

**Municipality of Trinity Bay North  
Special Council Meeting March 28, 2024**

**Minutes of a Special Meeting of the Council of the  
Municipality of Trinity Bay North, held at the  
Town Hall, March 28, 2024**

*Members Present*

Mayor	David Bartlett
Deputy Mayor	Dean Lodge
Councillors	Albert Johnson Doreen Rumbolt Pauline Stagg Terry Stead

*Also Present*

Town Clerk	Valerie Rogers
Town Manager	Darryl Johnson

A quorum being present Mayor Bartlett called the meeting to order at 9:15a.m.

The agenda items were as follows:

- Tenders
- 2024 Tax Structure
- Gas Tax Audit

**Tender (Insurance)**

On the recommendation of the Town Manager the Melrose Chalet contents coverage be changed from \$5,000 to \$1,500.

***Motion #2024-03-28-6491 – Stagg/Johnson***

*Be it resolved we change the Melrose Chalet contents coverage be decreased from \$5,000 to \$1,500.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

***Motion #2024-03-28-6492 – Johnson/Rumbolt***

*Be it resolved on the recommendation of the Town Manager the Municipality of Trinity Bay North issue an Open Call for bids for municipal insurance coverage for a one-year term based on the specifications provided to council.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

*VR DB*

### **Tender (Supply of Chlorine & Soda Ash)**

*Motion #2024-03-28-6493 – Stead/Rumbolt*

*Be it resolved on the recommendation of the Town Manager the Municipality of Trinity Bay North issue an Open Call for bids for the supply and delivery of chlorine and soda ash and empty bottle return for a two-year term based on the specifications provided to council.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

### **Tax Structure**

The Town Manager advised that David Clarke, Municipal Analyst with the Department of Municipal and Provincial Affairs contacted the office on Wednesday, March 27<sup>th</sup> advising him and the Town Clerk that after reviewing our 2024 Tax Structure, he stated that council is in breach of the Municipalities Act as you cannot have different residential mil rates.

*Motion #2024-03-28-6494 – Stead/Johnson*

*Be it resolved we move into a privileged meeting at 9:35p.m.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

*Motion #2024-03-28-6495 – Stead/Johnson*

*Be it resolved we move back into the special meeting at 9:50p.m.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

*Motion #2024-03-28-6496 – Stead/Rumbolt*

*Be it resolved per the direction of Municipal Analyst David Clarke we amend the 2024 Tax Structure to meet our legal requirements under the Municipalities Act pending written confirmation from Mr. Clarke verifying the section of the Municipalities Act that the town is breaching.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

*Motion #2024-03-28-6497 – Stead/Rumbolt*

*Be it resolved the section named “55+ Senior Apartments (Single Building with 4 or more units) listed under property tax of the 2024 Tax Structure be honoured this year and, in the future, we look at options for other years*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

### **Tender (Point of Sale)**

*VR  
WB*

The Town Manager advised that there was a limited call for bids with only one tender meeting the specifications. Mayor Bartlett questioned the surcharge vs service fee capabilities. It was decided that Mayor Bartlett be forwarded the tender from the one provider and advise if the tender is acceptable as soon as possible.

### **Gas Tax Audit**

Deferred to the Finance Committee.

### **Accounts Payable**

The Town Clerk requested that the accounts payable invoices submitted for payment for the March 26<sup>th</sup> meeting which didn't take place be approved for payment of \$14,913.70.

#### ***Motion #2024-03-28-6498 – Stead/Johnson***

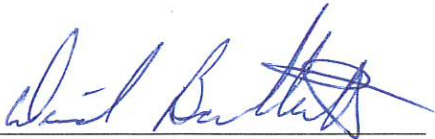
*Be it resolved the bills included in the agenda package for the March 26<sup>th</sup> regular meeting be approved for payment of \$14,913.70.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*

#### ***Motion #2024-03-28-6499 – Stagg***


*Be it resolved that the meeting adjourn at 10:04a.m.*

*In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead } Opposed 0; Motion Carried*




---

**DAVID BARTLETT  
MAYOR**




---

**VALERIE ROGERS  
TOWN CLERK**