

**Municipality of Trinity Bay North
Regular Council Meeting November 8, 2022**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, November 8, 2022**

<i>Members Present</i>	Mayor	David Bartlett
	Deputy Mayor	Terence Stead
	Councillors	Albert Johnson
		Dean Lodge
		Doreen Rumbolt
		Pauline Stagg
		Jane Tucker
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johnson

CALL TO ORDER

A quorum being present Mayor Bartlett called the meeting to order at 5:05p.m.

ADOPTION OF AGENDA

Motion #2022-11-08-5826 – Tucker/Rumbolt

Be it resolved the agenda be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of October 11th, 2022

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of October 11th, 2022 which had been circulated with the agenda.

- Change the bills amount in the motion to \$39,847.32.
- Omit Councillor Lodge out of the motion count under Town Clerk's Report and add that he returned to the meeting.
- In motion #2022-10-11-5800 change Acting Town Manager to Mayor.

Motion #2022-11-08-5827 – Johnson/Stagg

VR
MB

Be it resolved the minutes of the October 11th, 2022 regular meeting of council be adopted with the above corrections.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Regular Meeting of October 25th, 2022 (Continuation of October 11th, 2022)

Mayor Bartlett asked if there were any errors or omissions in the minutes of the regular meeting of October 25th, 2022 which had been circulated with the agenda.

Councillor Rumbolt excused herself from the meeting @ 6:16p.m.

Motion #2022-11-08-5828 – Stagg/Lodge

Be it resolved the minutes of the October 25th, 2022 regular meeting of council be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Rumbolt returned to the meeting @ 6:18p.m.

Special Meeting of October 27th, 2022

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of October 27th, 2022 which had been circulated with the agenda.

Motion #2022-11-08-5829 – Stead/Stagg

Be it resolved the minutes of the October 27th, 2022 special meeting of council be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Special Meeting of October 27th, 2022

Mayor Bartlett asked if there were any errors or omissions in the minutes of the special meeting of October 27th, 2022 which had been circulated with the agenda.

Motion #2022-11-08-5830 – Lodge/Stead

Be it resolved the minutes of the October 27th, 2022 special meeting of council be adopted as presented.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action Log to be sent out to council members as soon as possible.

VR AB

DELEGATION

None

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment in the amount of \$32,008.78 and opened the floor for any questions.

Motion #2022-11-08-5831 – Tucker/Rumbolt

Be it resolved the bills be paid in the amount of \$32,008.78.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

Nothing to report.

FINANCE

Minutes of a meeting held on October 17th, 2022 were enclosed for council's perusal.

Salt Truck

The Town Manager advised that our salt truck was down for inspection at Chard's Automotive and was advised the transmission casing was broken. The Town Manager stated that it didn't make sense to waste money when our new truck will be arriving the end of January. *Deputy Mayor Stead recommended that the Public Works Committee investigate an alternate plan for ice control until the new truck arrives and that we sell the old dump truck.*

2021 Audit

Motion #2022-11-08-5832 – Stead/Johnson

Be it resolved a letter of concern be sent to the Department of Municipal and Provincial Affairs regarding the lack of response from our auditors in trying to get our 2021 Financial Statement completed.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

PUBLIC WORKS

KR JB

Councillor Johnson brought forth a concern regarding the deplorable condition of the side of the road at the entrance of Canada Post in Little Catalina.

Motion #2022-11-08-5833 – Stead/Johnson

Be it resolved we fix the potholes at the entrance of Canada Post in Little Catalina.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

RECREATION/PARKS/PLAYGROUNDS

Minutes of a meeting held on October 18th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Treasurer's Report
- 2) Fundraisers
- 3) Christmas in the Street - Factory

Deputy Mayor Stead informed of a program for funding to update outdoor community courts that already exist.

Motion #2022-11-08-5834 – Stagg/Rumbolt

Be it resolved council submit an application under the National Bank Play Your Court Program to resurface/upgrade the town's existing tennis court.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

TRAILS

Minutes of a meeting held on November 1, 2022 were enclosed for council's perusal.

Motion #2022-11-08-5835 – Tucker/Stagg

Be it resolved an ad be placed on TBN News and Views asking the public to not graffiti our natural areas.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

TIDY TOWNS

VR WB

Nothing to report.

FIRE DEPARTMENT

Nothing to report.

TOURISM/ECONOMIC DEVELOPMENT

Nothing to report.

WATER RESOURCES

Minutes of a meeting held on October 11th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Capital Works Projects
- 2) Water Treatment System

Motion #2022-11-08-5836 – Lodge/Tucker

Be it resolved the Town Manager contact Jason Strickland from Meridian Engineering and Consulting to see if he has the tender completed regarding the Water Systems Project.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

LAND

Councillor Stagg tendered her resignation from the Lands Committee.

Mayor Bartlett asked the remaining councillors if they were interested in sitting on the Committee.

Motion #2022-11-08-5837 – Stagg/Rumbolt

Be it resolved we defer the decision for a Lands Committee member to the next regular meeting of council for discussion.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

An email was received from Mary Bishop regarding amendments to our Municipal Plan and Regulations.

Motion #2022-11-08-5838 – Stead/Johnson

VE JB

*Be it resolved the Mayor reply to Mary Bishop's email.
In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge,
Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

HEALTH

Councillor Tucker requested permission to respond to Catherine McCarthy's email stating that she's looking forward to the reigniting of the Community Advisory Committee and discussion on November 28th, 2022.

Motion #2022-11-08-5839 – Tucker/Rumbolt

*Be it resolved Councillor Tucker be given permission to respond to
Catherine McCarthy's email.
In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge,
Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

HUMAN RESOURCES

Minutes of a meeting held on October 25th, 2022 were enclosed for council's perusal.

The following topics were discussed:

- 1) Community Transportation Project – Recommendation: edit funding application to be based on funding for volunteer group to provide service.
- 2) General maintenance requirements and options.
- 3) TM sick leave
- 4) Park & Recreation position – Recommendation: Acting Town Manager to check with WHSCC to determine best way forward for next steps for possible return to work.
- 5) Resolutions Log
- 6) Safety Meeting
- 7) Other Topics

Motion #2022-11-08-5840 – Lodge/Stead

*Be it resolved the Safety Committee schedule a safety meeting asap.
In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge,
Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried*

LIAISON REPORTS

Sir William F. Coaker Heritage Foundation

Deputy Mayor Stead submitted a background provided by the Foundation.

VR JB

He also requested permission to do a presentation on the Protection and Restoration of Blackmore's Cove Project.

Motion #2022-11-08-5841 – Stead/Tucker

Be it resolved we present the presentation on the Protection and Restoration of Blackmore's Cove to the Sir William F. Coaker Heritage Foundation, the Wharf Committee and the Recreation Committee.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Peaches Cove-Green Bay Development Inc.

Deputy Mayor Stead provided a written update.

Motion #2022-11-08-5842 – Tucker/Johnson

Be it resolved we set up a time to hike the Peaches Cove trail.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Bonavista Peninsula Branch Line Association

Nothing to report.

Wharf Committee

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Geopark

Nothing to report.

Crime Prevention

Nothing to report.

CORRESPONDENCE

1. A letter was received from Deputy Mayor Stead tendering his resignation as Deputy Mayor.

Some council members questioned the reasoning behind his decision to resign as Deputy Mayor.

Motion #2022-11-08-5843 – Stead/Stagg

Be it resolved we move into a privileged meeting @ 6:25p.m.

rk *WB*

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

The Town Manager and Town Clerk were asked to leave the meeting. They departed the meeting at 6:25p.m. and returned at 6:55p.m.

Motion #2022-11-08-5844 – Johnson/Stagg

Be it resolved we move back into the regular meeting at 6:55p.m.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2022-11-08-5845 – Johnson/Lodge

Be it resolved we accept Terry Stead's resignation as Deputy Mayor.

In favour 7 {Mayor Bartlett, Deputy Mayor Stead, Councillors Johnson, Lodge, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

The Town Clerk proceeded with calling for nominations for the position of Deputy Mayor.

- Councillor Dean Lodge was nominated by Councillor Terence Stead and seconded by Councillor Johnson
- Councillor Stagg was nominated by Councillor Johnson and seconded by Councillor Rumbolt

Having called three times for further nominations, nominations ceased. Councillor Pauline Stagg declined; Councillor Dean Lodge accepted his nomination. Councillor Dean Lodge was declared Deputy Mayor.

2. A letter was received from Councillor Terry Stead tendering his resignation from the Tourism/Economic Development Committee.

3. A letter was received from The Royal Canadian Legion Newfoundland & Labrador Command seeking the town's support by purchasing an advertisement space in their "Veterans Service Recognition Book". Proceeds raised from this important project allows them to make this unique remembrance publication available throughout the Province and benefit the many ongoing community activities of their Provincial Command including Scholarships, Youth Sponsored Programs and support for Veterans throughout Newfoundland & Labrador.

Councillor Stead declared himself in conflict of interest due to the fact he is a member of the Royal Canadian Legion Branch #16. He departed the meeting at 6:55p.m.

VR WB

Mayor Bartlett and Councillor Johnson also stated they are members of Branch #16 and asked the remaining councillors if they think they would be in conflict of interest in voting on monetary requests from The Royal Canadian Legions.

Motion #2022-11-08-5846 – Lodge/Tucker

Be it resolved Mayor Bartlett and Councillor Johnson is not in a conflict of interest in voting on any monetary requests received from The Royal Canadian Legions.

In favour 4 {Deputy Mayor Lodge, Councillors Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Motion #2022-11-08-5847 – Stagg/Rumbolt

Be it resolved we purchase a 1/10th page (business card) advertisement space in the Royal Canadian Legion Newfoundland & Labrador Command's "Veterans Service Recognition Book" in the amount of \$230.00.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

4. A letter was received from The Royal Canadian Legion requesting a donation towards their Poppy Campaign.

Motion #2022-11-08-5848 – Stagg/Tucker

Be it resolved we donate \$100.00 to the Poppy Campaign sponsored by The Royal Canadian Legion.

In favour 6 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg & Tucker} Opposed 0; Motion Carried

Councillor Stead returned to the meeting at 7:00p.m.

5. An email was received from Food Banks Canada regarding Loblaw Retail Food Partnership with Our Independent Grocer 1425 in Catalina.

Motion #2022-11-08-5849 – Tucker/Stead

Be it resolved we forward the email from Food Banks Canada to the operator of our local food bank.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

6. A synopsis was received from Deputy Mayor Lodge of some of the sessions from the MNL Convention he attended virtually for council's perusal.

NEW BUSINESS

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WB

Christmas Dinner

It was decided to schedule it for Wednesday, December 14th and see if the Harbourside Inn & Café would cater the event.

Christmas Employee Bonus

Motion #2022-11-08-5850 – Johnson/Stagg

Be it resolved the decision of the Christmas Employee Bonus be deferred to the Human Resources Committee to review and consider the recommendation from the Finance Committee.

In favour 7 {Mayor Bartlett, Deputy Mayor Lodge, Councillors Johnson, Rumbolt, Stagg, Stead & Tucker} Opposed 0; Motion Carried

NOTICES OF MOTION

None

ADJOURNMENT

Motion #2022-11-08-5851 – Stagg

Be it resolved the meeting adjourn and be continued on Tuesday, November 12th, 2022.

The meeting adjourned at 7:10p.m.



DAVID BARTLETT
MAYOR



VALERIE ROGERS
TOWN CLERK