

**Municipality of Trinity Bay North
Regular Council Meeting Minutes**

Date: May 4, 2026

Location: Town Hall

1. ATTENDANCE

Present:

- Mayor: Terence Stead
- Deputy Mayor: Doreen Rumbolt
- Councillors: Edmund Hogan, Albert Johnson, Harvey Pye, Kevin Russell (arrived later)
- Town Clerk: Valerie Rogers

Absent:

- Councillor: Pauline Stagg
- Town Manager: Darryl Johnson

2. CALL TO ORDER

Mayor Stead called the meeting to order at 3:00 pm, confirming a quorum was present.

3. ADOPTION OF AGENDA

Motion #2026-05-04-7435 (Pye/Rumbolt)

Resolution:

Be it resolved that the agenda be adopted as presented.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, and Pye}
- Opposed: 0
- **Motion Carried**

4. ADOPTION OF MINUTES

Regular Meeting – April 6, 2026

Mayor Stead called for corrections or omissions.

Motion #2026-05-04-7436 (Pye/Hogan)

Resolution:



Be it resolved that the minutes of the regular council meeting held on April 6, 2026, be adopted with the above corrections.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, and Pye}
- Opposed: 0
- **Motion Carried**

5. BUSINESS ARISING

Dilapidated and Unsightly Property By-Law

Council reviewed the proposed by-law, which establishes standards for property maintenance, regulates dilapidated structures, addresses unsightly conditions, and sets out procedures for the identification and removal of derelict vehicles, including the requirement that owners be given 30 days' written notice to remove a wreck before Council proceeds with removal and invoices the actual cost.

Motion #2026-05-04-7437 (Pye/Johnson)

Resolution:

Be it resolved that Council adopt the **Dilapidated and Unsightly Property By-law** for the Municipality of Trinity Bay North as presented, pursuant to the authority granted under the Towns and Local Services Act, SNL 2023, c. T-6.2.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, and Pye}
- Opposed: 0
- **Motion Carried**

7. STAFF REPORTS

a) Town Clerk's Report

● **Bills**

Bills presented for payment: \$77,445.72.

Motion #2026-05-04-7438 (Johnson/Rumbolt)

Resolution:

Be it resolved that the bills submitted for payment of \$77,445.72 be approved on the recommendation of the Town Clerk.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, and Pye}
- Opposed: 0
- **Motion Carried**

b) Town Manager's Report

No report

7. COMMITTEE REPORTS**a) FINANCE**

The minutes from the meeting conducted on April 15 & 28, 2026, were provided for the council's review and consideration.

Fire Department & Public Works Vehicle Life Cycle Replacement Plan

Deputy Mayor Rumbolt declared a conflict of interest at 3:34 p.m. due to her son's position as Fire Chief and observed the meeting from the gallery.

Council reviewed the Town Manager's previously submitted Fire Department and Public Works vehicle life cycle replacement plans. Based on those documents, the Town would require approximately \$1,160,000 in vehicle replacements over the next three years. Council noted that these projections are unrealistic without updated planning, and that no revised estimates or government funding applications have been provided despite repeated requests.

Recommendation: Council recommends that the Town Manager prepare a comprehensive 10-year vehicle replacement plan with realistic cost estimates and identification of potential funding sources for further review.

Deputy Mayor Rumbolt returned to the meeting at 3:36 p.m.

b) PUBLIC WORKS/WATER RESOURCES

The minutes from the meeting conducted on April 15 & 28, 2026, were provided for the council's review and consideration.

Councillor Russell arrived at 3:40 p.m.

c) RECREATION/PARKS/PLAYGROUNDS/TRAILS/TIDY TOWNS



An email was included in the package advising Council that approval has been granted for eight students for the upcoming year, reflecting an increase of two additional students compared to last year.

Seasonal Chip Truck Proposal

Motion #2026-05-04-7439 (Rumbolt/Pye)

Resolution:

Be it resolved that we renew the existing contract, incorporating the amendments made by the Town Manager for the current year, and reassess the contract and any further changes in the following year.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

d) FIRE DEPARTMENT

The minutes from the meeting conducted on April 8 & 29, 2026, were provided for the council's review and consideration.

Fire Fighting Pumper Truck – Contract Award

At 3:48 p.m., Deputy Mayor Rumbolt declared a conflict of interest due to her son's position as Fire Chief and observed the meeting from the gallery.

Motion #2026-05-04-7440 (Johnson/Pye)

Resolution:

Be it resolved that Council, based on the recommendation of the Town Manager, accept the bid submitted by Metalfab in the amount of \$836,050 and award the contract for the construction and supply of a Fire Fighting Pumper Truck, Standard Production, two-door cab with a transverse enclosed pump panel.

Voting Results:

- In Favour: 5 {Mayor Stead, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**



Deputy Mayor Rumbolt returned to the meeting at 3:53 p.m.

e) TOURISM/ECONOMIC DEVELOPMENT/LANDS

The minutes from the meeting conducted on April 13, 2026, were provided for the council's review and consideration.

f) HUMAN RESOURCES

No report

g) WHARF

No report

h) LIAISON REPORTS

No reports

8. CORRESPONDENCE

- a) The Department of Municipal and Community Affairs has advised that the deadline for completing the Mandatory Orientation Training has been extended to May 31, 2026.
- b) Correspondence was received from the Municipal Assessment Agency outlining the application deadline and detailing the procedures for the Collaborative Initiative Fund.
- c) Correspondence was received from the Municipal Assessment Agency providing an update on the Agency's recent activities and ongoing initiatives.
- d) Correspondence has been received from the Department of Municipal and Community Affairs advising of an upcoming half-day virtual workshop scheduled for June 10, 2026. The session will be delivered by the Office of the Information and Privacy Commissioner for Newfoundland and Labrador.
- e) A request has been received from the Provincial Government asking the Municipality of Trinity Bay North to proclaim May 10–16, 2026, as **Municipal Awareness Week** within the Municipality of Trinity Bay North. This proclamation recognizes the essential role that municipal government plays in our communities and acknowledges the dedication and contributions of all those who support and strengthen municipal governance.

Motion #2026-05-04-7441 (Pye/Rumbolt)

Resolution:

Be it resolved that the Council of the Municipality of Trinity Bay North hereby proclaims **May 10–16, 2026, as Municipal Awareness Week** within the Municipality of Trinity Bay North.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

f) A request has been received from the Belles with Balls NL asking the Municipality of Trinity Bay North to proclaim Wednesday, May 8, 2026, as **World Ovarian Cancer Day** within the Municipality of Trinity Bay North.

Motion #2026-05-04-7442 (Johnson/Pye)**Resolution:**

Be it resolved that the Council of the Municipality of Trinity Bay North hereby proclaims **Wednesday, May 8, 2026, as World Ovarian Cancer Day** within the Municipality of Trinity Bay North.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

9. NEW BUSINESS**New Business Proposal****Motion #2026-05-04-7443 (Rumbolt/Johnson)****Resolution:**

Be it resolved we move into a closed meeting at 4:00 p.m. to discuss matter requiring confidentiality and privacy in accordance with applicable policies and regulations.

Voting Results:

- In Favour: 6 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Hogan, Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

Councillor Hogan departed the meeting at 4:31 p.m.

Motion #2026-05-04-7444 (Rumbolt/Johnson)**Resolution:**

Be it resolved we move back to the open meeting at 4:36 p.m.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

10. NOTICES OF MOTION

None

11. ADJOURNMENT

Motion #2026-05-04-7445 (Pye/Rumbolt)

Resolution:

Be it resolved that the meeting be adjourned.

Voting Results:

- In Favour: 5 {Mayor Stead, Deputy Mayor Rumbolt, Councillors Johnson, Pye, and Russell}
- Opposed: 0
- **Motion Carried**

The meeting adjourned at 4:37 pm.

The next regular meeting will be held on Monday, June 1, 2026, at 3:00 p.m.



TERRY STEAD
MAYOR



VALERIE ROGERS
TOWN CLERK