

**Municipality of Trinity Bay North  
Regular Council Meeting January 10, 2022**

**Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Frank Power Chalet, January 10, 2022**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Terence Stead
	Councillors	Albert Johnson
		Dean Lodge
		Doreen Rumbolt
	Pauline Stagg	
 <i>Absent</i>	Councillor	Jane Tucker
 <i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

A quorum being present Mayor Bartlett called the meeting to order at 5:04p.m.

*Agenda*                    **Motion #2022-01-10-5424 – Stagg/Johnson**  
                                  *Be it resolved the agenda be adopted as presented.*  
                                  **In favour 6 {Mayor Bartlett, Deputy Mayor Stead,**  
                                  **Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0;**  
                                  **Motion Carried**

*Minutes:*                    **Regular Meeting of December 13, 2021**  
*Regular Meeting*        Mayor Bartlett asked if there were any errors or omissions in  
                                  the minutes of the regular meeting of December 13, 2021  
                                  which had been circulated with the agenda.

**Motion #2022-01-10-5425 – Stead/Johnson**  
                                  *Be it resolved the minutes of the December 13, 2021*  
                                  *regular meeting of council be adopted as presented.*  
                                  **In favour 6 {Mayor Bartlett, Deputy Mayor Stead,**  
                                  **Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0;**  
                                  **Motion Carried**

*Business Arising*        **1) Iceberg Vodka**

**Motion #2022-01-10-5426 – Stead/Lodge**

VR WB

*Be it resolved we refer the issue with the Canadian Iceberg Vodka Corporation to the Finance Committee.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

**2) Darcy McKenna**

*Motion #2022-01-10-5427 – Lodge/Johnson*

*Be it resolved Mayor Bartlett write a letter to Darcy McKenna regarding a meeting.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Minutes:  
Regular Meeting*

**Regular Meeting of December 14, 2021 (Continuation)**

Mayor Bartlett asked if there were any errors or omissions in the minutes of December 14, 2021 which is the continuation of the regular meeting held on December 13, 2021 which had been circulated with the agenda.

*Motion #2022-01-10-5428 – Johnson/Stagg*

*Be it resolved the minutes of the December 14, 2021 continuation of the regular meeting of council be adopted as presented.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Business Arising*

**1) Safety Committee**

Mayor Bartlett inquired as to what councillor would be interested in sitting on this committee. Councillor Rumbolt expressed interest unless but was concerned that she may be in a conflict of interest. Council deemed she wasn't unless there was an incident investigation. Deputy Mayor Stead also expressed an interest but advised Councillor Rumbolt can sit on the committee and he would be the alternate.

*Finance*

**1) Meeting**

Scheduled for Monday, January 17, 2022 @ 1:00p.m.

**2) Travel Policy**

*R*

*W B*

Town Manager to review

### **3) Employee Christmas Bonus**

A lengthy discussion occurred on the allocation of the Employee Christmas Bonus.

*Councillor Rumbolt declared herself in conflict of interest as her son is an employee of the town.*

#### ***Motion #2022-01-10-5429 – Johnson/Stagg***

*Be it resolved we give a \$100.00 Christmas bonus to each employee pending authorization from the Department of Municipal and Provincial Affairs.*

*In favour 4 {Mayor Bartlett, Councillors Johnson, Lodge, & Stagg} Opposed 1 {Deputy Mayor Stead}; Motion Carried*

### **4) Bills**

Bills were presented in the amount of \$49,588.87 for approval of payment.

#### ***Motion #2022-01-10-5430 – Stead/Johnson***

*Be it resolved the bills be paid in the amount of \$49,588.87.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **5) 2020 Financial Statement**

#### ***Motion #2022-01-10-5431 – Stead/Johnson***

*Be it resolved we adopt the Financial Statement for 2020 as presented in a previous meeting.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

*Town Manager's  
Report*

### **1) Emergency Plan**

The Town Manager stated he will update the contact information and email everyone a copy for perusal and adoption at the next meeting.

### **2) CEEP**

*VR DB*



The Town Manager stated that our CEEP Project is still ongoing with the following work being carried out/completed: Thompson Pond Trail repairs, Lookout Park step repairs, construction of barricades and general maintenance on some town owned buildings.

### **3) Water Pressure**

Checked with the Water Systems Operator and was told that after increasing the water pressure as directed by council many leaks occurred therefore, he decreased the pressure. It was stated that when this happens in the future to communicate it to the public.

### **4) Arch Rock Parking Lot**

*Motion #2022-01-10-5432 – Johnson/Rumbolt*

*Be it resolved we proceed with the Crown Land application to acquire the land for the use of the Arch Rock parking lot.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

### **5) Peaches Cove**

The Town Manager to ask for all permits from the Committee that has been received thus far to place on file.

### **6) Covid-19 Stimulus Project**

A meeting is scheduled with the Contractor on Wednesday, January 12<sup>th</sup> @ 7:00p.m. to discuss the scope of work that has been carried out thus far and what can be completed by the extended deadline of March 31<sup>st</sup>, 2022.

### **7) Lookout Park Trail**

Councillor Lodge stated that there was a lot of debris left around the trail from the upgrades. The Town Manager advised he would work at getting it removed.

*Tidy Towns*

The Town Manager advised he will forward the “Allocation of Planters at Community Garden” policy for council’s perusal and consideration.

*VR WB*

## Correspondence

1. A travel claim was received from the Town Manager for travel expenses incurred from December 13, 2021-January 7, 2022 in the amount of \$198.78.

**Motion #2022-01-10-5433 – Johnson/Stagg**

*Be it resolved we reimburse the Town Manager for travel expenses incurred from December 13, 2021-January 7, 2022 in the amount of \$198.78.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0;  
Motion Carried*

2. An email was received from Daisy Foster with Atlantic Infrastructure Management Network regarding our Asset Management Plan.

**Motion #2022-01-10-5434 – Lodge/Stead**

*Be it resolved we move ahead with the process of developing an Asset Management Plan with the assistance of AIM Network.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0;  
Motion Carried*

3. An email was received from Kristie Lapointe, Business Development Representative with PSD Citywide Inc. regarding PSD Citywide Municipal Grant Service.

**Motion #2022-01-10-5435 – Stead/Stagg**

*Be it resolved we investigate the services of PSD Citywide Inc. with PMA to see if any other towns availed of this service.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0;  
Motion Carried*

4. A letter was received from Beacon Accounting Professional Corporation regarding authorized representatives on our CRA account. *Send letter to CRA identifying contact representatives*

*VR AB*

5. An email was received from Chris Delaney, Design Approval Tech II with the Department of Transportation and Infrastructure recommending that we hire InnovativeNL as the consultants for project 17-GI-22-00048 Water Systems Improvements as they were the lowest bidder with a valid bid of \$44,209.62.

***Motion #2022-01-10-5436 – Johnson/Rumbolt***

*Be it resolved we accept InnovativeNL as our consultants for project #17-GI-22-00048 Water Systems Improvements as they were the successful bidder with a valid bid of \$44,209.62.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

*New Business*

**1) Park Attendant's Position**

***Motion #2022-01-10-5437 – Lodge/Johnson***

*Be it resolved we refer to the Human Resources Committee.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

**2) Stewardship Association of Municipalities**

***Motion #2022-01-10-5438 – Johnson/Rumbolt***

*Be it resolved we table to the next regular meeting of council as Councillor Tucker placed it on the agenda and she is not in attendance.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Stagg} Opposed 0; Motion Carried*

**3) Employee Bonus**

Already discussed earlier in the meeting.


***Motion #2022-01-10-5439 – Lodge/Stagg***

*Be it resolved that council now adjourn to meet again on Monday, January 24 at 5:00p.m.*

The meeting adjourned at 7:01p.m.

*VR WB*

  
MAYOR

  
TOWN CLERK

January 25, 2022  
DATE