

**Municipality of Trinity Bay North
Regular Council Meeting November 19, 2024**

**Minutes of a regular meeting of the Council of the
Municipality of Trinity Bay North, held in the
Town Hall, November 19, 2024**

<i>Members Present</i>	Mayor	Dean Lodge
	Deputy Mayor	Terence Stead (via telephone)
	Councillors	Kayla Hart
		Albert Johnson
		Doreen Rumbolt
		Pauline Stagg
<i>Absent</i>	Councillor	David Bartlett
<i>Also Present</i>	Town Clerk	Valerie Rogers
	Town Manager	Darryl Johson

CALL TO ORDER

A quorum being present Mayor Lodge called the meeting to order at 4:32 p.m.

ADOPTION OF AGENDA

- Add letter from the Port Union Lions Club under Correspondence

Motion #2024-11-19-6878 – Stagg/Rumbolt

Be it resolved the agenda be adopted as presented with the addition.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

ADOPTION OF MINUTES

Regular Meeting of November 5, 2024

Mayor Lodge asked if the minutes of the regular meeting of November 5, 2024, which had been circulated with the agenda, contained any errors or omissions.

Motion #2024-11-19-6879 – Stagg/Johnson

Be it resolved the minutes of the November 5, 2024, regular meeting of council be adopted as presented.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

BUSINESS ARISING FROM MINUTES

Action list updated

Crown Lands (LTO's)

Motion #2024-11-19-6880 – Stead/Hart

Be it resolved the Town Manager submit a License to Occupy request for Lookout Park as described in the October 15, 2024 ACOA presentation.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN CLERK'S REPORT

Bills

The Town Clerk presented the bills for payment of \$27,719.25 and opened the floor for any questions.

Motion #2024-11-19-6881 – Stead/Rumbolt

Be it resolved the bills submitted for payment of \$27,719.25 be approved on the recommendation of the Town Clerk.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

TOWN MANAGER'S REPORT

CEEP

Councillor Stagg declared herself in a conflict of interest as she is employed under the CEEP Program and stepped away from the meeting at 4:59 pm.

Mayor Lodge wanted it noted in the minutes under Section 206(1) of the Municipalities Act, ministerial approval was given for Councillor Stagg to be considered for employment under our CEEP project number 17-CEEP-25-033.

Councillor Stagg returned to the meeting at 5:00 pm.

Site Specific Safety Plan (SSSP)

VR DL

The Town Manager advised that he must provide an SSSP for the pickup of ice control materials from the Department of Transportation and Infrastructure depot every year and that the plan needs to be adopted by the council.

Motion #2024-11-19-6882 – Johnson/Stead

Be it resolved we adopt the Site Specific Safety Plan for 2024/2025.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Biomaxx

The Town Manager discussed transitional authorization, which gives the town an extension until the end of 2030 or 2040 to complete upgrades and meet the effluent standards under the federal Wastewater Systems Effluent Regulations. Biomaxx advised that they would do an agreement for \$1,500. Once the agreement was completed and accepted by the government, there would be a savings of \$1,674 for sampling per year.

Mayor Lodge provided notes from the Municipalities Symposium that the town can apply for Transitional Authorization. He will forward the information to the Town Manager.

FINANCE

Town Manager's Travel Claim

Motion #2024-11-19-6883 – Hart/Johnson

Be it resolved that we pay the Town Manager's travel claim for the period August 13-November 8, 2024 for \$1,173.19.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

PUBLIC WORKS/WATER RESOURCES

2025 MCW Priorities

Motion #2024-11-19-6884 – Stead/Stagg

Be it resolved, the Town of Trinity Bay North apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,727,788 for the purpose of upgrading and replacing water and sewer on Main Street Phase 2, as priority 1. The town agrees to provide its share of the cost-shared funding, \$156,682, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Trinity Bay North.

VR

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Motion #2024-11-19-6885 – Hart/Stagg

Be it resolved, the Town of Trinity Bay North apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$136,542 for the purpose of installing water and certified sewer to Melrose Chalet, as priority 2. The town agrees to provide its share of the cost-shared funding, \$12,382, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Trinity Bay North.

In favour 6 {Mayor Lodge, Deputy Mayor Stead, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Motion #2024-11-19-6886 – Stagg/Johnson

Be it resolved, the Town of Trinity Bay North apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$328,155 for the purpose of East Point lift station upgrades, as priority 3. The town agrees to provide its share of the cost-shared funding, \$29,758, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Trinity Bay North.

In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 1 {Deputy Mayor Stead}; Motion Carried

RECREATION - PARKS/PLAYGROUNDS/TRAILS

Nothing to report.

FIRE DEPARTMENT

Nothing to report.

TIDY TOWNS

Minutes of a meeting held on November 13, 2024 were enclosed for council's perusal.

TOURISM/ECONOMIC DEVELOPMENT/LANDS

Councillor Rumbolt provided notes prior to the meeting for council's perusal.



Motion #2024-11-19-6887 – Rumbolt/Stagg

Be it resolved we move into a privileged meeting at 5:18 pm.

*In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0;
Motion Carried*

Deputy Mayor Stead departed the meeting at 5:18p.m.

Motion #2024-11-19-6888 – Johnson/Rumbolt

Be it resolved we move back into the regular meeting at 5:33 pm.

*In favour 5 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0;
Motion Carried*

Deputy Mayor Stead returned to the meeting at 5:34 pm.

HEALTH

Nothing to report.

HUMAN RESOURCES

Councillor Hart advised that Howard Prince accepted the position of Town Foreman and signed the contract.

Remuneration Entitlement

Mayor Lodge stepped out of the chair and Councillor Stagg assumed the chair at 5:38p.m.

Motion #2024-11-19-6889 – Lodge/Johnson

Be it resolved that after reviewing the remuneration entitlement, Councillor Bartlett could not attend some meetings in the second quarter of 2022 due to COVID restrictions at the time and because he was engaged in another function of the council.

Also, per our Rules of Procedure, the number of regularly scheduled council meetings was six per quarter, on the second and fourth Mondays in a month. Councillor Bartlett attended three of the meetings, some during the continuation of that meeting. As confirmed with an MA representative, a continuation of a meeting is considered to be the same meeting.

As per the Municipalities Act, “A councillor in office throughout a quarter shall not be paid remuneration for that quarter where he or she attends fewer than half of the regularly scheduled public council meetings held during that quarter unless the council has granted him or her a paid leave of absence.”

Therefore, Councillor Barrett is entitled to remuneration for the second quarter of 2022, as he attended three of the six meetings.

VR D

Motion #2024-11-19-6890 – Rumbolt/Johnson***Be it resolved we move into a privileged meeting at 5:45 pm.******In favour 6 {Mayor Lodge, Councillors Hart, Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried***

Deputy Mayor Stead departed the meeting at 5:45p.m.

Councillor Hart departed the meeting at 6:00 pm due to another commitment.

Motion #2024-11-19-6891 – Johnson/Rumbolt***Be it resolved we move back into the regular meeting at 6:01 pm.******In favour 4 {Mayor Lodge, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried***

Deputy Mayor Stead returned to the meeting at 6:01 pm.

Mayor Lodge and Councillor Johnson rescinded their prior motion #2024-11-19-6889 to seek further clarification from the Department of Municipal and Provincial Affairs.

Mayor Lodge resumed the chair at 6:12 pm.

LIAISON REPORTS**Sir William F. Coaker Heritage Foundation**

Nothing to report.

Wharf Committee

Nothing to report.

Peaches Cove-Green Bay Development Inc.

Nothing to report.

Bonavista Peninsula Branch Line Association

Nothing to report.

Hike Discovery

Nothing to report.

Discovery Global Geopark

Nothing to report.

Crime Prevention

Nothing to report.

Trinity Bay North Historical Society

Nothing to report.

CORRESPONDENCE

1. A letter was received from the Port Union Lions Club seeking a donation towards their Annual Santa Claus Parade

Motion #2024-11-19-6892 – Stagg/Johnson

Be it resolved we donate \$100.00 to the Port Union Lions Club towards the distribution of goodie bags at their Santa Claus Parade.

In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

NEW BUSINESS

Mayor Lodge presented his notes from the MNL Conference he attended in Gander from November 7-9, 2024.

Motion #2024-11-19-6893 – Stead/Stagg

Be it resolved that the Public Works and Finance Committees collaborate to develop a sub-division development plan within town boundaries for Council review, with the intent to submit a Canadian Housing Infrastructure program application before the end of March 2025.

In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Motion #2024-11-19-6894 – Stead/Johnson

Be it resolved that the Town Manager confirm whether Trinity Bay North meets the criteria for an extension to 2040 and, if so, prepare an application for council review.

In favour 5 {Mayor Lodge, Deputy Mayor Stead, Councillors Johnson, Rumbolt & Stagg} Opposed 0; Motion Carried

Mayor Stead and Councillor Johnson rescinded motion #2024-11-19-6894.

NOTICES OF MOTION


None

ADJOURNMENT

***Motion #2024-11-19-6895 – Stagg
Be it resolved the meeting adjourn.***

The meeting adjourned at 6:30p.m.

The next regular meeting is scheduled for Tuesday, December 3, 2024 @ 4:30p.m.



**DEAN LODGE
MAYOR**



**VALERIE ROGERS
TOWN CLERK**