

**Municipality of Trinity Bay North  
Regular Council Meeting May 10, 2022  
Continuation of the Regular Meeting held on May 9, 2021**

**Continuation of the Minutes of a regular meeting of the Council of the  
Municipality of Trinity Bay North, held in the  
Town Hall, May 10, 2022**

<i>Members Present</i>	Deputy Mayor Councillors	Terence Stead Dean Lodge Doreen Rumbolt Pauline Stagg Jane Tucker
<i>Absent</i>	Mayor Councillor	David Bartlett Albert Johnson
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

This meeting is a continuation of the regular meeting held on May 9, 2022.

**CALL TO ORDER**

In the absence of Mayor Bartlett, Deputy Mayor Stead chaired the meeting. A quorum being present Deputy Mayor Stead called the meeting to order at 5:33p.m.

**COMMITTEE REPORTS CONTINUED**

**LIAISON REPORTS**

**Peaches Cove-Green Bay Development Inc.**

Nothing to report.

**Bonavista Peninsula Branch Line Association**

Nothing to report.

**Sir William Ford Coaker Heritage Foundation**

Nothing to report.

**Wharf Committee**

JR VR

Minutes of a meeting held on April 21, 2022 were enclosed for council's perusal. The executive of this committee is as follows: Peter Cole - Chairperson, Kevin Russell – Vice Chairperson and Rhonda McNamara – Secretary.

Their Terms of Reference and Rules of Procedure were also enclosed for council's consideration for approval.

***Motion #2022-05-10-5635 – Rumbolt/Stagg***

***Be it resolved we adopt the Terms of Reference and Rules of Procedure as presented by the Wharf Committee.***

***In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried***

**Hike Discovery**

Nothing to report.

**Discovery Global Geopark**

Nothing to report.

**Crime Prevention**

Councillor Rumbolt gave a brief on meetings she was invited to attend on May 6<sup>th</sup> & 7<sup>th</sup> in St. John's from representatives of the Citizens Crime Prevention Association of Newfoundland and Labrador. She was advised to send a letter to the Citizens Crime Prevention Association of Newfoundland and Labrador requesting permission for the Municipality to join the Association. The cost will be \$100.00 per year with a first-time payment of \$200.00 coming back to the Municipality for startup i.e. fundraise, etc. They also stated our municipality can initiate a regional Crime Prevention Committee or just have the Committee formed within our own municipality.

***Motion #2022-05-10-5636 – Stagg/Tucker***

***Be it resolved we seek permission from the Citizens Crime Prevention Association of Newfoundland and Labrador to form a Crime Prevention Committee within our municipality with the possibility of an invite and participation from other communities in the future.***

***In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried***

**CORRESPONDENCE**

1. An invitation was received from the Professional Municipal Administrators Association (PMA) to attend their convention on June 8<sup>th</sup>-10<sup>th</sup> in Gander either in-person or virtually.

*RS VR*

**Motion #2022-05-10-5637 – Lodge/Stagg**

*Be it resolved we register for the PMA's Virtual Convention scheduled from June 8<sup>th</sup>-10<sup>th</sup> at a cost of \$201.25.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

2. An invitation was received from the Wooden Boat Museum to attend their Opening Day on May 21<sup>st</sup>. Councillor Rumbolt advised she will attend if she's in that area.

3. A letter was received from Skye Crawford Taylor, Executive Director with the Association of Early Childhood Educators of Newfoundland and Labrador requesting the municipality proclaim the week of May 29<sup>th</sup> to June 4<sup>th</sup>, 2022 as Early Childhood Educators' Week.

**Motion #2022-05-10-5638 – Stagg/Rumbolt**

*Be it resolved the week of May 29<sup>th</sup> to June 4<sup>th</sup>, 2022 be proclaimed as Provincial Early Childhood Educators' Week in the Municipality of Trinity Bay North.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

4. A letter was received from Karen Stone, Deputy Minister of the Department of Tourism, Culture, Arts and Recreation advising our application to the Come Home Year Cultural Funding Program (Reference #30-09607-007 – Catalina Museum Upgrades) was not approved.

### NEW BUSINESS

**1. Tenders (Heat Pumps – Fire Hall)**

The following tenders were received for the supply and installation of 2 heat pumps and 5 indoor units as follows:

Butler's HVAC - \$22,977.00 (HST included)  
NFLD Hermetic Ltd. - \$24,089.00 (HST included)  
Bonavista Refrigeration - \$20,699.98 (HST included)

**Motion #2022-05-10-5639 – Stagg/Rumbolt**

*Be it resolved we award the tender received from Bonavista Refrigeration in the amount of \$20,699.98 (HST included) for the supply and installation of 2 heat pumps and 5 indoor units at the Station 1 Fire Hall.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

*SK* *VR*



**Motion #2022-05-10-5640 – Lodge/Tucker**

*Be it resolved the Municipality of Trinity Bay North submit a Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax Funding in the amount of \$18,771.46 for the Fire Hall Heat Pump Project.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

**2. Tower Guard at Station 1**

Refer this to the Public Works Committee to investigate.

**3. Town's Insurance Policy**

Deputy Mayor Stead stepped out of the chair at 6:13p.m. and Councillor Stagg assumed the position of chair.

Deputy Mayor Stead advised that he has concerns that a motion was made to breach the Procurement Act without taking steps to mitigate the potential for negative financial liabilities.

The current replacement cost coverage on our buildings and equipment was brought forth for discussion. The Town Clerk advised there are buildings that are not insured as it was an oversight.

**Motion #2022-05-10-5641 – Stead/Tucker**

*Be it resolved the Town Clerk compile a list of properties and equipment with both hers and the Town Manager's recommendations in writing for presentation as soon as possible.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

Deputy Mayor Stead resumed the chair at 6:35p.m.

**4. Peaches Cove-Green Bay Development Inc.**

This item has been brought forth from the May 9<sup>th</sup> meeting. It was decided to table until the next meeting of Recreation and Trails Committee meetings.

**5. Amber Light**

This item has been brought forth from Business Arising.

**Motion #2022-05-10-5642 – Lodge/Tucker**

*Be it resolved the Town Manager reach out to Blair Bradbury, Director of Traffic with the Department of Transportation and Infrastructure advising of council's intent on installing an amber light at the crosswalk*

*A VR*

*and requesting from their department crosswalk warning signs be installed on Route 230.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

## **6. OH&S**

Deputy Mayor Stead stepped out of the chair at 7:07p.m. and Councillor Stagg assumed the position of chair.

Deputy Mayor Stead expressed his concern that the Municipality of Trinity Bay North is in contravention of both the Occupational Health and Safety Act and the Labour Standards Act. Specifically, that Council and Management Staff have not fulfilled their supervisory responsibilities as required by both Acts.

### *Motion #2022-05-10-5643 – Lodge/Tucker*

*Be it resolved the Town Manager seek on-line training necessary to develop and implement a Municipal Safety Program designed to meet requirements of both the Occupational Health and Safety Act and the Labour Standards Act.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

### *Motion #2022-05-10-5644 – Stead/Tucker*

*Be it resolved the Town Clerk and the Working Town Foreman be appointed as Workplace Health and Safety Designates for their respective workplaces.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

### *Motion #2022-05-10-5645 – Stead/Rumbolt*

*Be it resolved the Town Clerk and Town Manager take immediate action to implement the requirements of both the Occupational Health and Safety Act and the Labour Standards Act.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

## **NOTICES OF MOTION**

None

## **ADJOURNMENT**

*VR*

*Motion #2022-05-10-5646 – Tucker*

*Be it resolved that council now adjourn to meet again on Tuesday, May 24<sup>th</sup>, 2022 at 5:00p.m.*

*In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

The meeting adjourned at 7:15p.m.



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**TERRY STEAD  
DEPUTY MAYOR**



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**VALERIE ROGERS  
TOWN CLERK**