

**Municipality of Trinity Bay North
Regular Council Meeting April 11, 2022**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, April 11, 2022**

<i>Members Present</i>	Deputy Mayor Councillors	Terence Stead Albert Johnson Dean Lodge Doreen Rumbolt Jane Tucker
<i>Absent</i>	Mayor Councillor	David Bartlett Pauline Stagg (arrived later)
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

CALL TO ORDER

In the absence of Mayor Bartlett, Deputy Mayor Stead chaired the meeting. A quorum being present Deputy Mayor Stead called the meeting to order at 5:02p.m.

ADOPTION OF AGENDA

Motion #2022-04-11-5562 – Rumbolt/Tucker

Be it resolved the agenda be adopted as presented.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

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ADOPTION OF MINUTES

Regular Meeting of March 15, 2022

Deputy Mayor Stead asked if there were any errors or omissions in the minutes of the regular meeting of March 15, 2022 which had been circulated with the agenda.

- Include on page 3 under Mil Rate – All council members and “*the Town Clerk*”.
- Page 3 under Budget Variance Report - Replace Councillor Lodge with Deputy Mayor Stead.

Motion #2022-04-11-5563 – Lodge/Tucker

Be it resolved the minutes of the March 15, 2022 regular meeting of council be adopted with the above corrections.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Regular Meeting of March 28, 2022

Deputy Mayor Stead asked if there were any errors or omissions in the minutes of the regular meeting of March 28, 2022 which had been circulated with the agenda.

Motion #2022-04-11-5564 – Lodge/Rumbolt

Be it resolved the minutes of the March 28, 2022 continuation of the regular meeting held on March 15, 2022 be adopted as presented.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

One Way Street (Melrose)

Deferred to the Public Works Committee to schedule a date.

Asset Management Plan

The Town Manager advised the grant application has been submitted and we should hear something back real soon.

Melrose Chalet

A quotation was received from Coastal Paving for the installation of water and sewer for the Melrose Chalet in the amount of \$34,500 (includes HST).

Motion #2022-04-11-5565 – Stagg/Johnson

Be it resolved we investigate the cost of installing a septic system and artesian well for the Melrose Chalet.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Modifications to Sanitary Sewer Main (Main Street – Catalina)

Meridian Engineering Inc. forwarded the following tender results:

- GerGar Enterprises - \$24,535.00
- Sweetland's Aggregates - \$49,191.25

Motion #2022-04-11-5566 – Lodge/Johnson

Be it resolved we refer the tender results received from Meridian Engineering for the modifications to the Sanitary Sewer Main to the

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Finance Committee to look into the quotes and the extra funding needed associated with this project.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

DELEGATIONS

There were no delegations

COMMITTEE REPORTS

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$55,031.64 and opened the floor for any questions.

Motion #2022-04-11-5567 – Rumbolt/Johnson

Be it resolved the bills be paid in the amount of \$55,031.64.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt & Tucker} Opposed 0; Motion Carried

Budget Variance Report

The Quarterly Budget Variance Report for January-March, 2022 was included for council's perusal.

Quick Statistics Summary (Accounts Receivable)

The Quick Statistics Summary up to March 31, 2022 consisting of a breakdown of accounts receivable, collections for March, collections this year, adjustments and discounts for March, adjustments and discounts this year, and the percentage of taxes collected to date were enclosed for council's perusal.

Councillor Stagg arrived at 5:30p.m.

FINANCE

Minutes of a meeting held on April 4, 2022 were enclosed for council's perusal.

Deputy Mayor Stead stepped out of the chair at 5:30p.m. and Councillor Stagg took over the chair so that he could make the following motions:

Motion #2022-04-11-5568 – Stead/Tucker

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Be it resolved the cost flow analysis and accounts payable reports recommended by the Department of Municipal and Provincial Affairs be completed and provided for council review monthly.

In favour 0; Opposed 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

The motion was defeated as council felt the reports being provided by the Town Clerk is sufficient.

Motion #2022-04-11-5569 – Stead/Lodge

Be it resolved that correspondence requiring council's commitment of funds be directed through the Finance Committee before being included in the agenda for a regular meeting of Council.

In favour 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Deputy Mayor Stead resumed the chair at 5:40p.m.

Motion #2022-04-11-5570 – Rumbolt/Stagg

Be it resolved the resolution of council (#2021-04-28-5169) to seek legal advice regarding the property at 37-47 Main Street in Port Union be withdrawn.

In favour 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2022-04-11-5571 – Rumbolt/Stagg

Be it resolved those taxes invoiced for the property at 37-47 Main Street South in Port Union for 2018 and 2019 be forgiven and that a repayment plan be established for 2020 to 2022.

In favour 5 {Deputy Mayor Stead, Councillors Lodge, Rumbolt, Stagg & Tucker} Opposed 1 {Councillor Johnson}; Motion Carried

As this was an ongoing issue since 2019 council and staff felt it was time to settle this issue and move forward.

TOWN MANAGER'S REPORT

The Town Manager gave updates on the following: gravity flow line extension and the Covid-19 Stimulus Project.

PUBLIC WORKS

Minutes of a meeting held on April 7, 2022 were enclosed for council's perusal.

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Dilapidated Properties and Vehicle Wrecks

Motion #2022-04-11-5572 – Lodge/Johnson

Be it resolved once the list of dilapidated properties and vehicle wrecks are finalized the owners be written of the area of concern.

In favour 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

RECREATION/PARKS/PLAYGROUNDS

Nothing to report

TRAILS

Councillor Tucker advised their last meeting was more of a strategic planning session.

Councillor Tucker stated that one of the items the committee wanted brought forth for council's consideration was the idea of a larger copy of our rack card map installed at the Lookout Farm Hill site on Route 230.

Motion #2022-04-11-5573 – Tucker/Johnson

Be it resolved we investigate the cost of a larger version of the rack card map as a sign to be installed at the Lookout Farm Hill site on Route 230.

In favour 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

FIRE DEPARTMENT

The quarterly meetings are to be held on the first month of each quarter on the 3rd Monday of that month. There is some confusion on who attends these meetings – the whole council or the liaison. It was decided to defer to the next meeting to check on the policy.

TIDY TOWNS

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT

The Terms of Reference were enclosed for council's consideration and adoption.

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Motion #2022-04-11-5574 – Rumbolt/Tucker

Be it resolved we adopt the Terms of Reference for the Tourism/Economic Development Committee as presented.

In favour 6 {Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Rumbolt gave a brief overview of their meeting held on April 4th.

WATER RESOURCES

Nothing to report.

LAND

Councillor Stagg presented a report on the status of the four properties slated for tax arrears sales. Also the Assistant Town Clerk is started the process of identifying other properties suitable for tax sales.

HEALTH

Nothing to report.

HUMAN RESOURCES

Minutes of a meeting held on April 4th were enclosed for council's perusal. One of the items of the meeting that was discussed in length was the request for a female representation on the HR Committee.

Motion #2022-04-11-5575 – Tucker/Stagg

Be it resolved council employ a gender-based analysis when selecting HR committee members. If the committee consists of 3 members, if possible, at least one should be female.

In favour 5 {Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 1 {Deputy Mayor Stead}; Motion Carried

Councillor Johnson volunteered to step down from the committee whilst Councillor Rumbolt volunteered to sit on the committee.

HR NEGOTIATIONS

Councillor Rumbolt declared herself in conflict of interest and departed the meeting at 7:07p.m. as her son is an employee of the town.

Handwritten initials: JN 1/2

Motion #2022-04-11-5576 – Stagg/Johnson

Be it resolved we move into a privileged meeting at 7:12p.m.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2022-04-11-5577 – Stagg/Tucker

Be it resolved we move back into the regular meeting at 7:14p.m.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2022-04-11-5578 – Johnson/Tucker

Be it resolved we accept the Collective Agreement for January 1, 2022 to December 31, 2025 as presented.

In favour 5 {Deputy Mayor Stead, Councillors Johnson, Lodge, Stagg & Tucker} Opposed 0; Motion Carried

ADJOURNMENT

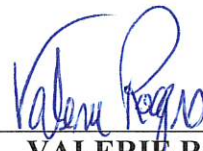
Motion #2022-04-11-5579 – Stagg/Tucker

Be it resolved the meeting adjourn and be continued on Monday, April 18, 2022.

The meeting adjourned at 7:15pm.



**TERRY STEAD
DEPUTY MAYOR**



**VALERIE ROGERS
TOWN CLERK**



A/P Transaction Journal

Vendor	Opening Balance	Credits	Payments	Balance
85424001 Newfoundland and Labrador Inc.	\$527.22	\$0.00	\$0.00	\$527.22
BELLA001 Bell Alliant	\$525.32	\$0.00	\$0.00	\$525.32
BENDU001 Ben Duffett Plumbing & Heating	\$386.99	\$0.00	\$0.00	\$386.99
BONAV006 Bonavista Cabs Ltd.	\$28.75	\$0.00	\$0.00	\$28.75
BRENN001 Brenttag Canada Inc.	\$5,042.96	\$0.00	\$0.00	\$5,042.96
C-CDI001 C&C Distributors Ltd.	\$2,492.96	\$0.00	\$0.00	\$2,492.96
CHAMP001 Champion Commercial Products Inc.	\$349.60	\$0.00	\$0.00	\$349.60
CHARD003 Chard's Automotive Ltd.	\$1,006.25	\$0.00	\$0.00	\$1,006.25
COLLA001 Collabria	\$2,716.07	\$0.00	\$0.00	\$2,716.07
CROSB003 Crosbie Engineering Ltd.	\$862.50	\$0.00	\$0.00	\$862.50
EASTL001 EastLink	\$678.74	\$0.00	\$0.00	\$678.74
NARLM001 NARL Marketing Limited Partnership	\$609.80	\$0.00	\$0.00	\$609.80
NEWFO001 Newfoundland Exchequer Account	\$14,994.26	\$0.00	\$0.00	\$14,994.26
NEWFO002 Newfoundland Power Co. Ltd.	\$11,180.06	\$0.00	\$0.00	\$11,180.06
ORKIN001 Orkin Canada Corporation	\$440.45	\$0.00	\$0.00	\$440.45
PROTE002 Protek Industries Ltd.	\$3,622.50	\$0.00	\$0.00	\$3,622.50
RAYMO002 Raymond Guy & Sons Ltd.	\$237.36	\$0.00	\$0.00	\$237.36
SHIRR001 Shirran's Transportation	\$170.00	\$0.00	\$0.00	\$170.00
STERI001 Stericycle LLC	\$998.64	\$0.00	\$0.00	\$998.64
TELU001 Telus	\$341.21	\$0.00	\$0.00	\$341.21

A/P Transaction Journal

Printed: 2:42:43PM Apr 08,2022

Vendor	Operating Balance	Credits	Payments	Balance
VARDY001 Vardy Villa Limited	\$7,820.00	\$0.00	\$0.00	\$7,820.00
Grand Totals:	\$55,031.64	\$0.00	\$0.00	\$55,031.64

