

**Municipality of Trinity Bay North
Regular Council Meeting September 21, 2020**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Frank Power Chalet, September 21, 2020**

<i>Members Present</i>	Mayor Councillors	Shelly Blackmore Albert Johnson Norman Rogers Pauline Stagg
<i>Arrived Later</i>	Councillor	Neville Samson
<i>Absent</i>	Deputy Mayor Councillor	Phyllis Humby David Bartlett
<i>Also Present</i>	Town Clerk Town Manager	Valerie Rogers Darryl Johnson

A quorum being present Mayor Blackmore called the meeting to order at 4:34p.m.

Agenda ***Motion #2020-09-21-4972 – Stagg/Johnson***
 Be it resolved the agenda be adopted as presented.
 In favour 4 {Mayor Blackmore, Councillors Johnson,
 Rogers & Stagg} Opposed 0; Motion Carried

Minutes: ***Regular Meeting of August 24, 2020***
Regular Meeting Mayor Blackmore asked if there were any errors or omissions
 to the minutes of the regular meeting of August 24, 2020
 which had been circulated with the agenda.

Motion #2020-09-21-4973 – Johnson/Rogers
 Be it resolved the minutes of the August 24, 2020
 regular meeting of council be adopted as presented.
 In favour 4 {Mayor Blackmore, Councillors Johnson,
 Rogers & Stagg} Opposed 0; Motion Carried

Business Arising **1) Stead's Brook**
 To be dealt with under Town Manager's report.

2) Water/Sewer Main Street South

Letter received from MP Churence Rogers in response to our letter.

3) Trinity Bay Development Corporation

The Town Manager advised he is still waiting on a response from the lawyer.

Councillor Samson arrived @ 4:37p.m.

4) 2002 Cat Loader

Motion #2020-09-21-4974 – Rogers/Stagg

Be it resolved we give permission to the Town Manager to go ahead and check to see if the 2002 Cat Loader can be repaired and if so, obtain a quote on the cost of repairs.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

5) Wet Well

To be dealt with under the Town Manager's report.

6) Crosswalk

The crosswalk has been painted. Mayor Blackmore suggested that in the Spring we write the Minister of the Department of Transportation and Works including the gps coordinates of the Catalina playground requesting they get it done in May or June before the school closes for the summer vacation.

7) Recreation

There were only 4-5 residents put their name forward to sanitize the playgrounds. The Town Manager advised this number was too low to do the work that was required to keep the playground equipment sanitized. He advised that he took the rules sign down and replaced it with "Use at your own risk" sign.

8) Water Resources

It was advised that the Johnson Screen will not work no differently than our current screen.

Manganese – Mayor Blackmore stated that Health Canada should have some guidelines on how to rectify manganese in water supplies. She suggested we sit down with our engineering firm to see if there is anything that we can install on our water system to help reduce the amount of manganese in our supply.

Finance

1) Bills

Bills were presented in the amount of \$19,723.25.

Motion #2020-09-21-4975 – Samson/Johnson

Be it resolved the bills be paid in the amount of \$19,723.25.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Mayor Blackmore requested a variance report up to the end of September in early October for budget preparations. Also, the Town Clerk/Manager request from all our committees a wish list by October 30th to be taken into consideration while preparing our budget.

Town Manager's Report

1) Tenders

a) Forcemain between LS4 & LS5

Tenders were received from the following:

Sweetland's Aggregate - \$52,560.00 (HST included)

GerGar Enterprises - \$75,477.95 (HST included)

Total project cost including engineering fees is \$60,410.00.

Motion #2020-09-21-4976 – Rogers/Johnson

Be it resolved we accept the tender from Sweetland's Aggregate in the amount of \$52,560.00 (HST included) for the new forcemain between LS4 & LS5.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

b) Stead's Brook

Tenders were received from the following:

Sweetland's Aggregate - \$10,683.50 (HST included)

GerGar Enterprises - \$13,054.80 (HST included)

Total project cost including engineering fees is \$15,383.50.

Motion #2020-09-21-4977 – Rogers/Johnson

Be it resolved we accept the tender from Sweetland's Aggregate in the amount of \$10,683.50 (HST included) for the Stead's Brook project.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

c) Wet Well

Tenders were received from the following:

H&R Enterprises Ltd. - \$12,650.00 (HST included)

Southern Construction (1981) Ltd. - \$48,300.00 (HST incl')

Total project cost including engineering fees is \$16,675.00.

Motion #2020-09-21-4977 – Rogers/Johnson

Be it resolved we accept the tender from H&R Enterprises Ltd. in the amount of \$12,650.00 (HST included) for the Wet Well project.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-09-21-4978 – Samson/Rogers

Be it resolved that the Town of Trinity Bay North submit its Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$54,781.89 for Forcemain Upgrades.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

2) Retirees

The Town Manager advised that Lionel Eddy and Aiden Sutton have retired. Also, Calvin Johnson will retire after next year. With Lionel's position open it will have to go internally and Andrew Rumbolt has expressed he will be taking the position therefore, we will need someone to fill his position in the waste site.

Motion #2020-09-21-4979 – Stagg/Johnson

Be it resolved we give the Town Manager permission to post the position of Waste Site Attendant.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

It was decided to post the Park Attendant position in May of 2020 to work alongside of Calvin next summer.

Fire Department Meeting scheduled for Tuesday, September 29, 2020 @ 7:00p.m.

Their Constitution was presented for adoption.

Motion #2020-09-21-4980 – Stagg/Johnson

Be it resolved we adopt the Trinity Bay North Fire Department's Constitution as presented.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Correspondence

- 1) A travel claim was received from the Town Manager for travel expenses incurred from August 23-September 4, 2020 in the amount of \$198.63.

Motion #2020-09-21-4981 – Rogers/Stagg

Be it resolved we reimburse the Town Manager for travel expenses incurred from August 23-September 4, 2020 in the amount of \$198.63.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 2) A letter was received from Kristy Sweet requesting a business tax exemption on her vacation home this year due to Covid-19. *Defer to the next meeting*
- 3) A letter was received from Mahmud Hasan from Windy Castle Digital Marketing Inc. offering their service to have council meetings conducted through live streaming.

Motion #2020-09-21-4982 – Rogers/Samson

Be it resolved we place the letter on file.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 4) A letter was received from Leo Burry; Burry's Video & Photography offering an advertisement service to promote and attract tourists to our town.

Motion #2020-09-21-4983 – Rogers/Samson

Be it resolved we place the letter on file.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 5) A letter was received from Darlene Warren requesting permission to start up her sewing classes again at the Community Centre. She advised she will follow all covid mandatory protocol imposed by the Provincial Government.

Motion #2020-09-21-4984 – Samson/Johnson

Be it resolved we give permission to Darlene Warren to hold her weekly sewing classes at the Community Centre as long as she follows the Provincial Government's Covid regulations.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 6) An email was received from Sherry Sheppard seeking permission to house her two horses either by scenario 1: clear land behind her property at 203 Discovery Trail whereby she will follow the Livestock Regulations or scenario 2: purchase a property listed for sale in Catalina also, following the Livestock Regulations.

Motion #2020-09-21-4985 – Stagg/Johnson

Be it resolved we give permission to Sherry Sheppard to house her two horses on her property at 203 Discovery Trail as per her specifications stated in her email.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 7) A letter was received from Derrick Bragg, Minister of Municipal Affairs and Environment regarding garbage collection.

Motion #2020-09-21-4986 – Stagg/Samson

Be it resolved we place the letter on file.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

- 8) A letter was received from MP Churence Rogers in response to a letter from the town regarding in-person meetings.

Motion #2020-09-21-4987 – Rogers/Samson

Be it resolved we write MP Churence Rogers apologizing for the confrontational content of our letter regarding in-person meetings and that we look forward to a meeting in the very near future.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

Motion #2020-09-21-4988 – Stagg/Samson

Be it resolved that council now adjourn to meet again on Monday, September 28, 2020 at 4:30p.m.

In favour 5 {Mayor Blackmore, Councillors Johnson, Rogers, Samson & Stagg} Opposed 0; Motion Carried

The meeting adjourned at 5:57p.m.

MAYOR

TOWN CLERK

DATE