rescinded.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

FIRE DEPARTMENT

Report was given at the regular meeting on April 25, 2023.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

VR WB

Minutes of a meeting held on April 4, 2023 were enclosed for council's perusal.

HUMAN RESOURCES

Minutes of a meeting held on April 14, 2023 were enclosed for council's perusal.

Motion #2023-04-27-6086 – Lodge/Stead

Be it resolved we readvertise for the Recreation Director and Assistant's position with the deadline being May 15th.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Nothing to report

Wharf Committee

Minutes of a meeting held on April 13, 2023 were enclosed for council's perusal.

Councillor Tucker arrived at 5:40p.m.

Peaches Cove-Green Bay Development Inc.

Councillor Stead enclosed a briefing of a meeting held on April 17, 2023 between the Peaches Cove-Green Bay Development Inc. members and the Discovery Geopark representatives. It was determined at the meeting that the town would not be required to sign the MOU that was originally intended for a three-way partnership.

Motion #2023-04-27-6087 – Stead/Rumbolt

Be it resolved motion #2023-04-04-6061 be rescinded.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report.

VR AB

Crime Prevention

Nothing to report.

Trinity Bay North Historical Society

Councillor Stead enclosed an email sent out to all council members on April 17, 2023 regarding Arches Dream Museum commercial lease history.

RECREATION - PARKS/PLAYGROUNDS/TRAILS (Continued)

Minutes of the Hiking Trails Committee meeting on April 13, 2023 were enclosed for council's perusal.

Councillor Tucker requested permission from council for the committee to take GP coordinates from Arches Rock Trail to Sheppard's Cove in Catalina.

Motion #2023-04-27-6088 – Tucker/Johnson

Be it resolved permission be given to the Trails Committee to take GP coordinates from Arches Rock Trail to Sheppard's Cove.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

HEALTH

Councillor Tucker enclosed a briefing on a meeting with Food Bank representatives on April 11, 2023. The intent was to seek out feedback, ideas and next steps from volunteers willing to grow extra food specifically for the TBN Food Bank. Deputy Mayor Lodge also advised that the applications for the 2023 Community Garden Support Program are now available online.

Motion #2023-04-27-6089 – Lodge/Johnson

Be it resolved the town apply for the 2023 Community Garden Support Program.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-04-27-6090 – Stagg/Lodge

Be it resolved we submit a 2023-24 Newfoundland & Labrador Community Transportation Program Application again this year.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

IK WB

She also enclosed an update on the Community Transportation meeting held on April 25, 2023.

CORRESPONDENCE

1. A letter was received from the Department of Municipal and Provincial Affairs advising that our application for funding under the Building Age-Friendly Communities has been approved for \$16,323.03.
2. A letter was received from Mary Bishop providing the town with information about professional services she offers to a number of municipal clients.
3. A letter was received from the Department of Municipal and Provincial Affairs advising that our 2023 budget submission adopted February 7, 2023 has now been completed with no material deficiencies.
4. A letter was received from the Department of Transportation and Infrastructure advising that our consultant Meridian Engineering Inc. has recommended the acceptance of the tender submitted by Bayview Equipment Rentals Inc. in the amount of \$45,778.05 for project #17-GI-23-00012 – Melrose Culvert Replacement.

Motion #2023-04-27-6091 – Lodge/Stagg

Be it resolved based on the Town Manager's recommendation we award the contract to Bayview Equipment Rentals Ltd. for the Melrose Culvert Replacement Project #17-GI-23-00012.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Tenders were received for the 2023 Town Dump Site Improvements as follows:

- Coastal Paving - \$7,525 + HST
- Sweetland's Aggregate Ltd. - \$7,500 + HST
- Bulldog Contracting Ltd. - \$7,400 + HST

Motion #2023-04-27-6092 – Lodge/Tucker

Be it resolved based on the Town Manager's recommendation we award the contract to Bulldog Contracting Ltd. for the 2023 Town Dump Site Improvements in the amount of \$7,400 + HST.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

5. An email was received from Michael Flaherty regarding the housing shortage in Trinity Bay North.

VR alB

Councillor Tucker declared herself in conflict of interest as Michael Flaherty is her common law partner. She departed the meeting at 6:35p.m. *Mayor Bartlett to reply to Mr. Flaherty and contact our MHA*

Motion #2023-04-27-6093 – Stead/Johnson

Be it resolved we find out how to go about having our community being placed on the Newfoundland & Labrador Housing and CMHC list for affordable housing.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Stead} Opposed 0; Motion Carried

Councillor Tucker returned to the meeting at 6:40p.m.

6. An invitation was received from Professional Municipal Administrators to attend their 2023 convention from June 13th-15th in Gander.

Motion #2023-04-27-6094 – Stagg/Rumbolt

Be it resolved we send the Town Manager and Town Clerk to the PMA's 2023 Convention from June 13th-15th in Gander.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

7. A letter was received from Robert Keough regarding property damage caused by water accumulating in large puddles on the municipal road then draining away in a continuous flow down his driveway. Over the last 8 years this resulted in his paved driveway going from fair to good condition to destroyed pavement with settling or washed-out paved sections. He advised that his driveway will require twenty-four bags of cold patch asphalt to complete temporary repairs and was wondering if council would supply the asphalt.

Motion #2023-04-27-6095 – Stead/Lodge

Be it resolved we supply the twenty-four bags of cold patch asphalt requested by Robert Keough to fix his property damage.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

8. A letter was received from the Discovery Trail Ground Search and Rescue requesting a meeting with council to discuss a number of topics related to emergency response.

Motion #2023-04-27-6096 – Stagg/Johnson

VR WB

Be it resolved we schedule a meeting with the Discovery Trail Ground Search and Rescue on a non-meeting night.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

9. An invitation was received from the Economic Developers Association of Newfoundland and Labrador to attend the Newfoundland and Labrador Economic Development Conference scheduled for May 24-25, 2023 in Bonavista.

Mayor Bartlett declared himself in conflict of interest as a Networking Social is scheduled at his business during the conference. He departed the meeting at 6:50p.m. and Deputy Mayor Lodge assumed the chair.

Motion #2023-04-27-6097 – Tucker/Stagg

Be it resolved we send two delegates to the Newfoundland and Labrador Economic Development Conference scheduled for May 24-25, 2023 in Bonavista.

In favour 6 {Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Mayor Bartlett returned to the meeting and resumed the chair at 6:52p.m.

NEW BUSINESS

Disclosure Statements

Motion #2023-04-27-6098 – Johnson/Rumbolt

Be it resolved we review the disclosure statements at the next meeting.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

HR Issue

The Town Manager departed the meeting at 6:55p.m.

Motion #2023-04-27-6099 – Rumbolt/Lodge

Be it resolved we move into a privileged meeting at 6:55p.m.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Councillor Rumbolt was asked to leave the meeting due to the perception of bias because the topic of discussion was the overpayment of vacation pay to an employee. She departed the meeting at 7:57p.m.

IK WB

Motion #2023-04-27-6100 – Lodge/Stagg

Be it resolved we move back into the regular meeting at 7:08p.m.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stagg, Stead & Tucker} Opposed 0; Motion Carried

Motion #2023-04-27-6101 – Lodge/Tucker

Be it resolved we give the employee the option to reimburse the overpayment of vacation pay for 2022 (over an agreed amount of time) or take 4 weeks' vacation instead of 5 weeks in 2023.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Stagg, Stead & Tucker} Opposed 0; Motion Carried

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2023-04-27-6102 – Stagg

Be it resolved the meeting adjourn.

The meeting adjourned at 7:10p.m.

The next regular meeting is scheduled for Tuesday, May 16th, 2023.



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK