

Municipality of Trinity Bay North
Regular Council Meeting December 14th, 2021
Continuation of the Regular Meeting held on December 13th, 2021

Continuation of the Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, December 14th, 2021

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Terence Stead
	Councillors	Albert Johnson
		Pauline Stagg
<i>Absent</i>	Councillors	Dean Lodge (arrived later)
		Doreen Rumbolt
		Jane Tucker
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

This meeting is a continuation of the regular meeting held on December 13, 2021

A quorum being present Mayor Bartlett called the meeting to order at 4:38p.m.

Mayor Bartlett advised he was in contact with other towns and the Department of Municipal and Provincial Affairs regarding the number of representatives on committees of council. The Department stated that you can have more than three councillors on all other committees except the Human Resources Negotiating Committee which now consists of Mayor Bartlett, Councillors Lodge and Johnson (which will be dissolved after negotiations are completed) and the Human Resources Committee consisting of Deputy Mayor Stead, Councillors Lodge and Johnson.

Town Manager's Report

1) Station 2 Pickup

The Town Manager advised that we should put the 2005 Ford F150 4wd super crew pickup for sale by tender "as is where is".

Motion #2021-12-14-5408 – Johnson/Stagg

Be it resolved we place the 2005 Ford pickup for sale by tender “as is where is”.

In favour 4 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson & Stagg} Opposed 0; Motion Carried

2) Lookout Park

The Town Manager advised that due to the tendering process with regards to the Covid Stimulus Project the town will be audited by the Public Procurement Agency. Mayor Bartlett stated that all office staff, the Deputy Mayor plus two other councillors (which he will decide later) will be required to do training on the Procurement Act and the process.

Councillor Lodge arrived at 4:49p.m.

3) Safety Committee

It was suggested that the town form a formal Safety Committee.

Motion #2021-12-14-5409 – Stead/Johnson

Be it resolved the staff form a formal Safety Committee.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

Tidy Towns

The Town Manager advised they received a \$1,000 donation from the Port Union Lions Club towards the construction of the handicap parking lot for the Community Garden. Mayor Bartlett suggested to the Town Manager to have Service NL make a site visit to ensure that the garden is indeed handicap accessible.

Parks/Rec/Trails

Minutes of a meeting of the Trail Committee held on November 16, 2021 was enclosed for council’s perusal.

As Councillor Tucker is not in attendance, we will get her to give an update at the next meeting.

- Fire Department* Councillor Lodge to get the total cost of the pickup recently purchased for station 2 before a decision is made on how much the town will contribute towards the purchase.
- Tourism/EDC* Schedule a meeting in the new year.
- Water Resources* The Town Manager is to contact our Water Systems Operator asking whether or not he is increasing the water pressure as there was a resolution to do same from the prior council.
- Lands* Councillor Stagg is to obtain information on where the parcels of land that the town will publicly auction off are in regards to the surveys, legal fees and auction fees.
- Health* Schedule a meeting in the new year.
- Human Resources* **Motion #2021-12-14-5410 – Stead/Lodge**
Be it resolved we schedule a privileged meeting as soon as possible to discuss the following: Human Resources, Municipal Staff Evaluations and Collective Agreement negotiation status.
In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried
- HR Negotiating* **Collective Agreement**
- Motion #2021-12-14-5411 – Stagg/Johnson**
Be it resolved we move into a privileged meeting at 5:45p.m.
In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried
- Motion #2021-12-14-5412 – Lodge/Johnson**
Be it resolved we move back into the regular meeting at 6:11p.m.
In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried
- Motion #2021-12-14-5413 – Lodge/Johnson**

Be it resolved we forward the proposed counteroffer to Transport and Allied Workers Local 855 Union as discussed in the privileged meeting.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

Correspondence

1. A travel claim was received from the Town Manager for travel expenses incurred from November 25-December 7, 2021 in the amount of \$205.99.

Motion #2021-12-14-5414 – Stead/Lodge

Be it resolved we reimburse the Town Manager for travel expenses incurred from November 25-December 7, 2021 in the amount of \$205.99

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

2. A letter was received from The Royal Canadian Legion Newfoundland and Labrador Command seeking our support by purchasing an advertisement space in their “**Veteran’s Service Recognition Book**”.

Motion #2021-12-14-5415 – Stagg/Lodge

Be it resolved we purchase 1/10th Page (Business Card) ad in the Royal Canadian Legion Newfoundland and Labrador Command’s “Veteran’s Service Recognition Book”.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

3. A quote was received from H&R Enterprises Ltd. for the supply and installation of a ball valve, check valve and riser pipe in one of our lift stations in the amount of \$4,500 plus HST.

Motion #2021-12-14-5416 – Stead/Johnson

Be it resolved we obtain 3 quotes for the lift station work if possible or if not at least 2 quotes if it’s under

the threshold of the amount earmarked in the Procurement Act.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

4. A membership invoice for 2022-2023 was received from the Federation of Canadian Municipalities in the amount of \$668.45.

Motion #2021-12-14-5417 – Lodge/Stagg

Be it resolved we pay the FCM's 2022-2023 membership invoice in the amount of \$668.45.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

5. An email was received from Jonathan Howse advising of the planning of a proposed annual trail running race in this region in the Fall of 2022 and seeking approval from the municipality as one of the trails that will be used is the Maberly-Little Catalina Trail.

Motion #2021-12-14-5418 – Stead/Stagg

Be it resolved we contact Jonathan Howse advising the town has no objections in principle to the use of the Maberly-Little Catalina Trail for the purpose of the proposed Bonavista Ultramarathon Running Race 2022.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

6. An email was received from the Saltwater Community Association Inc. advising they are applying for funding for a food manufacturing facility and is wondering if the town has any vacant land or vacant buildings (approximately 5000sqft) that we would like to donate or repurpose for the purposes of economic development in the town.

Motion #2021-12-14-5419 – Stead/Johnson

Be it resolved we move into a privileged meeting at 6:31p.m.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

Motion #2021-12-14-5420 – Lodge/Johnson

Be it resolved we move back into the regular meeting at 6:35pm.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

Motion #2021-12-14-5421 – Lodge/Johnson

Be it resolved we contact a member of the Saltwater Community Association Inc. to attend a meeting to discuss their request for the donation of commercial space for the purpose of a food manufacturing facility.

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

New Business

Motion #2021-12-14-5422 – Johnson/Lodge

*Be it resolved that the New Business items as follows:
1) Park Attendant; 2) Stewardship Association of Municipalities (SAM) be deferred to the next regular meeting of council.*

In favour 5 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge & Stagg} Opposed 0; Motion Carried

Motion #2021-12-14-5423 – Stead

Be it resolved that council now adjourn to meet again on Monday, December 20, 2021 at 5:00p.m.

The meeting adjourned at 6:37p.m.

MAYOR

TOWN CLERK

DATE